

Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/122/'23

March 21, 2023

Dr. John S. Flomo

DIRECTOR GENERAL

Liberia Agriculture Commodity Regulatory Authority

Republic of Liberia

Dear Prof. Flomo:

Subject: **PROVISIONAL APPROVAL OF THE LIBERIA AGRICULTURE COMMODITY REGULATORY AUTHORITY PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Liberia Agriculture Commodity Regulatory Authority Procurement Plan for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the LACRA's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,



Jarrett Rosaline Nagbe-Kowo (Cllr.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

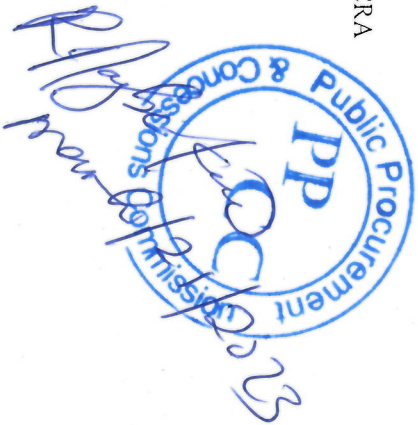
LIBERIA AGRICULTURE COMMODITIES REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
FISCAL YEAR 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IMPLEMENTATION DATES																		
	Item No	BASIC DATA																
		PACKAGE NUMBER CODE	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COSTS (D)	PROCUREMENT METHOD	TECHNICAL SPECS (BOQ) DRAWING	PREP OF BID DOCUMENT	PC APPROVAL BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLICATION OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DEVELOPMENT (SUBSTANTIAL COMPLETION)	ACCREDITATION AND PAT
PLANNED	1	IFB NO. LACRA/SBA/ RB/002/2023	Cleaning material	G4773	Assorted	10,000	RB	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/2
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. LACRA/SBA/ RFQ/003/2023	Office Furniture	G4659	Assorted	5,000	RFQ	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/2
TOTAL						15,000												

Prepared by: 
Mervon J. Brown
Procurement Director LACRA

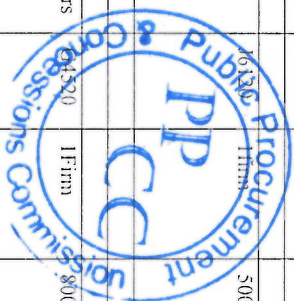
Approved by: 
Dr. John S. Frenno
Chairman Procurement Committee LACRA


Date: 03/21




LIBERIA AGRICULTURE COMMODITIES REGULATORY AUTHORITY
 PROCUREMENT PLAN (SBA)
 SOURCE OF FUNDING: GOL
 FISCAL YEAR 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	Item No	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER CODE	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COSTS (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLICATION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT (MOBILIZATION)	DEVELOPMENT (SUBSTANTIAL COMPLETION)	ACCEPTANCE AND PAYMENT
UPDATE	1	IFB NO. LACRA/SBA/RB/001/2023	Petroleum product	G4661	5,833.33@\$6USD	35,000	RB	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/29
ACTUAL																		
PLANNED	2	IFB NO. LACRA/SBA/NCB/001/2023	Stationery	G4761	Assorted	11,430	NCB	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/29
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. LACRA/SBA/RFQ/001/2023	Internet connectivity	G4761	Assorted	5000	RFQ	2/15/23	2/20/23	2/22/23	3/13/23	3/23/23	3/20/23	3/27/23	4/7/23	N/A	12/15/22	12/29
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO. LACRA/SBA/RFQ/002/2023	Vehicle Repairs and Maintenance Services	G4761	Assorted	8000	RFQ	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/29
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO. LACRA/SBA/NCB/002/2023	Repairs and Maintenance Office Building	F4100	IFirm	150,000	NCB	2/15/23	2/20/23	2/22/23	3/13/23	4/12/23	4/17/23	4/20/23	5/3/23	N/A	12/15/22	12/29
TOTAL						209430												



Prepared by: 
 Merson J. Brown
 Procurement Director LACRA

Approved by: 
 Dr. John S. Pomo
 Chairman Procurement Committee LACRA

Date: 03/21/2023

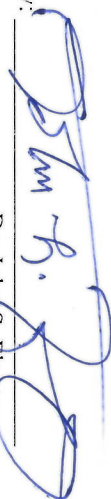


LIBERIA AGRICULTURE COMMODITIES REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
Explanatory Note
Fiscal Year 2023

IFB NO.LACRA/SBA/RB/001/2023	Petroleum products	This contract package is intended to procure petroleum for LACRA's vehicles (cars and motorcycle) and shall be used as follows: <ul style="list-style-type: none">Gasoline-2916.66 gallonsFuel-2916.66 gallons
IFB .NO.LACRA/SBA/NCB/001/2023	Stationery	This contract package is intended to procure assorted stationeries including: legal paper 215r 356mm-5 cartons,A4 paper 210mm x 297mm-6 cartons, brown envelopes, 1 cotton manila folder legal size, 3 cottons manila folder A4 size, staple machines, assorted gel pens, assorted ballpoint correction fluid, stick-on pad, etc
IFB NO.LACRA/SBA/RFQ/001/2023	Internet service provider	This contract package is intended to procure internet services for LACRA.
IFB NO.LACRA/SBA/RFQ/002/2023	Vehicle repairs service and maintenance services	This contract is intended to Procure services for LACRA vehicle repairs and maintenance
IFB NO.LACRA/SBA/NCB/002/2023	Repair and maintenance office building	This contract package is intended to procure services for the repairs and maintenance service LACRA office buildings.
IFB NO.LACRA/SBA/RFQ/003/2023	Cleaning material and services	This contract package is intended to procure cleaning materials and services for LACRA
IFB NO.LACRA/SBA/RFQ/004/2023	Office furniture	This contract package is intended to procure office furniture for LACRA offices

Prepared by: 
Menson J. Brown
Procurement Director LACRA



Approved by: 
Dr. John S. Flomo
Chairman Procurement Committee LACRA



Date: 03/21

BUDGET NOTES

OPERATIONS EXPENSES-----USD\$5000

- OFFICE FURNITURE

USD\$5000

Prepared by: _____

Menson Brown
Procurement Director

Approved by: _____

Dr. John S. Flomo
Director General

Date 3/6/2023

23040
Mar 21, 2023

