



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref. PPCC/RL/CEO/120/'23

March 20, 2023

Hon. George B. Kpenneh, Sr.

DIRECTOR

Kakata Rural Teacher Training Institute
Republic of Liberia

Dear Hon. Kpenneh:

Subject: **PROVISIONAL APPROVAL OF THE KAKATA RURAL TEACHER TRAINING INSTITUTE
PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Kakata Rural Teacher Training Institute Procurement Plan for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

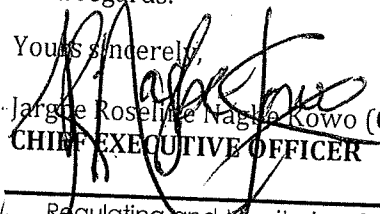
Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the KRTTI's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,


Jargoe Roseline Nagbe Kowo (Chlr.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

KAKATA RURAL TEACHER TRAINING INSTITUTE
PROCUREMENT PLAN (SBA)

Source of Founding: GOL Fiscal Year: 2023

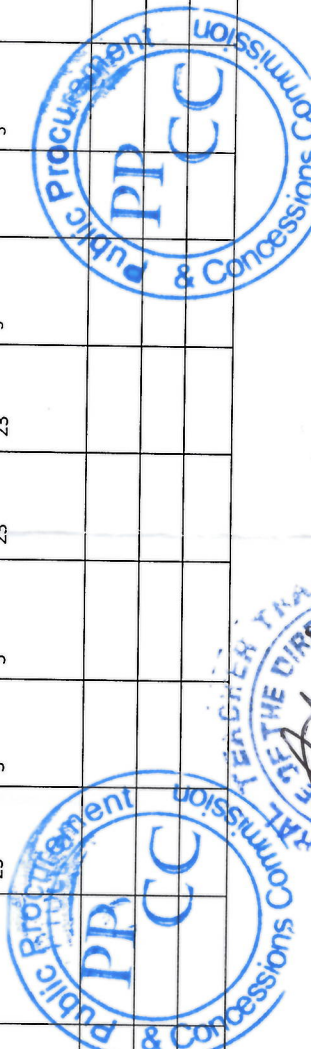
	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	IMPLEMENTATION DATES																		
	BASIC DATA																		
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	A-CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
LANN D	1	IFB No: KRTTI /SBA/ RFQ/001/2 023	Scratch Cards	J-6190	400 PCS. @ \$5.00	\$2000.00	RFQ	4/18/2023	4/23/2023	4/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/8/2023	N/A	6/17/2023	12/31/2023	
PDAT																			
CTUAL																			
LANN D	2	IFB No-KRTTI /SBA/RB/001 2023	Petroleum Product(diesel & gasoline)	G-4661	5,166.66 Gal @ 6.00	\$31,000	RB	4/18/2023	4/23/2023	4/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/18/2023	N/A	7/13/2023	12/31/2023	
PDAT																			
CTUAL																			
UB TOTAL						\$33,000.00													

Prepared by: Abbar
Procurement Director/ Manager

Approved by: [Signature]
Head of Entity/Chairman Proc. Committee

Date: Feb 24, 2023

[Signature]
Chairman Feb 20/2023



Kakata Rural Teacher Training Institute
(KRTTI)

PROCUREMENT PLAN (SBA)

Source Funding: GOL Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSISTENTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	3	IFB No: KRTTI /SBA/NCB/001/2023	Building Materials	G-4663	Firm	\$53,915.00	NCB	4/18/2023	4/23/2023	4/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/8/2023	N/A	10/13/2023	12/31/2023	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No: KRTTI /SBA/NCB/002/2023	Vehicle Spare Parts	G-4530	Assorted	\$16,000.00	NCB	3/18/2023	3/23/2023	3/30/2023	5/2/2023	6/1/2023	6/6/2023	6/13/2022	7/1/2023	N/A	10/13/2023	12/31/2023	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No: KRTTI SBA/RFQ/002/2023	Cleaning Materials	G-4776	Assorted	\$6,000.00	RFQ	3/18/2023	3/23/2023	3/30/2023	5/6/2023	5/13/2023	5/20/2023	5/30/2023	6/8/2023	N/A	6/17/2023	12/31/2023	
UPDATE																			
ACTUAL																			
SUB. TOTAL						\$75,915.00													

Prepared by: Abbas

Date: Feb. 24, 2024

Approved by: [Signature]

Date: Feb. 24, 2023

Procurement Director/ Manager

Head of Entity/Chairmen Proc. Committee

KAKATA RURAL TEACHER TRAINING INSTITUTE
NOTE TO PROCUREMENT PLAN – 2023
(SBA) Explanatory Note
Budget period / Fiscal year: 2023

Items	Contract Code	Contract Packages	Description
1.	IFB No: KRIT/SBA/RFQ/001/2023	Scratch Cards	This contract package, Scratch Card were contracted to a service provider for the use of the KRIT office. The amount of 400 pieces (Orange and Lone star).
2.	IFB No-KR TTI/SBA/RB/001/2023	Petroleum Products(diesel & gasoline)	This contract package is funded from the budget line fuel and lubricants vehicles and generators which is intended to procure the amount of 5,166.66(five thousand one hundred sixty six point sixty six gallons' worth of gasoline and fuel for the entity at the rate of 6.00
3.	IFB No: KRIT/SBA/NCB/001/2023	Repair and Maintenance -civil	This contract package is funded from the budget line repair and maintenance civil which is intended for repair work on four (4) building on the entity facilitates.
4.	IFB No: KRIT /SBA/NCB/002/2023	Spare parts	This contract package is funded from the budget line Repair and maintenance Vehicles which is intended to procure the following Spares Parts for vehicle which include: (filters, tyres, batteries, break fluids, oil sea 50, batteries etc.
5	IFB No KRIT/SBA/RFQ/002/2023	Cleaning Materials	This contract package is funded from the budget line cleaning materials and service which is intended to purchase the following items: Clorox-20ctns, Deitol-15ctns, Washing Soap-100ctns. Tide Soap-50ctns , Tissue-40sacks ,Spry Gone -10ctns Air Fresher -5ctns,etc.

Abbar

Date Feb. 24, 2023

Approved:



Procurement Division

Chairman, Procurement Committee

Date: Feb. 24, 2023

