



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/ACEO/0002/'20

February 5, 2020

Hon. J. Allan Klayee

MANAGING DIRECTOR

Liberia Airport Authority/Roberts International Airport
Republic of Liberia

Dear Hon. Klayee:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020 AND REQUEST TO USE RESTRICTED BIDDING METHOD OF PROCUREMENT TO CONDUCT BIDDING PROCESS FOR THE PROVISION OF SECURITY UPGRADE SERVICES.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Liberia Airport Authority/Roberts International Airport (LAA/RIA)** Special Project Procurement Plan (*Services*) for Fiscal Year 2019/2020, and the request to use Restricted Bidding method of procurement to conduct bidding process for the provision of Security Upgrade Services in accordance with **Section 40 (3)** and **Section 50 (a)** of the PPCA, 2010.

The Commission counsels that you observe **Section 40 (5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

Additionally, the RIA is advised to invite at least five (5) IATA and ICAO certified aviation security providers to participate in the bidding process.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.


Yours sincerely,


Joseph S.D. Swan, Sr.

ACTING CHIEF EXECUTIVE OFFICER

Liberia Airport Authority/Roberts International Airport
Special Project Procurement Plan (NON SBA)
Source of Funding: 2019/2020 (Internal revenue Generated)
Fiscal Year: July 1, 2019-June 30, 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
			BASIC DATA					IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACC E & PA	
PLANNED	1	IFB No. RIA/ SP/RB/001/ 19/20	Security Service		N8010	1 Firm	USD\$3,500,00.00	RB	02/01/20	02/05/20	02/08/20	02/09/20	02/30/20	03/03/20	03/06/20	03/08/20	N/A	03/15/20	03/0
UPDATE																			
ACTUAL																			
Total						USD\$3,500,000.00													

Prepared by:  Date 29/01/2020
 Mr. Elton S. Tuning
 Director/Manager Procurement Unit

Approved by:  Date: 29/01/2020
 Hon. J Allan Klavee
 Managing Director/Chairman-Procurement Committee



Notes to Procurement Plan (NON SBA)

NO	CONTRACT PACKAGES	EXPLANATION/BREAKDOWN
1	IFB No. RIA/SP/ RB/001/19/20-Security Service	This line item will be used for the hiring of a private security firm that will render full time security service at the Roberts International Airport. Security fir expected to perform overall terminal security, airside and land side security with the provision of state of the art aviation security equipment.

Prepared by: [Signature] Date 29/01/2020
Mr. Elton S. Tuning
Manager/Procurement Unit

Approved by: [Signature] Date: 29/01/2020
Hon. John Allan Klayee
Managing Director/Chairman-Procurement Committee

