



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/044/'22

January 12, 2022

Cllr. Edwin Kla Martin
EXECUTIVE DIRECTOR
Liberia Anti-Corruption Commission
Republic of Liberia

Dear Cllr. Martin:

Subject: **RECEIPT AND APPROVAL OF LIBERIA ANTI CORRUPTION COMMISSION SBA PROCUREMENT PLAN FOR THE FISCAL YEAR 2022.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Anti-Corruption SBA Procurement Plan for the Fiscal Year 2022, in accordance with Section 55(d) and **Section 40 (3)** of the PPCA, 2010.

The Commission conveys to the Liberia Anti-Corruption Commission that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

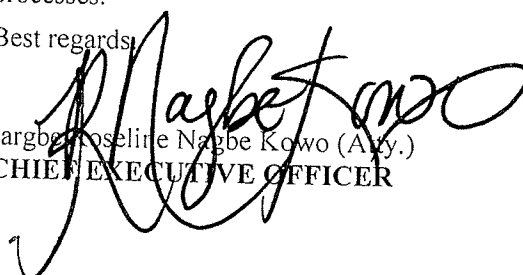
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia


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BASIC DATA																			
ITEM NO																			
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Quantity	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No.: LACC/RB/001/2022	Petroleum Products (Diesel and Gasoline)	1250 gallons @ 4.00	G4661	\$ 45,000.00	RB	12/Dec/21	17/Dec/21	20/Dec/21	31/Jan/22	41/Jan/22	91/Jan/22	111/Jan/22	131/Jan/22	N/A	26/Dec/22	31/Dec/22	
UPDATE																			
ACTUAL		IFB No.: LACC/RB/002/2022	Vehicles		G4510	\$ 97,900.00	RB	31/Jan/22	91/Jan/22	121/Jan/22	171/Jan/22	141/Jan/22	191/Jan/22	211/Jan/22	231/Jan/22	N/A	26/Dec/22	31/Dec/22	
PLANNED																			
UPDATE																			
ACTUAL		IFB No.: LACC/RB/003/2022	Stationery	Assorted	G4761	\$ 17,000.00	RB	12/Dec/21	181/Dec/21	211/Dec/21	411/Jan/22	51/Jan/22	101/Jan/22	121/Jan/22	141/Jan/22	N/A	271/Dec/22	311/Dec/22	
PLANNED																			
UPDATE																			
ACTUAL		IFB No.: LACC/RB/004/2022	Computers (Laptops and Desktops)	Assorted	G4741	\$ 22,000.00	RB	31/Jan/22	81/Jan/22	111/Jan/22	171/Jan/22	141/Jan/22	191/Jan/22	211/Jan/22	231/Jan/22	N/A	281/Dec/22	311/Dec/22	
PLANNED																			
UPDATE																			
ACTUAL		IFB No.: LACC/NCB/001/2022	Air Ticket	1 Firm	N7911	\$ 30,000.00	NCB	31/Jan/21	81/Jan/21	111/Jan/21	141/Jan/21	141/Jan/21	191/Jan/21	211/Jan/21	231/Jan/21	N/A	281/Dec/21	311/Dec/21	
PLANNED																			
UPDATE																			
ACTUAL		IFB No.: LACC/NCB/002/2022	Repair and Maintenance - Vehicles	1 Firm	G4520	\$ 30,000.00	NCB	31/Jan/21	81/Jan/21	111/Jan/21	141/Jan/21	141/Jan/21	191/Jan/21	211/Jan/21	231/Jan/21	N/A	281/Dec/21	311/Dec/21	
PLANNED																			
UPDATE																			
ACTUAL		IFB No.: LACC/RFQ/001/2022	Other Electrical Appliances	Assorted	G4659	\$ 5,000.00	RFQ	101/Jan/22	151/Jan/22	181/Jan/22	231/Jan/22	61/Jan/22	101/Jan/22	121/Jan/22	141/Jan/22	N/A	301/Dec/22	311/Dec/22	
PLANNED																			
UPDATE																			
ACTUAL																			
Grand Total						\$ 246,900.00													

Prepared by: 
Rebecca B. Kironwa
Procurement Officer

Approved by: 
Cllr. Edwui Kira Martin
Head of Entity/Chairperson Procurement Committee

Date: 22/11/21




Jan 5/12/2022

Notes to Procurement Plan
LACC 2022 (Non-SBA Budget)

No.	PACKAGE NUMBER (CODE)	Contract Packages	Explanation
1	IFB. No.: LACC/RB/001/2022	Petroleum Products (Diesel & Gasoline)	Funds from the budget lines "Fuel and Lubricants - Vehicles" and "Fuel and Lubricants - Generators" totaling \$45,000.00 USD will be used for the procurement of fuel for LACC vehicles and generators. A unit cost per gallon is estimated \$4.00 USD on the current market. A Restricted Bidding (RB) process shall be conducted.
2	IFB. No.: LACC/RB/002/2022	Vehicles	Funds from the budget line "Transport Equipment" totaling \$97,900.00 USD will be used for the procurement of 2 vehicles for the Executive Chairperson and for general staff use. A Restricted Bidding (RB) process shall be conducted.
3	IFB. No.: LACC/RB/003/2022	Stationery	Funds from the budget line "Stationery" totaling \$17,000.00 USD will be used for the procurement of assorted stationery. These materials shall include papers: A4/Legal sheets, manila folders, pens, cartridges, staples pins, staple machines, etc. A Restricted Bidding (RB) process shall be conducted.
4	IFB. No.: LACC/RB/004/2022	Computers (Laptops and Desktops)	Funds from the budget line "Computers, Supplies and ICT Services" totaling \$22,000.00 USD will be used for the procurement of laptops, desktops and accessories. A Restricted Bidding (RB) process shall be conducted.
5	IFB. No.: LACC/NCB/001/2022	Air Ticket	Funds from the budget line "Foreign Travel" totaling \$30,000.00 USD will be used for the procurement of air tickets for official trips abroad. National Competitive Bidding (NCB) process shall be conducted.
6	IFB. No.: LACC/NCB/002/2022	Vehicle Repairs and Maintenance Services	Funds from the budget line "Repairs and Maintenance - Vehicles" totaling \$30,000.00 USD will be used for the procurement of 1 firm to provide preventative and curative services for LACC's vehicles. A National Competitive Bidding (NCB) process shall be conducted.
7	IFB. No.: LACC/RFQ/001/2022	Other Electrical Appliances	Funds from the budget line "Machinery and Other Equipment" totaling \$5,000.00 USD will be used for the procurement of assorted electronic appliances. A Request for Quotation (RFQ) process shall be conducted.

Prepared By:

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Approved By:

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Jan 10, 2022

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Jan 12, 2022