



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/267/'21

July 19, 2021

Hon. Estelle Liberty-Kemoh
DIRECTOR GENERAL
Liberia Broadcasting System
Republic of Liberia

Dear Hon. Kemoh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Broadcasting System (LBS) SBA and Non SBA Procurement Plans for FY 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

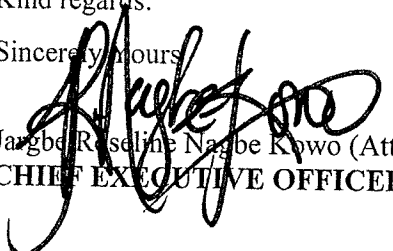
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **LBS'** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jangbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

**THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN (NON-SBA)**

[illegible]

Augustine K. Sambollah
Acting Procurement Director

Estelle Liberty/Kemoh
Head of Entity/Chairman Proc. Committee

Date:

07/06/21

JULY 1 – DECEMBER 31, 2021

[illegible]

11/11/11

Augustine K. Sambollah
Acting Procurement Director




Estelle Liberty Kemoh
Head of Entity/Chairman Proc. Committee

5/10/21



THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE
JULY 1 – DECEMBER 31, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	7	IFB NO. LBS/SS/001/21	INTERNET CONNECTIVITY SERVICE	16110	1FIRM	1,250.00	SS	7/13/21	7/20/21	7/27/21	NA	NA	NA	NA	8/05/21	NA	12/22/21	12/28/21
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO. LBS/RFQ 005/21	COMPUTER SUPPLIES& ACCESSORIES	G4741	Assorted	2,000.00	RFQ	7/01/21	7/12/21	7/20/21	7/29/21	8/09/21	8/18/21	8/30/21	9/15/21	NA	12/23/21	12/30/21
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO. LBS/RFQ/006/21	VEHICLE INSURANCE	K6512	1Firm	8,000.00	RFQ	7/05/21	7/14/21	7/23/21	8/03/21	8/12/21	8/26/21	9/06/21	9/15/21	NA	12/23/21	12/30/21
UPDATE																		
ACTUAL																		
					Sub-Total	11,250.00												

Prepared by: 
Augustine K. Sambollah
Acting Procurement Director

Approved by: 
Estelle Liberty Kemoh
Head of Entity/Chairman Proc. Committee

Date: 07/06/21



THE LIBERIA BROADCASTING SYSTEM
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE
JULY 1 – DECEMBER 31, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	10	IFB NO. LBS/Rfq/ 007/20/21	POSTAGE SERVICES	H5310	1FIRM	1,000.00	Rfq	7/01/21	7/12/21	7/20/21	7/29/21	8/09/21	8/18/21	8/30/21	9/15/21	NA	12/23/21	12/30/21
UPDATE																		
ACTUAL																		
PLANNED	11	IFB NO. LBS/Rfq/ 008/20/21	RADIO SATELLITE LINK SERVICES	J6120	1 Firm	6,000.00	Rfq	7/05/21	7/14/21	7/23/21	8/03/21	8/12/21	8/26/21	9/06/21	9/15/21	NA	12/23/21	12/30/21
UPDATE																		
ACTUAL																		
					Sub-Total	7,000.00												
			Grand Total			70,150.00												

Prepared by: Augustine K. Sambollah
 Acting Procurement Director/ Manager

Approved by: Estelle Liberty Kemoh
 Head of Entity/Chairman Proc. Committee

Date: 07/06/21

July 19, 2021

July 16, 2021

THE LIBERIA BROADCASTING SYSTEM
NON SBA PROCUREMENT PLAN: Explanatory Notes
JULY 1 – DECEMBER 31, 2021

#	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LBS/RFO/001/21	Repair Maint. Machinery, equipment	This contract package is intended to repair and maintain the following machineries and equipment. Photo copiers, Printers, Office desk, scanners, computers, chairs, TV/Radio equipment.
2	IFB No. LBS/RFO/002/21	Repair Maint. Offices Furniture	This contract package is intended to repair and maintain the following furniture and it is taking from the budget line repair Maint. Machinery equipment: Office desk & chairs
3	IFB No. LBS/NCB/001/21	Repair and Maintenance Vehicle	This contract package is intended to repair & maintain (7) seven vehicles; Lot 1. 5 Jeeps and Lots2. 2 pickups
4	IFB NO. LBS/RFO/003/21	Furniture & Fixtures	This contract package is intended to procure the following furniture and fixtures and it will be divided into two lots: LOT 1 Furniture includes the following; Office desk -5pcs, Executive chair-5pcs, Rotary chair-10pcs, and LOT 2 Fixtures, includes the following: Energy bulb -40 pcs, Sockets-10pcs,
5	IFB No. LBS/RFO/004/21	Scratch Cards	From the budget line telephone, This Contract Package is Intended To Procure Scratch Cards, internet and postage: Scratch Cards: 1,000 PCS X \$5 =\$5,000 (Lone Star Cards), 1,000 pcs X \$5=\$5,000 (Orange Card).
6	IFB No. LBS/RB/001/21	Radio and Audio Equipment	From the budget line Radio Visual Equipment -TV/Radio, TV Equipment, this contract package is intended to procure the following R Visual Equipment and TV/Radio Equipment.XID-500/H Wideband Microwave Link 5.8 GHZ with display, Data Video SE-650 4 input H SDI and HDMI Video mixer, Black Magic Design Micro Studio Camera 4k, Zoom H2n Handy Recorder, Sound Cards, Video cards head phone, Microphone, CD Players etc.
7	IFB No. LBS/SS/001/21	Internet Connectivity Service	From the budget line Telephone, Internet & Postage: Internet service \$ 1,250.00, is to provide subscription for the online radio by LIBTELCO
8	IFB No. LBS/RFO/005/21	Computer supplies & Accessories	This contract package is intended to procure the following computers and accessories; 2 laptops, 2 desk top, cables, pen drives-8pcs, hard drive -5pcs, mother board -3pcs memory cards 3pcs, and swatches 6pcs
9	IFB No./LBS/RFO/006/21	Vehicle Insurance	This contract package is intended to hire an insurance firm to provide both comprehensive and third party insurance coverage for (7) seven vehicles: 5 Jeeps and 2 pick-ups.
10	IFB NO. LBS/RFO/007/21	Postage	From the budget line Telephone, Internet & Postage: Postage \$1,000.00, is to provide poster services
11	IFB NO. LBS/RFO/008/21	RADIO SATELLITE LINK SERVICES	From the budget line Information Communication Technology, this contract package is intended for the radio satellite link between ELBC radio Paynesville and the sub-stations with the amount \$6,000.00

Prepared by: 
Augustine K. Sambollah
Acting Procurement Director/ Manager

Approved by: 
Estelle Liberty Kemoh
Head of Entity/Chairman Proc. Committee

Date: 07/06/21

