



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357  
Ref. **PPCC/RL/CEO/120/'23**

March 20, 2023

Hon. George B. Kpenneh, Sr.

**DIRECTOR**

Kakata Rural Teacher Training Institute  
Republic of Liberia

Dear Hon. Kpenneh:

Subject: **PROVISIONAL APPROVAL OF THE KAKATA RURAL TEACHER TRAINING INSTITUTE  
PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Kakata Rural Teacher Training Institute Procurement Plan for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the KRTTI's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

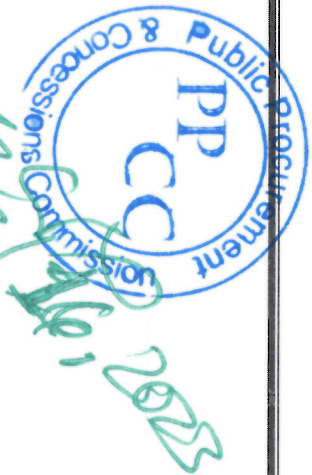
Kind regards.

Yours sincerely,

  
Jargoe Roseline Nagbe Kowo (Chlr.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia



Kabata Rural Teacher Training Institute (KRITI)  
PROCUREMENT PLAN (Core Budget)  
Source Funding: GOL Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
		BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCUMENT SPECIFICATIONS	BID INVITATION & RELEASE OF BIDDING DOCUMENT	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB No KRITI/R/Q/001/2023	Stationery	G-4761	Assorted	\$8,950.00	RFQ	3/18/2023	3/23/2023	3/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/8/2023	N/A	6/17/2023	7/1/2023		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No KRITI/R/Q/002/2023	Drugs & Medical Consumables	G-4772	Assorted	\$6,400.00	RFQ	3/18/2023	3/23/2023	3/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/8/2023	N/A	6/17/2023	7/1/2023		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No: KRITINC B/001/2023	Food Stuff	G-4711	Assorted	\$53,013.00	NCB	3/18/2023	3/23/2023	3/30/2023	5/2/2023	6/1/2023	6/6/2023	6/13/2023	7/1/2023	N/A	7/13/2023	8/2/2023		
UPDATE																				
ACTUAL																				
NON SBA TOTAL						\$68,363.00														

[TOTAL OF SBA US \$ 108915.00 & NON SBA US \$ 68363.00 (Grand Total \$177278)]

Prepared by:

Approved by:

Date: Feb. 24, 2023



KAKATA RURAL TEACHER TRAINING INSTITUTE  
NOTE TO PROCUREMENT PLAN – 2023  
Code Budget Explanatory Note  
Budget period / Fiscal year: 2023

Items	Contract Code	Contract Packages	Description
1.	IFB No KRTTI/RFQ/001/2023	Stationery	This contract package is funded from the budget line Stationery which is intended to purchase the following items : A-4 Paper, paper clip, legal sheet, folders, staples pins, staple clips, etc.
2.	IFB No KRTTI/RFQ/002/2023	Drugs & Medical Consumables	This contract package is funded from the budget line Drugs & Medical Consumables which is intended to purchase the following items : Aspin (300mg) -1320ctns, Doxycycline (100mg)-500ctns , Erythromycin (250mg) -75ctns Ibuprofen (200mg)-50ctns, Quinine (300mg)-25ctns ,Flagyl (250mg) -100ctns, B. P. Cuff -25p/cs.
3.	IFB No: KRTTI/NCB/001/2023	Food Items	This contract package is funded from the budget line food and catering service which is intended to purchase food related items for feeding of students on the campus. The total amount allotted for Food Items US \$5000.00 United states Dollard was allotted for local food items such as: potatoes green, okra, bitter bull, eggplant, palm nut, cassava leaf and Cooking materials such as: fire wood, chat cold etc. etc.

Signs

Procurement Division

Approved:

Chairmen, Procurement Committee

Date

Date:

