

Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1603 /'20

November 10, 2020

Hon. Quiwu Yeke
EXECUTIVE DIRECTOR
Liberia Agency for Community Empowerment
Republic of Liberia

Dear Hon. Yeke:

Subject: **RECEIPT AND APPROVAL OF THE LACE SPECIAL PROJECT PROCUREMENT PLAN –
(CONSTRUCTION OF TWO HUNDRED HOUSING UNITS) FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission upon receipt and overall review of your communication, accompanying documents and relying on your assurances, thus, approves the LACE Special Project Procurement Plan (Construction of Two Hundred (200) Housing Units) in Bong and Nimba Counties, with a two (2) weeks lead time for Fiscal Year 2020/2021 in accordance with **Section 40 (1&3)** of the PPCA, 2010. The Commission informs the LACE that its special Project Procurement Pro Poor Housing Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), for the processing of allotments in keeping with the approved Procurement Plan.

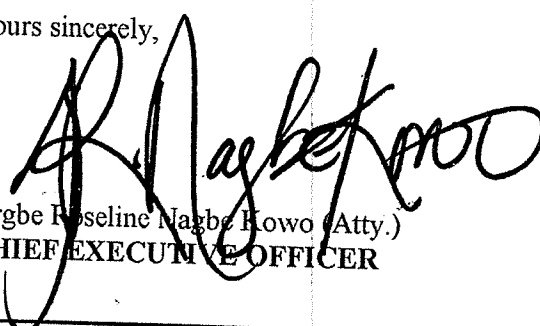
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT,
(SBA) PROJECT PROCUREMENT PLAN (BONG & NIMBA COUNTIES 200 HOUSING UNITS)
Special Presidential Pro-Poor Housing Project/Operations
Source of Funding: Government of Liberia
Fiscal year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA								IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	1.	IFB No: LACE/SBA/RB/001/20/21	Petroleum Product (Diesel & Gasoline)	G-4661	18,750@4.00	\$150,000.00	RB	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
UPDATE																	
ACTUAL																	
PLANNED	2.	IFB No: LACE/SBA/NCB/01/20/21	Repairs & Maintenance (Spare Parts (Vehicle))	G-4530	Assorted	50,000.00	NCB	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
UPDATE																	
ACTUAL																	
		Sub-total				\$200,000.00											

Prepared by: 
Kornelia V. Mulbah
Senior Procurement Officer

Approved by: 
Mariama D. Koon
Deputy Executive Director/ Chairman Procurement Committee

Date: 04-11-2020


4/9/20



LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT,
(SBA) PROJECT PROCUREMENT PLAN (BONG & NIMBA COUNTIES 200 HOUSING UNITS)
Special Presidential Pro-Poor Housing Project/Operations
Source of Funding: Government of Liberia
Fiscal year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	3.	IFB No./LACE/SBA/RFO/01/20/21	Repairs & Maintenance (Generator)	G-4530	Assorted	8,097.88	RFO	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
UPDATE																	
ACTUAL																	
PLANNED	4.	IFB No./LACE/SBA/NCB/02/20/21	Repairs & Maintenance (Non-Residential Building)	F-4100	Firm	20,500.00	NCB	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
UPDATE																	
ACTUAL																	
Planned	5.	IFB No./LACE/SBA/RFO/02/20/21	Publication of General Advertisement	J-5819	Assorted	9,037.78	RFO	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
Actual																	
Update																	
PLANNED	6.	IFB LACE/SBA/RFO/03/20/21	Stationery	G-4761	Assorted	8,450.00	RFO	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/2020	N/A	3/15/2021
UPDATE																	
ACTUAL																	
SUB- TOTAL						\$46,085.66											

Prepared by: 
Kornema Y. Mubah
Senior Procurement Officer

Approved by: 
Mariama D. Kpon
Deputy Executive Director/ Chairman Procurement Committee

Date: 24-11-2020

11/9/20



LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT

(SBA) PROJECT PROCUREMENT PLAN (BONG & NIMBA COUNTIES 200 HOUSING UNITS)

Special Presidential Pro-Poor Housing Project/Operations

Source of Fundings: Government of Liberia

Fiscal Year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA			IMPLEMENTATION DATES											
			CONTRACT PACKAGE	Business Activity Code (\$)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	7.	IFB No:/LACE/SBA/NCB/03/20/21	Computer & Accessories	G-4761	Assorted	23,500.00	NCB	11/04/2020	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/202	N/A
UPDATE																	
ACTUAL																	
PLANNED	8.	IFB LACE/SBA/RFQ/05/20/21	Printing (Standard Bidding Documents)	C-1812	Assorted	7,650.00	RFQ	11/04/2020	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/202	N/A
UPDATE																	
ACTUAL																	
PLANNED	9	IFB LACE/SBA/RFQ/06/20/21	Cleaning materials	G-4773	Assorted	1,170.24	RFQ	11/04/2020	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/202	N/A
UPDATE																	
PLANNED	10.	IFB LACE/SBA/RFQ/07/20/21	Office Furniture	G-4759	Lumpsum	7,789.90	RFQ	11/04/2020	11/04/2020	11/9/2020	11/16/2020	11/19/2020	12/3/2020	12/7/2020	12/14/2020	12/16/202	N/A
UPDATE																	
ACTUAL																	
SUB- TOTAL																	
GRAND-TOTAL																	

Prepared by: Kornema Y. Mulbah

Senior Procurement Officer

Approved by: Mariamama D. Kohn

Deputy Executive Director/ Chairman Procurement Committee

Date: 04-11-2020


1179120




LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT,
(SBA) PROJECT PROCUREMENT PLAN (BONG & NIMBA COUNTIES 200 HOUSING UNITS)
Special Presidential Pro-Poor Housing Project/Operations
Source of Funding: Government of Liberia
Fiscal year: 2020-2021


Procurement Plan Narrative

1.	IFB No: LACE/SBA/SB/001/20/21	Petroleum Product (Diesel & Gasoline)	This contract package is funded from the budget line Petroleum Product, which is intended to procure 18,750 gallons of assorted diesel and gasoline at a total cost of US\$150,000.00, with a unit cost of \$4.00 USD for the 5
2.	IFB No: LACE/SBA/NCB/01/20/21	Repairs & Maintenance (Spare Parts (Vehicle))	Presidential Pro Poor Project Housing Units operational activities in Bong and Nimba Counties.
3.	IFB No:/LACE/SBA/RFQ/01/20/21	Repairs & Maintenance (Generator)	This contract package is funded from the budget line Repairs & Maintenance (Spare Parts (Vehicles)), which is intended to purchase spare parts, including maintenance services for vehicles use by the Entity rendering trans services for the project.
4.	IFB No:/LACE/SBA/NCB/02/20/21	Repairs & Maintenance (Non-Residential Building)	This contract package is funded from the budget line Repair & Maintenance (Generator), which is intended to purchase spare parts for the generators at LACE Central office and the field offices.
5.	IFB No:/LACE/SBA/RFQ/02/20/21	Publication of General Advertisement	This contract package is funded from the budget line Repairs & Maintenance (Non-Residential Building) is intended to be used for repairs and maintenance services of LACE Central Office building which is being damage, erosion.
6.	IFB LACE/SBA/RFQ/03/20/21	Stationery	This contract package is funded from the budget line Publication of General Advertisement, which is intended to underwrite the cost of the entity's public service announcement for both electronic and print medias, inclu promotion of the project in various communities through local radio stations, town quires, flyers etc.
7.	IFB No:/LACE/SBA/NCB/03/20/21	Computers & Accessories	This contract package is funded from the budget line Stationery, which is intended to underwrite the cost of procuring assorted stationery items for the entity's administrative tasks.
8.	IFB LACE/SBA/RFQ/05/20/21	Printing (Standard Bidding Documents)	This contract package is funded from the budget line Computer & Accessories, which is will be used to perform project administrative tasks.
9.	IFB LACE/SBA/RFQ/06/20/21	Cleaning materials	This contract package is funded from the budget line Printing (Standard Bidding Documents), which is intended to underwrite printing cost of printing bidding documents for project.
10.	IFB LACE/SBA/RFQ/07/20/21	Office Furniture	This contract package is funded from the budget line Cleaning materials, which is intended to underwrite the cost of purchasing assorted cleaning materials to be used for cleaning both LACE Central premises and Field Of OMO soap, Clorox, rexoguard, tissue, air freshener, kiln tie soap, towels, hand soap, floor mop, Spartan flash, broom, hand sanitizer, hand gloves (industrial), floor towels, door mats, glass cleaners etc.

Prepared by:  Kornema Y. Mulbah
Senior Procurement Officer

Approved by:  Mariama D. Koon
Deputy Executive Director/ Chairman Procurement Committee

Date: 04-11-2020


11/9/20

