

Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1073/'20**

March 9, 2020

Hon. Cecelia C. Kpangbala Flomo

REGISTRAR

Liberia Board of Nursing and Mid-Wifery

Republic of Liberia

Dear Hon. Flomo:

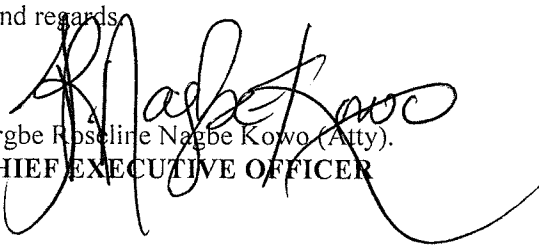
Subject: **RECEIPT AND APPROVAL OF SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Board of Nursing and Mid-Wifery SBA Procurement Plan for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

LIBERIAN BOARD FOR NURSING AND MIDWIFERY
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL and Internal Revenue Generation
Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/RO Q/DRAWING CS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNE D	1	IFB NO.LBNM//SBA/RB/001 /19/20	Petroleum products	G4661	5,800 gallons @ \$3.75	21,750.00	RB	01/10/20	01/14/20	01/20/20	01/24/20	2/7/20	2/21/20	3/6/20	3/20/20	N/A	6/15/20
UPDATE																	
ACTUAL																	
PLANNE D	2	IF NO.LBNM/S BA/RB/002/ 19/20	Scratch cards	J6190	1,420 PCS @ \$5	6500.00	RB	01/10/20	01/14/20	01/20/20	01/24/20	2/21/20	3/2/20	3/6/20	3/20/20	N/A	6/15/20
UPDATE																	
ACTUAL																	
PLANNE D	3	IFB NO.LBNM/S B/NCB/001/ 19/20	Vehicle Repair and Maintenance Services	G4520	1firm	15,000.00	NCB	01/10/20	01/14/20	01/20/20	01/24/20	2/24/24	3/2/20	3/6/20	3/16/20	N/A	6/15/20
UPDATE																	
ACTUAL																	
SUB- TOTAL						\$43,250.00											

Prepared by: D. Ngwayah Mehn
Dorkor Ngwayah Mehn
Procurement Director/Officer

Approved by: Cecelia C. Kprangbala Flomo Date: February 20, 2024
Head of Entity/ Chairman Procurement Committee

20/02/2024

Dorkor N. M. M. M.

LIBERIAN BOARD FOR NURSING AND MIDWIFERY

SPECIAL PROJECT PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: GOL and Internal Revenue Generation

Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
	4	IFB NO. LBNM//SBA/SS/001/19/20	Internet connectivity	J6190	1firm	8,200.00	SS	01/10/20	01/14/20	01/20/20	N/A	N/A	N/A	N/A	3/16/20	N/A	6/15/20
PLANNE D																	
UPDATE																	
ACTUAL																	
PLANNE D	5	IFB NO. LBNM//SBA/RFQ/001/19/20	Vehicle Insurance coverage	K6512	1firm	5,000.00	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/7/20	2/21/20	2/28/20	3/16/20	N/A	6/15/20
UPDATE																	
ACTUAL																	
PLANNE D	6	IFB NO. LBNM//SBA/NCB/002/19/20	Security guard Services	N8010	1firm	10,500.00	NCB	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	3/21/20	2/28/20	3/16/20	N/A	6/15/20
UPDATE																	
ACTUAL																	
SUB-TOTAL						\$23,700.00											

Prepared by:

D. Ngwayah Mehn

Dorkor Ngwayah Mehn

Procurement Director/Officer

Approved by:

Cecelia C.K pangbala Flomo

Head of Entity/ Chairman Procurement Committee

Date:

February 20, 2022

March 1, 2022

March 1, 2022

Dorbor N. Mehn

LIBERIAN BOARD FOR NURSING AND MIDWIFERY
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL and Internal Revenue Generation

Fiscal year: 2019/20

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	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNE D	7	IFB NO.LBNM//SBA/NCB/003/19/20	Printing and binding	C1812	1 firm	11,700.00	NCB	01/10/20	01/14/20	01/20/20	01/24/20	2/24/24	3/2/20	3/6/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
UPDATE																	
ACTUAL																	
PLANNE D	8	IFB NO.LBNM//S B/RFO/002/19/20	Stationery	G4761	Assorted	9,250.00	RFO	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	3/21/20	2/28/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
SUB-TOTAL						\$20,950.00											

Prepared by: D. Ngwayah Mehn
Dorbor Ngwayah Mehn
Procurement Director/Officer

Approved by: Cecelia C.Kpangbala Flomo
Head of Entity/ Chairman Procurement Committee

Date: February 20, 2020

[Signature]

[Signature]
03/06/20

LIBERIAN BOARD FOR NURSING AND MIDWIFERY
~~SPECIAL PROJECT PROCUREMENT PLAN (SBA)~~
 SOURCE OF FUNDING: GOL and Internal Revenue Generation

Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
	5	IFB NO.LBNM//SBA/RFQ/003/19/20	Cleaning Materials	G4773	Assorted	3,600.00	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	2/21/20	2/28/20	3/16/20	N/A	6/15//20
PLANNE D																	
UPDATE																	
ACTUAL																	
PLANNE D	10	IFB NO.LBNM//SBA/NCB/0004/19/20	Vehicle Rental	N7710	1 firm	14,250.00	NCB	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	2/21/20	2/28/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
PLANNE D	11	IFB NO.LBNM//SBA/RFQ/004/19/20	Repair and Maintenance Machinery & Equip, furniture	C3212	Assorted	8,150.00	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	3/21/20	2/28/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
SUB-TOTAL						\$26,000.00											

Prepared by: D. Ngwayah Mehn
 Dorkor Ngwayah Mehn
 Procurement Director/Officer

Approved by: Cecelia C. Kpangbala Flomo
 Cecelia C. Kpangbala Flomo
 Head of Entity/ Chairman Procurement Committee

Date: 20 May 20, 2022

Dorbor Almedin LIBERIAN BOARD FOR NURSING AND MIDWIFERY
~~SPECIAL PROJECT~~PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL and Internal Revenue Generation
Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA		ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES									
				Business Activity Code (\$)	QTY			TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)
	12	IFB NO.LBNM// SBA/RFQ/00 5/19/20	Repair and Maintenance Office building	F4390	1unit	3,000.00	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	2/21/20	2/28/20	3/16/20	N/A	6/15//20
PLANNE D																	
UPDATE																	
ACTUAL																	
PLANNE D	13	IFB NO.LBNM//S B/RFQ/006/1 9/20	Repair and Maintenance generator	C3314	1firm	2,000.00	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	3/21/20	2/28/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
PLANNE D	14	IF NO.LBNM//S BA/RFQ/007 /19/20	Office Equipment & furniture	G4659	Assorte d	8,054.25	RFQ	01/10/20	01/14/20	01/20/20	01/24/20	2/14/24	2/21/20	2/28/20	3/16/20	N/A	6/15//20
UPDATE																	
ACTUAL																	
PLANNE D	15	IFB NO.LBNM//S B/SS/002/19/ 20															
UPDATE																	
ACTUAL																	
GRAND- TOTAL						13,054.25											
SUB TOTAL						\$216954.25											

Prepared by: Dorbor Almedin
Dorbor Almedin
Procurement Director/Officer

Approved by: Cecelia C.Kpangbala Flomo
Cecelia C.Kpangbala Flomo
Head of Entity/ Chairman Procurement Committee

Date: February 20, 2021

March 04, 2020

Please Note: ITEM #15 is not approved for implementation. Please invite PPC for its approval.

March 04, 2020

LIBERIA BOARD FOR NURSING AND MIDWIFERY
Procurement Plan: (SBA)
Explanatory Notes
Fiscal Year: 2019/20

1	IFBNO.LBN M/SBA/RB/0 01/19/20	Petroleum products	This package is intended to procure mixed petroleum products to be used by LBNM vehicles and generator
<div> <div>A. Gasoline—2458.3gals</div> <div>B. Fuel-2458.3gals</div> </div>			
2	IFB NO.LBNM/SB A/RB/002/19/ 20	Scratch cards	<div> This Package is taken from the budget line communication cards (15,700) and is intended to procure scratch cards to be used by LBNM. The amount of \$7,100 was allotted for scratch while \$8,600 was allotted for internet connectivity. </div> <div> 1. Lone star-700 pcs </div> <div> 2. Orange-700 pcs </div>
3	IFBNO.LBN M/SBA/NCB/ 001/19/20	Vehicles Repairs and maintenance service	This package is intended to hire the services of a firm to carry out regular repairs and maintenance services
4	IF NO.LBNM/SB A/SS/001/19/	Internet connectivity	This contract package is taken from the budget line Telecommunication and internet Services and is intended to single sourc for internet services.
5	IFB NO.LBNM/S BA/RFQ/001 /19/20	Vehicles insurance coverage	This contract package is intended to hire a firm to provide insurance coverage for LBNM vehicles
6	IFB NO.LBNM/SB A/NCB/002/1 9/20	Security guard service	This Package is intended to procure the services of a firm to provide security guard services for LBNM premises

Handwritten signature

7	IFBNO.LBN M/SBA/NCB/ 003/19/20	Printing and binding	This package is intended to hire a firm to print call cards, annual reports, license, etc.
8	IF NO.LBNM/SB A/RFO/002/1 9/20	Stationery	This Package is taken from the budget line office supplies and is intended to procure the items below: legal paper 215mm x 356mm_10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, etc. Note that additional. The amount of \$9,250.00 was allotted for stationery and \$3,600.00 was allotted for cleaning materials.
9	IF NO.LBNM/SB A/RFO/003/1 9/20	Cleaning materials	This contract package is intended to procure Floor mop, Buckets, Hard Broom, tap soap soft broom. This package is taken from the budgetline stationery and supplies\$(3,600.00).
		Sanitizer	
		Delta	
		Liquid soap	
		Air freshener	
		Soap	
10	IF NO.LBNM/SB A/NCB/004/1 9/20	Vehicle rental	This package is intended to hire the services of a firm to provide vehicles for rental and lease to be used by LBNM
11	IF NO.LBNM/SB A/RFO/004/1 9/20	Repairs and maintenance of office equipment and furniture	This contract package is intended to hire a firm to do regular repairs and maintenance services for LBNM furniture and equipment
12	IFB NO. LNBM/SBA/RF Q/005/19/20	Repairs and Mainenance office Building	This contract package is intended to repair and maintain LBNM office building.
13	IF NO.LBNM/SB A/RFO/006/1 9/20	Repairs and maintenances Generator	This package is intended to hire a firm to carry out routine repairs and maintenance services on LBNM generator
14	IF NO.LBNM/SB A/RFO/007/1	Office equipment and	This contract package is taken from the budget line:

- Office equipment/furniture and printer \$5,000.00
- Exam/correction and analysis equipment \$3,500

	A/P/R/U/V/W/X/Y/Z 9/20	Furniture	3. License printer/accessories & parts \$7,000.00 and is intended to procure photocopier, printer, license printer, exam correction equipment, etc. These items will be divided into several lots
15	IF NO.LBNM/SB A/SS/002/19/		This contract package is taken from the budget line Land development is intended to construct the office building complex of LBNM <i>Note: Package unapproved</i>
16		Electricity	This package is used to procure electricity for LBNM
17		Water and Sewage	This package is used to procure water from street vendors for office use
18		Office building rental and lease	This line is intended for the lease/rental payment for the building currently being used by LBNM
19		Consultant/professional services	This line is for the board to conduct in house professional services for nurses and this is done by the finance department
20		Human resource development	This line is for the professional development of LBNM staff through different training program and the payment is done by the finance department

Prepared by: *D. Nigamah Nemo*

Procurement Director

[Signature]

Approved by: *[Signature]* Date: *February 20, 2020*

Chairman Procurement Committee