



Ref. PPCC/RL/CEO/0484/'19

September 6, 2019

Hon. Charles J.L Gibson, III

**OFFICER-IN-CHARGE**

Liberia Anti-Corruption Commission

Dear Hon. Gibson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Anti-Corruption Commission SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget LACC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

Liberia Anti-Corruption Commission  
Procurement Plan (SBA Budget)  
Source of Funding: Government of Liberia National Budget

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTE CH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID INVITATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	IFB No. 11.ACC/SBA/NCB/001/19/20	Security Service	1 firm	N8010	\$ 27,000.00	NCB	17/Jun/19	22/Jun/19	25/Jun/19	5/Jul/19	31/Jul/19	7/Aug/19	12/Aug/19	18/Aug/19	N/A	23/Jun/20	30/Jun/20	
UPDATE																		
ACTUAL																		
PLANNED	IFB No. 21.ACC/SBA/SS/001/19/20	Internet Service	1 firm	J6110	\$ 4,800.00	SS	NA	NA	NA	NA	NA	NA	NA	NA	NA	30/Jun/20	30/Jun/20	
UPDATE																		
ACTUAL																		
Grand Total					\$ 31,800.00													

Prepared by: *Rebecca B. Krawohn*  
Rebecca B. Krawohn  
Procurement Officer - LACC

Approved by: *Charles J. L. Gibson, III*  
Commissioner Charles J. L. Gibson, III  
Officer - In - Charge / Chairperson Procurement Committee

Date: 17/07/2019

*2019/06/19*  
*2019/06/19*

*2019/06/19*  
*2019/06/19*  
*2019/06/19*



Notes to Procurement Plan

LACC FY: 2019/2020 (SBA Budget)

No.	PACKAGE NUMBER (CODE)	Contract Packages	Explanation
1	IFB No. LACC/SBA/NCB/001/19/20	Guard and Security Service	Funds from this line shall be used to hire a professional firm for the provision of guard and security services to the Commission. A National Competitive Bidding method of procurement shall be used for this contract package. For this package, a sum of USD \$27,000.00 has been budgeted to line "Guard & Security Services" in the 2019/2020 draft budget.
2	IFB No. LACC/SBA/SS/001/19/20	Internet Service	Funds on this line shall be used to contract the services of IRI TELCO for provision of internet services to the Commission. A Sole Source (SS) method of procurement shall be used. For this package, an amount of USD \$4,800.00 has been budgeted to line "Internet Service Provider" in the 2019/2020 draft budget.
1	N/A	Office Building Rental and Lease	Contract packages not on the procurement plan  Funds from this line, totalling USD \$150,000.00, shall be used for payment of office rent for fiscal year 2019/2020. A new procurement process for this package is not necessary as a formal lease agreement for a duration of five years is still in place.

Prepared by: *Rebecca B. Kiawoin*  
 Rebecca B. Kiawoin  
 Procurement Officer - LACC

Approved by: *Charles J. L. Gibson, III*  
 Commissioner Charles J. L. Gibson, III  
 Officer - In - Charge /Chairperson Proc. Committee

*9/10/19*

*Attended  
15/2019*