

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1366/'20

August 4, 2020

Hon. Estelle Liberty-Kemoh

DEPUTY DIRECTOR GENERAL FOR ADMINISTRATION

Liberia Broadcasting System

Republic of Liberia

Dear Hon Kemoh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Broadcasting System SBA, Core and Consultancy Procurement Plans for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LBS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours,

Jargoe Roseline Nagbe Kowo (Atty).

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia

THE LIBERIA BROADCASTING SYSTEM PROCUREMENT PLAN (NON-SBA)

Prepared by: _____

Approved by: _____

Date: July 14, 2020

Michael Kojo
Procurement Director

~~Ledgerhead J. Rennie~~
Head of Equity/Chairman Proc. Committee

Date: July 19 2020

FISCAL YEAR: 2020/ 2021[illegible]

Procurement Director

Head of Entity/Chairman Proc. Committee

Date: July 14, 2022



**THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE
FISCAL YEAR: 2020 / 2021**

[illegible]

Prepared by: Michael Kojo
Procurement Director

Approved by: 
 Ledgerhood J. Rennie
 Head of Entity/Chairman Proc. Committee

Date: July 14 2028

**THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE
FISCAL YEAR: 2020 / 2021**

[illegible]

Prepared by: Amir Khan

Michael Kojo
Procurement Director

Approved by: 

Ledgerhood J. Rennie
Head of Entity/Chairman Proc. Committee


Date: July 14, 2022

8/13/20

Aug 4/20

THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN: Explanatory Notes
Fiscal Year: 2020/2021

# Line	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. LBS/RFQ/001/20/21	Repair Maint. Machinery, equipment	This contract package is intended to repair and maintain the following machineries and equipment. Lot 1 Photo copiers, Printers, scanners, Lot 2 computers, TV/Radio equipment.
2	IFB NO.LBS/RFQ/002/20/21	Repair Maint. Offices Furniture	This contract package is intended to repair and maintain the following furniture and it is taking from the budget line Re maint. Machinery equipment: (1) Office desk & chairs
3	IFB No. LBS/NCB/001/20/21	Repair and Maintenance Service vehicle	This contract package is intended to repair & maintain (7) seven vehicles; Lot 1. 5 jeeps and Lot 2. 2 pickups
4	IFB No./LBS/RFQ/003/20/21	Furniture & Fixture	This contract package is intended to procure the following furniture and fixtures. Office desk -5 pcs, Executive chair-5 pcs, Rotary chair-10 pcs, Energy bulb-40pcs, Sockets -10 pcs, switchers-10 pcs etc.
5	IFB No. LBS/RFQ/004/20/21	Scratch cards	From the budget line telephone, internet and postage, this Contract Package is Intended To Procure Scratch Cards: Scra Cards: 300 PCS X \$5 = \$1,500 (lone Star Cards), 300 pcs X \$5= \$1,500(Orange Cards).
6	IFB NO. LBS/RB/002/20/21	Radio Visual Equip. TV/Radio Equipment	This contract package is intended to procure the following Radio Visual Equip. TV/Radio Equipment: XLD-500/H Widebe Microwave Link 5.8 GHZ with display, Data Video SE-650 4input HD-SDI and HDMI Video mixer, Black Magic Design Mi Studio Camera 4k, Zoom H2n Handy Recorder, Sound Cards, Video cards, head phone, Microphone, CD Players etc.
7	IFB NO. LBS/RFQ/005/20/21	Postage	From the budget line Telephone, Internet & Postage: Postage \$1,000.00, is to provide poster services
8	IFB No. LBS/NCB/003/20/21	Computer supplies & Accessories	This contract package is intended to procure the following computers and accessories; 2 laptops, 2 desk top, cables, per drives -8pcs, hard drive -5 pcs, mother board-3 pcs memory cards 3 pcs, & swatches 6pcs
9	IFB No. LBS/NCB/004/20/21	Vehicle Insurance	This contract package is intended to hire an insurance firm to provide both comprehensive and third party insurance coverage for (7) seven vehicles: 5 jeeps and 2 pick-ups.
10	IFB No. LBS/RB/002/20/21	Transport Equipment	This contract package is intended to procure two vehicles; 1 pc SUV and 1pc Pickup
11	IFB No. LBS/RFQ/006/20/21	Information Comm. Technology	This contract package is intended for the radio satellite link between ELBC radio Paynesville and the sub-stations
12	IFB NO. LBS/SS/001/20/21	Internet Service	From the budget line Telephone, Internet & Postage: Internet service \$1,000.00, is to provide subscription for the online radio by Likeke

Prepared by: 
Michael Kojo
Procurement Director

Approved by: 
Ledgerwood J. Rennie
Head of Entity/Chairman Proc. Committee

Date: July 14, 2020



THE LIBERIA BROADCASTING SYSTEM

Budget Notes for Repair Maintain of Mac., Equip., Furnit. Telephone, Internet, Postage, Entertainment, Representation & Gifts

Fiscal Year: 2020/2021

# Line	Description of Services	Amount
1	Repairs and Maint. Mach. Equipment as follow: A. Photo copiers B. Printers C. Scanners D. computers, TV/Radio equipment E. furniture Note: The amount of two thousand united states dollars was taking from the budget line repair maintains office equip.mac. Equipment for the repair of office furniture and fixture.	\$6,000.00 \$500.00 \$500.00 \$500.00 \$2,500.00 \$2,000.00
2	Telephone, Internet, Postage, Etc. A. scratch card B. postage C. Internet	\$5,000.00 \$3,000.00 \$1,000.00 \$1,000.00
3	Entertainment, Representation & Gifts A. Food Stuff B. Gifts	\$2,000.00 \$1,000.00 \$1,000.00
	GRAND TOTAL	\$13,000.00

Signed: Barry

COMPTROLLER