



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/597/'21**

November 23, 2021

Cllr. Edwin Kla Martin
EXECUTIVE CHAIRPERSON
Liberia Anti-Corruption Commission
Monrovia, Liberia

Dear Cllr. Martin:

SUBJECT: FINAL APPROVAL OF LACC's SBA SPECIAL BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2021.

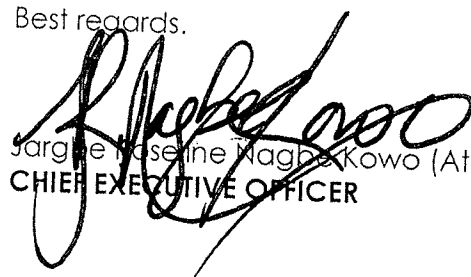
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Anti-Corruption Commission Project Procurement Plan for Fiscal Year 2021. The Commission conveys to the Liberia Anti-Corruption Commission that this SBA Special Budget Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments upon conclusion of stipulated procurement processes Procurement Plan.

The Commission counsels that you observe **Section 40(5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargue Baseline Magbo Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Liberia Anti-Corruption Commission
Procurement Plan (Non-SBA Budget)

Source of Funding :Government of Liberia National Budget

July To December 2021 Special Fiscal Year

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
		BASIC DATA							IMPLEMENTATION DATES										
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY 2750 gallons @4.00	Business Activity Code	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION ON/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL L - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE CE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. LACC/RB/001/21	Petroleum Products (Diesel and		G4661	\$ 11,000.00	RFQ	5/May/21	12/May/21	19/May/21	20/May/21	18/Jun/21	23/Jun/21	28/Jun/21	1/Jul/21	NA	16/Dec/21	31/Dec/21	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. LACC/RFQ/001/21	Stationery	Assorted	G4761	\$ 1,142.00	RFQ	10/May/21	17/May/21	24/May/21	26/May/21	11/Jun/21	18/Jun/21	25/Jun/21	1/Jul/21	NA	17/Dec/21	31/Dec/21	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. LACC/RFQ/002/21	Repair and Maint. - Vehicles	1 firm	G4520	\$ 1,000.00	RFQ	24/May/21	29/May/21	1/Jun/21	6/Jun/21	16/Jun/21	23/Jun/21	29/Jun/21	1/Jul/21	NA	18/Dec/21	31/Dec/21	
UPDATE																			
ACTUAL																			
Grand Total						\$ 13,142.00													

Prepared by: Rebecca B. Kiawoin

Procurement Officer

Approved by: Edwin Kia Martin

Head of Entity/Chairperson, Procurement Committee

Date: Nov 8/22

11/15/21

Nov 15, 2021



Nov 1/23/2022




Procurement Plan Explanatory Notes

LACC JULY TO DECEMBER 2021 SPECIAL FY (Non-SBA Budget)

No.	PACKAGE NUMBER (CODE)	Contract Packages	Explanation
1	IFB No. LACC/RB/001/21	Petroleum Products (Diesel and Gasoline)	Funds from this line shall be used to contract a reliable company for the supply of 2,750 gallons of petroleum products (diesel and gasoline) to the Commission. Due to the limited suppliers in Liberia, a Restricted Bidding (RB) shall be conducted, inviting duly registered companies. For this package, a sum of USD \$11,000.00/00, \$4,000.00 from "Fuel & Lubricants -Vehicles" and \$ 7,000.00 from "Fuel & Lubricants- Generator" have been allocated in the July To December 2021 Special Fiscal Year budget.
2	IFB No. LACC/RFO/001/21	Stationery	Funds from this line shall be used to contract a reliable company for the supply of assorted stationery and supplies for the Commission. A request for quotation process shall be conducted. For this package, a sum of USD \$1,142.00 has been allocated to line "Stationery" in the July To December 2021 Special Fiscal Year budget. The assorted stationery and supplies shall include 5 cartons of A4 paper, 2 cartons of legal paper, 1 cartons of manilla folders, 1 carton of boxfiles, 1 carton of pens, 5 sets of ink cartridges, 5 pieces of toners, 1 carton of staples pins, 1 carton of staple machines, etc.
3	IFB No. LACC/RFO/002/21	Repair and Maint.- Vehicles	Funds from this line shall be used to contract reliable firm (s) for the performance of professional repairs and maintenance (preventive and corrective) services on the Commission's vehicles. A request for quotation (RFO) process shall be conducted. For this package, a sum of USD \$1,000.00 has been allocated to line "Repairs and Maintenance -Vehicles" in the July To December 2021 Special Fiscal Year budget.

Prepared: 
Rebecca B. Kiawoin
Procurement Officer

Approved: 
Cllr. Edwin Kila Martin
Head of Entity/Chairperson, Procurement Committee




11/15/21