



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0445/'19

August 7, 2019

Hon. Quiwu Yeke

EXECUTIVE DIRECTOR

Liberia Agency for Community Empowerment

Republic of Liberia

Dear Hon. Yeke:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated July 11, 2019 which sought the approval of the Commission for the Liberia Agency for Community Empowerment SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LACE's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Sincerely Yours


Jargbe Roseme Nagbe Kwo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT
SBA PROCUREMENT PLAN for Consulting Services for the Fiscal year 2019/2020
Source of Funding: GOL of Liberia Core Budget Fiscal year: 2019-2020

2	3	4	4	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
BASIC DATA										REQUEST FOR PROPOSALS AND APPROVAL OF AWARD									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable										IMPLEMENTATION DATES		
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
LANNE	1	RFP NO.LACE/Core Budget/LCS/00 1/2019/2020	Media Electronic Services)	(J-5813)	1-Firm	\$10,800.00	LCS	5/27/2019	6/4/2019	6/11/2019	6/18/2019	6/25/2019	7/1/2019	7/8/2019	7/15/2019	7/22/2019	7/29/2019	8/6/2019	8/8/2020
PD DATE																			
CTUAL																			
LANNE	2	RFP NO.LACE/Core Budget/LCS/00 2/2019/2020	Consultancy (Legal Retainer)	(M-6920)	1-Firm	\$ 9,000.00	LCS	5/27/2019	6/4/2019	6/11/2019	6/18/2019	6/25/2019	7/1/2019	7/8/2019	7/15/2019	7/22/2019	7/29/2019	8/6/2019	8/8/2020
PD DATE																			
CTUAL																			
LANNE	3	RFP NO.LACE/Core Budget/LCS/00 3/2019/2020	IT Consultant	(M-7020)	1	10,800.00	LCS	5/27/2019	6/4/2019	6/11/2019	6/18/2019	6/25/2019	7/1/2019	7/8/2019	7/15/2019	7/22/2019	7/29/2019	8/6/2019	8/8/2020
PD DATE																			
CTUAL																			
GRAND TOTAL:						\$30,600.00													

Prepared by: 
Kornema Y. Mulbah
Senior Procurement Officer

Approved: 
Quwye Yeke
Executive Director



Date: July 11, 2019

Actual August 5, 2019

8/10/2019
Provisional

Explanatory note

1.	RFP NO.LACE/Core Budget/LCS/001/2019/2020	Media Electronic Services	This contract package is funded from the budget line Media Relation which is intended to ensure in propagating information electronically for various sub-project undertaken by LACE for the Fiscal year 2019/2020.
2.	RFP NO.LACE/Core Budget/LCS/002/2019/2020	Legal Retainer Service	This contract package is funded from the budget line Legal Retainer, which is intended to hire a legal firm for the fiscal year 2019/2020.
3.	RFP NO.LACE/Core Budget/LCS/003/2019/2020	IT Consultancy	This contract package is funded from the budget line IT Consultancy which is intended to hire the service of an IT Consultant.

Kornema Y. Mulbah
Senior Procurement Officer

Mr. Qulwuyeke
Executive Director

July 11, 2019

Provisional
R. J. K. two
08/07/19

att'd
August 5, 2019