



Liberia Anti-Corruption Commission

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Office of the Executive Chairman

LACC/EKM-EC/217/2023

August 28, 2023

Mr. Bodger Scott Johnson
Executive Director
Public Procurement & Concession Commission
Capitol Hill
Monrovia, Liberia

Dear Mr. Johnson:

The Procurement Committee of the Liberia Anti-Corruption Commission herewith submits to your office its 1st and 2nd quarter Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities implemented at the Liberia Anti-Corruption Commission for the period quarters (Jan. – June 2023).

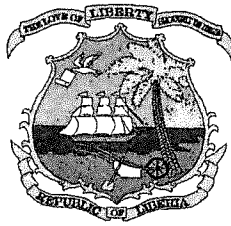
Kind regards,

Sincerely,

Cllr. Edwin Kla Martin
Executive Chairperson

REPUBLIC OF LIBERIA

Liberia Anti-Corruption Commission



Quarterly Procurement Report

FY 2023

For the 1st and 2nd Quarter (January – June 2023)

Date of Submission: July 2023

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Background

The Liberia Anti-Corruption Commission (LACC) principal functions are set out in the Act to Establish the Liberia Anti-Corruption Commission (LACC). In summary, they are:

- To lead the implementation of the Anti-Corruption strategy of Liberia
- To investigate corrupt conduct in the public sector
- To prosecute corrupt conduct in the public sector
- To actively prevent corruption in public sector institutions, and
- To educate the citizens and public sector about corruption and its effects.

The jurisdiction of the LACC extends to all public sector agencies in Liberia and employees, including government departments, local councils, and members of parliament, ministers, the judiciary and the government. The LACC's jurisdiction also extends to those performing public official functions.

The Mission of LACC is to prevent, address and reduce corruption in the public and private sectors and to promote good governance, integrity and the rule of law.

VISION

The LACC is by law, the lead governmental agency in addressing and preventing corruption. However, it cannot succeed without strong and broad-based partnerships with every official and every citizen at the community, national, regional and international levels.

MISSION STATEMENT

The jurisdiction of the LACC extends to all public sector agencies in Liberia and employees,

The Mission of LACC is to prevent, address and reduce corruption in the public and private sectors and to promote good governance, integrity and the rule of law.

1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 1st and 2nd Quarter January to June 2023 for your review and consideration.

During the period under review, the Liberia Anti-Corruption Commission has completed the implementation of six (6) out of the seven (7) of contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far,

RFQ was used for the acquisition of six (6) contract packages:

1. IFB No. LACC/RB/001/2023 (Petroleum Products)
2. IFB. No, LACC/SBA/NCB/2023 (Guard and Security Service)
3. IFB No. LACC/RB/002/2023 (Vehicle purchase)
4. IFB No. LACC/NCB/003/2023 (Supply of Stationery)
5. IFB No. LACC/RB/00/2023 (Repair and Maintenance Vehicles)
6. IFB N0. LACC/NCB/001/2023 (Air ticketing)

2.0 Challenges

- Budgetary Constraints
- Underfunding
- Late disbursements of budgeted funds

3.0 Recommendations

- Increased budgetary allocations for goods and services
 - Timely disbursements of budgeted allocations
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| General Information |
| Liberia Anti-Corruption Commission |
| Quarterly Procurement Report |
| 1 st and 2 nd Quarter January – June, 2023 |

4.0 Annexes:

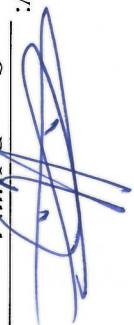
Annex A: Summary Table

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

| SPECTEC INFORMATION | | | | | | | | | | | | | | | |
|---------------------|--------------------------|----------------------------------|--------------------|-------------------|--------------------------------------|------------------------------------|-------------------------|---|-----------------------|--|--|----------------------|-----------------------------|-----------------------------------|--|
| Item No. | Package Code | Contract Package Description | Procurement Method | Source of Funding | Date of Advertisement/Bid Invitation | Date of Closing of Bids Submission | Number of Bids Received | Date of Transmission of Contract Award Notice by PC | Actual Contract Value | Name of Supplier/Contractor /Consultant/Service Provider | Supplier/Contractor /Consultant/Service Provider PCC VR Status | Date Contract Signed | Date of Delivery/Inspection | Proposed Contract Completion Date | Contract progress Status (Amount Used) |
| 1. | IFB No. LACC/RB/001/2023 | Petroleum Products | RB | GOL | 02/01/2300 | 19/06/2023 | 2 | N/A | \$ 44,000.00 | Conex Liberia Energy | Registered | 01/06/23 | 06/06/23 | 31/12/23 | \$1,955.00 |
| 2 | IFB No.LACC/RB/002/2023 | Vehicle | RB | GOL | 25/01/2300 | 16/03/23 | 3 | N/A | \$76,000.00 | Alliance Motor Corporation | Registered | 08/05/23 | N/A | 31/12/23 | |
| 3 | IFB No. LACC/RB/003/2023 | Stationery | RB | GOL | 23/01/2300 | 14/03/23 | 8 | N/A | \$12,000.00 | Mattar Trading Company | ✓ | 10/05/23 | N/A | 31/12/23 | |
| 4 | IFB No. LACC/RB/003/2023 | Repairs & Maintenance - Vehicles | RB | GOL | 23/01/2300 | 14/03/23 | 2 | N/A | \$34,000.00 | Mamonee Garage Auto | ✓ | 01/05/23 | N/A | 31/12/23 | \$2,295.00 |

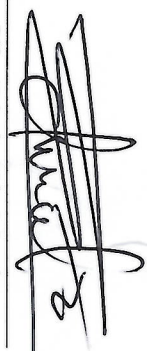
| | | | | | | | | | | | | | | | | |
|----|----------------------------------|-----|---|---------|-----|----------|----------|--------------|-----|--------------|---|---|----------|-----|----------|-------------|
| 5 | IFB LACC/SBA/RF Q/001/2023 | No1 | Printing and Binding Services | NC B | GOL | N/A | N/A | assort ed | N/A | \$3,000.00 | assorted | ✓ | N/A | N/A | N/A | \$371.00 |
| 6 | IFB LACC/NCB/00 2/2023 | No1 | Air ticketing | NC B | GOL | 19/01/23 | 17/02/23 | 1 | N/A | \$26,000.00 | Richmars International Travel Agency INC. | ✓ | N/A | N/A | N/A | \$8,733.00 |
| 7 | IFB LACC/SBA/RF Q/002/2023 | No1 | Event Catering | RFQ | GOL | N/A | N/A | Assor ted | N/A | \$9,000.00 | Assorted | ✓ | N/A | N/A | N/A | \$4,140.00 |
| 8 | IFB LACC/SBA/N CB/001/2023 | No1 | Guard and Security Service | NC B | GOL | 01/23/23 | 02/13/23 | 3 | N/A | \$90,000.00 | ELSEAN Enterprise INC. | ✓ | 04/01/23 | N/A | 12/31/23 | \$14,760.00 |
| 9 | IFB LACC/SBA/RF Q/003/2023 | No1 | Advertising & publication relation | SBA | GOL | N/A | N/A | Assor ted | N/A | \$8,000.00 | assorted | ✓ | N/A | NA | N/A | \$2,000.00 |
| 10 | IFB LACC/SBA/RF Q/004/2023 | No1 | Scratch cards | SBA | GOL | N/A | N/A | assort ed | N/A | \$20,000.00 | assorted | ✓ | N/A | N/A | N/A | |
| 11 | N/A | 1 | Consultancy service | N/A | GOL | N/A | N/A | assort ed | N/A | \$122,500.00 | assorted | ✓ | N/A | N/A | N/A | |
| 12 | N/A | 1 | Office building rental | N/A | GOL | N/A | N/A | assort ed | N/A | \$112,000.00 | assorted | ✓ | N/A | N/A | N/A | |
| 13 | N/A | 1 | Electricity | N/A | GOL | N/A | N/A | assort ed | N/A | \$11,000.00 | assorted | ✓ | N/A | N/A | | \$5,158.46 |
| 14 | N/A | 1 | Internet Connectivity | N/A | GOL | N/A | N/A | assort ed | N/A | \$20,000.00 | assorted | ✓ | N/A | N/A | N/A | |

| | | | | | | | | | | | | | | | |
|----|----------------------------|---------------------------------|-----|-----|-----|-----|----------|-----|--------------|----------|---|-----|-----|-----|--|
| 15 | IFB No. LACC/RFQ/00 1/2023 | Computer supplies & IT services | RFQ | GOL | N/A | N/A | assorted | N/A | \$ 2,000.00 | assorted | ✓ | N/A | N/A | N/A | |
| 16 | IFB No. LACC/RFQ/ 002/2023 | Office furniture | RFQ | GOL | N/A | N/A | assorted | N/A | \$ 20,000.00 | assorted | ✓ | N/A | N/A | N/A | |
| 17 | IFB No. LACC/SBA/00 1/2023 | Capacity building | N/A | GOL | N/A | N/A | assorted | N/A | \$ 51,000.00 | assorted | ✓ | N/A | | | |

Prepared by:


Cyrus F. Kililah
Assist. Procurement Officer

Date:
Sept. 1, 2023

Approved by:


Cllr. Edwin Kila Martin
Executive Chairperson- Head of Entity/ Chairman PC

Date:
Sept 1, 2023

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]