

JUDICIARY BRANCH TEMPLE OF JUSTICE
PROCUREMENT PLAN (NON - SBA)

SOURCE OF FUNDING: GOL 2022 National Budget

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROVE BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT & FINAL PAYMENT
PLANNED	1	IFB No. JUD/NCB /001/2022	Stationery	G4761	Assorted	69,300.00	NCB	11/2/2021	11/8/2021	11/17/2021	12/17/2021	1/18/2022	1/25/2022	2/3/2022	3/14/2022	N/A	11/30/2022	12/30/2022
UPDATE																		
ACTION																		
PLANNED	2	IFBNO JUD/N CB/ 002/2022	Repairs & Maints- Vehicle	G4520	1 FIRM	25,670.00	NCB	11/3/021	11/8/2021	11/19/2021	12/15/2021	1/17/2022	1/20/2022	1/27/2022	2/28/2022	N/A	11/30/2022	12/30/2022
UPDATE																		
ACTUAL																		
PLANNED	3	IFBNO JUD/RF Q/ 001/2022	Vehicle Insurance	K5512	1 FIRM	5,375.00	RFQ	11/2/2021	11/8/2021	11/17/2021	12/17/2021	1/18/2022	1/25/2022	2/3/2022	3/14/2022	N/A	11/30/2022	12/30/2022
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. JUD/NCB /003/20/2022	Repairs & Maints Generators	C-3314	1 firm	18,000.00	NCB	11/2/2021	11/8/2021	11/17/2021	12/21/2021	1/21/2022	1/24/2022	1/31/2022	3/4/2022	N/A	11/30/2022	12/30/2022
UPDATE																		
ACTUAL																		
					Sub total	118,345.00												

IMPLEMENTATION DATES

Prepared By:

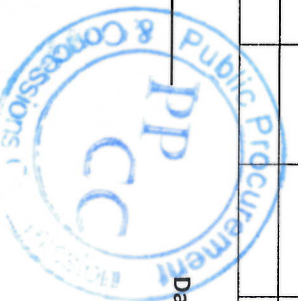
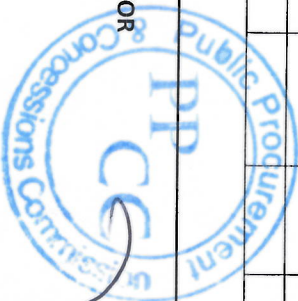
Approved By:

Date:

Joyce L. Ndowar
PROCUREMENT DIRECTOR

Cllr. Elizabeth J. Nelson
COURT ADMINISTRATOR

Dec. 17, 2021



Stand
Dec 22, 20

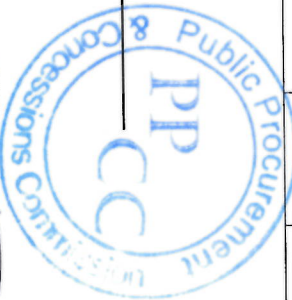
JUDICIARY BRANCH TEMPLE OF JUSTICE
PROCUREMENT PLAN (NON - SBA)
SOURCE OF FUNDING: GOL 2022 National Budget

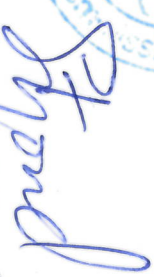
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROVE BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT FINAL PAYMENT
PLANNED	5	IFBNOJUD/RF Q/ 002/2022	Food Stuff	G-4630	Assorted	10,000.00	RFQ	11/5/2021	11/10/2021	11/17/2021	12/28/2021	1/27/2022	2/4/2022	2/10/2022	3/11/2022	N/A	11/30/2022	12/30/20
UPDATE																		
Actual																		
			Grand Total :			128,345.00												

Prepared By: 
Joyce L. Ndowar
PROCUREMENT DIRECTOR

Approved By: 
Cllr. Elizabeth J. Nelson
COURT ADMINISTRATOR

Date: Dec. 17, 2021




Dec 22, 2021

NAME OF ENTITY : JUDICIARY
Procurement plan Explanatory Notes (NON-SBA)
Fiscal year 2022

Items NO.	Package Number Code	Contract Package	Content of contract package																																																
1	IFB NO/JUD/NCB/001/2022	Stationery	<p>This contract package came from the budget line coding #221602 for the supply of stationery for the judiciary for FY 2022.</p> <p>Please see detailed as per the proposed amount for the above coding.</p> <p>1. Stationery 69,300.00</p> <table><thead><tr><th>Description</th><th>QTY</th><th>Description</th><th>QTY</th><th>Description</th><th>QTY</th></tr></thead><tbody><tr><td>1.Memo paper Ex/L</td><td>80 rm</td><td>8. Brown Envelope L/s</td><td>3 cnts</td><td>15. Ball point pen</td><td>25 pks</td></tr><tr><td>2. Memo paper L/s</td><td>100 rms</td><td>9. Brown Envelope S/s</td><td>3 cnts</td><td>16. Staple machine L/s</td><td>3cnts</td></tr><tr><td>3. Memo paper S/s</td><td>120 rms</td><td>10. Brown Envelope M/s</td><td>3cnts</td><td>17. Staple machine m/s</td><td>4 cnts</td></tr><tr><td>4. Legal paper</td><td>5 rms</td><td>11. Official Envelope</td><td>5 cnts</td><td>18. Staple machine s/s</td><td>3 cnts</td></tr><tr><td>5. Manila folder L/s</td><td>6 cnts</td><td>12. Box file</td><td>5 cnts</td><td>19. Staple pin L/s/ss/ms</td><td>3 cnts each</td></tr><tr><td>6. Manil folder S/S</td><td>6 cnts</td><td>13. White board marker</td><td>20 pks</td><td>20. High lighter</td><td>6 pks</td></tr><tr><td>7. Carbon paper</td><td>6 cnts</td><td>14. Marker</td><td>6 kks</td><td>ECT.....</td><td></td></tr></tbody></table>	Description	QTY	Description	QTY	Description	QTY	1.Memo paper Ex/L	80 rm	8. Brown Envelope L/s	3 cnts	15. Ball point pen	25 pks	2. Memo paper L/s	100 rms	9. Brown Envelope S/s	3 cnts	16. Staple machine L/s	3cnts	3. Memo paper S/s	120 rms	10. Brown Envelope M/s	3cnts	17. Staple machine m/s	4 cnts	4. Legal paper	5 rms	11. Official Envelope	5 cnts	18. Staple machine s/s	3 cnts	5. Manila folder L/s	6 cnts	12. Box file	5 cnts	19. Staple pin L/s/ss/ms	3 cnts each	6. Manil folder S/S	6 cnts	13. White board marker	20 pks	20. High lighter	6 pks	7. Carbon paper	6 cnts	14. Marker	6 kks	ECT.....	
Description	QTY	Description	QTY	Description	QTY																																														
1.Memo paper Ex/L	80 rm	8. Brown Envelope L/s	3 cnts	15. Ball point pen	25 pks																																														
2. Memo paper L/s	100 rms	9. Brown Envelope S/s	3 cnts	16. Staple machine L/s	3cnts																																														
3. Memo paper S/s	120 rms	10. Brown Envelope M/s	3cnts	17. Staple machine m/s	4 cnts																																														
4. Legal paper	5 rms	11. Official Envelope	5 cnts	18. Staple machine s/s	3 cnts																																														
5. Manila folder L/s	6 cnts	12. Box file	5 cnts	19. Staple pin L/s/ss/ms	3 cnts each																																														
6. Manil folder S/S	6 cnts	13. White board marker	20 pks	20. High lighter	6 pks																																														
7. Carbon paper	6 cnts	14. Marker	6 kks	ECT.....																																															
Items NO.	Package Number Code	Contract Package	Content of contract package																																																
2	IFB NO/JUD/NCB/002/2022	Repair & Maint-Vehicle	<p>The Judiciary has 64 unit of Vehicles in its fleet for operations for the fiscal year 2022</p> <p>The Judiciary want to informed the commission that this package will be treated under National Competitive Bidding.</p> <p>This amount is allocated as per our budget package US\$25,670.00;for repair of vehicles and purchase of tyres,etc.</p> <p>See below listing of vehicles as per our package.</p> <p><u>Lot -1</u></p> <p>Mercede</p> <p><u>Lot -2</u></p> <p>Ford Ranger Pick up</p> <p>Ford Everest Jeep</p> <p>Ford Expendirion Jeep</p> <p><u>Lot -3</u></p> <p>Toyota Hilux Pick up</p> <p>Toyota Hiace Bus</p> <p>Toyota Land Crusar Jreep</p> <p><u>Lot -4</u></p> <p>Nassan Path finder Jeep</p> <p>Nissan Patrol Wagon Jeep</p> <p>Nissan Patrol Jeep</p> <p>Nissan Civilian Bus</p> <p>Nissan Urvan Bus</p> <p>Nissan Novora Pick up</p> <p><u>Lot -5</u></p> <p>Hyundai County Bus</p> <p>Hyundai Santefe Jeep</p> <p>Hyundai Tueson Jeep</p>																																																

[illegible]

Content of contract package

Items NO.	Package Number Code	Contract Package	
5	IFB NO/JUD/REQ/002/2022	Food Stuff	<p>This package came from the budget line Jury sequestration with coding # 221810 which proposed amount is \$10,000.00. This amount is divided into two portion \$6,500.00 has been proposed by the National Government for the purchase of imported food stuff and related materials. Such as: Rice, Fresh Fish, Butter, Mineral Water, Flour, Fresh Meat, Grease, Body Cream etc. While \$ 3,500.00 will go toward local food stuff and related items such as Fire Coal, Cooking Pot, Table, axe, mortar, bitter ball, pepper, potatoes, greens, eating bowl, eating spoons, barrel, etc. Eventhough, this amount is inadequate to support this program. The local food stuff will be controlled by the kitchen staff that are entrusted with the preparation of said meal for the upkeep of the sequestrated jurors at all times.</p>



REPUBLIC OF LIBERIA
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/783/21**

December 22, 2021

Cllr. Elizabeth J. Nelson
COURT ADMINISTRATOR
Judicial Branch
Supreme Court of Liberia
Republic of Liberia

Dear Cllr. Nelson:

Subject: **PROVISIONAL APPROVAL OF THE JUDICIAL BRANCH SBA AND NON SBA PROCUREMENT PLAN FOR FY 2022.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Judicial Branch SBA and Non SBA Procurement Plan for FY 2022 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for the Judicial Branch allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia