



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357  
Ref: **PPCC/RL/CEO/782/21**

December 22, 2021

Hon. Estelle Liberty Kemoh  
**DIRECTOR-GENERAL**  
Liberia Broadcasting System  
Republic of Liberia

Dear Hon. Kemoh:

Subject: **PROVISIONAL APPROVAL OF LIBERIA BROADCASTING SYSTEM NON SBA AND SBA PROCUREMENT PLANS FOR THE FISCAL YEAR 2022.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Broadcasting System Non SBA and SBA Procurement Plans for FY 2022 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for LBS's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

PP

**Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia**

**THE LIBERIA BROADCASTING SYSTEM  
PROCUREMENT PLAN (NON-SBA)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE  
JANUARY 1 – DECEMBER 31, 2022**

1	2	3	4	5	6	7	8	9	10	11	12	13	1	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB NO. LBS/NCB/001/22	Scratch cards	J6190	3,000 PCS	15,600.00	NCB	11/05/21	11/19/21	11/26/21	12/27/21	1/24/22	1/31/22	2/07/22	2/18/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. LBS/SS/001/22	INTERNET CONNECTIVITY SERVICE	J6110	1FIRM	5,000.00	SS	11/15/21	11/25/21	12/10/21	NA	NA	NA	NA	1/15/22	NA	12/22/21	12/28/21
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. LBS/RFQ/001/20/22	POSTAGE SERVICES	H5310	1FIRM	4,400.00	RFQ	11/19/21	11/30/21	12/09/21	1/05/22	1/14/22	1/24/22	1/31/22	2/10/22	NA	12/20/21	12/27/21
UPDATE																		
ACTUAL																		
					Sub-Total	25,000.00												

Prepared by:   
Augustine K. Sambollah  
Procurement Director

Approved by:   
Estelle Liberty Kemoh  
Head of Entity/Chairman Proc. Committee

Date: 12/16/21



**THE LIBERIA BROADCASTING SYSTEM  
PROCUREMENT PLAN (NON-SBA)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE  
JANUARY 1 – DECEMBER 31, 2022**

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PLANNED	4	IFB NO. LBS/NCB/ 002/20/22	AIR TICKETS	N7911	1 Firm	15,000.00	NCB	11/08/21	11/22/21	11/30/21	12/31/21	1/28/22	2/10/22	2/17/22	2/28/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO. LBS/NCB/ 003/22	VEHICLE INSURANCE	K6512	1Firm	25,000.00	NCB	11/03/21	11/17/21	11/25/21	12/27/21	1/24/22	1/31/22	2/07/22	2/18/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. LBS/NCB/ 004/22	Repair & Maintenance e VEHICLES	G4520	Assorted	30,000.00	NCB	11/01/21	11/15/21	11/22/21	12/29/21	1/26/22	2/09/22	2/16/22	2/25/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
					Sub- Total	70,000.00												

Prepared by: Augustine K. Sambollah  
Procurement Director


Approved by: Estelle Liberty Kemoh  
Head of Entity/Chairman Proc. Committee


Date: 12/16/21



THE LIBERIA BROADCASTING SYSTEM  
PROCUREMENT PLAN (NON-SBA)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET AND LBS INTERNAL REVENUE  
JANUARY 1 – DECEMBER 31, 2022

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PLANNED	7	IFB NO. LBS/RFQ/002/22	REPAIR & MAINT. GENERATOR	C3314	1FIRM	5,000.00	RFQ	11/30/21	12/10/21	12/22/22	12/31/21	1/10/22	1/20/22	1/27/22	2/08/22	NA	12/21/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO. LBS/RFQ/003/22	REPAIR& MAINT. MACHINERY EQUIPMENT	C3312	1FIRM	9,000.00	RFQ	11/30/21	12/10/21	12/22/22	1/07/22	1/21/22	1/31/22	2/08/22	2/22/22	NA	12/21/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO. LBS/NCB/005/22	BUILDING MATERIALS	S9524	Assorted	20,000.00	NCB	11/03/21	11/17/21	11/25/21	12/27/21	1/24/22	1/31/22	2/07/22	2/18/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
					Sub-Total	34,000.00												

Prepared by:   
Augustine K. Sambollah  
Procurement Director

Approved by:   
Estelle Liberty Kemoh  
Head of Entity/Chairman Proc. Committee

Date: 12/16/21



# THE LIBERIA BROADCASTING SYSTEM PROCUREMENT PLAN (NON-SBA)

[illegible]

**Augustine K. Sambollah**  
**Procurement Director**


Estelle Liberty Kemoh  
Head of Entity/Chairman Proc. Committee


Date: 12/16/21



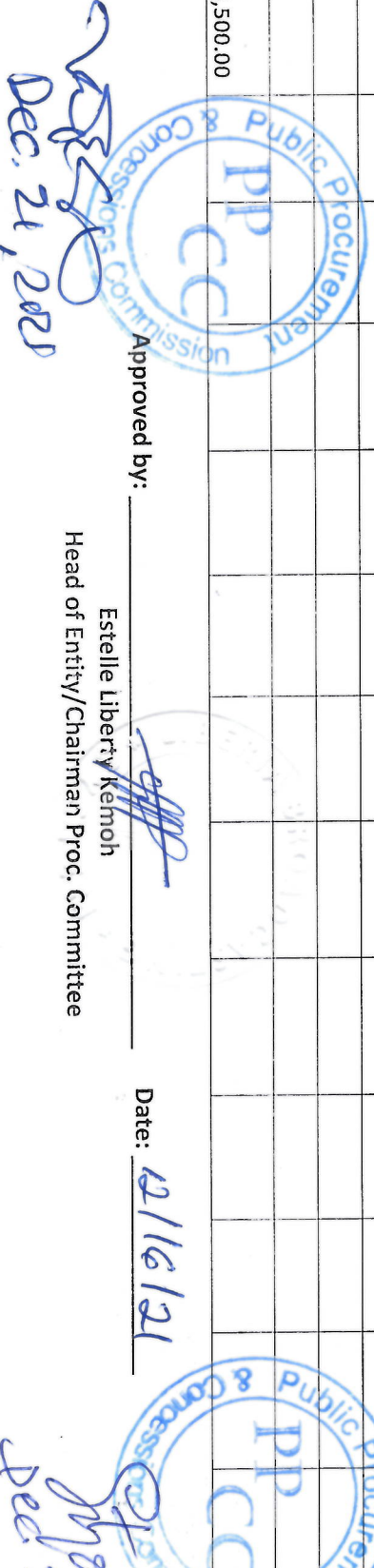
**THE LIBERIA BROADCASTING SYSTEM**  
**PROCUREMENT PLAN (NON-SBA)**  
**SOURCE OF FUNDING: COL NATIONAL BUDGET AND LBS INTERNAL REVENUE**  
**JANUARY 1 – DECEMBER 31, 202**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	13	IFB NO. LBS/RB/ 002/22	Radio, TV & Audio equipment	G4649	Assorted	200,000.00	RB	11/03/21	11/17/21	11/25/21	12/28/21	1/18/22	1/28/22	2/04/22	2/18/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	14	IFB NO. LBS/NCB 006/22	COMPUTER SUPPLIES& ACESSORIES	G4741	Assorted	16,000.00	NCB	11/01/21	11/15/21	11/22/21	12/29/21	1/26/22	1/24/22	2/04/22	2/18/22	NA	12/23/22	12/29/22
UPDATE																		
ACTUAL																		
PLANNED	15	IFB NO. LBS/RFQ/ 006/22	FURNITURE	G4659	Assorted	7,500	RFQ	11/30/21	12/10/21	12/22/22	1/07/22	1/21/22	1/31/22	2/08/22	2/22/22	NA	12/21/22	12/29/22
UPDATE																		
ACTUAL																		
					Sub- Total	223,500.00												

Prepared by:

Augustine K. Sambollah  
Procurement Director

Approved by:

Estelle Liberty Kemoh  
Head of Entity/Chairman Proc. Committee

Date:
12/16/21



## JANUARY 1 – DECEMBER 31, 2022

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**Augustine K. Sambollah**  
**Procurement Director**

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Head of Entity/Chairman Proc. Committee

12/16/21

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**THE LIBERIA BROADCASTING SYSTEM**  
**NON SBA PROCUREMENT PLAN: Explanatory Notes**  
**JANUARY 1 – DECEMBER 31, 2022**

**Content of Contract Package**

# Line	Contract Package Code	Contract Package	
1	IFB NO. LBS/NCB/001/22	Scratch Cards	From the budget line telephone, internet & postage. This Contract Package is Intended To Procure Scratch Cards; Scratch Cards: 1,500 PCS X \$5 = \$7,500.00 (lone Star Cards), 1,625 pcs X \$5 = \$8,100 (Orange Card).
2	IFB NO. LBS/SS/001/22	Internet Connectivity Service	From the budget line Telephone, Internet & Postage: Internet service \$ 5,000.00, is to provide subscription for the online radio by LIBTELCO
3	IFB NO. LBS/RFO/001/22	Postage	From the budget line Telephone, Internet & Postage: Postage \$4,400.00, is to provide poster services
4	IFB NO. LBS/NCB/002/22	Air Tickets	From the budget line Foreign Travel – means of Travel, this contract package is intended to hire one firm to provide air ticket services for LBS foreign and services.
5	IFB NO./LBS/NCB/003/22	Vehicle Insurance	This contract package is intended to hire an insurance firm to provide both comprehensive and third party insurance coverage for (10) ten vehicle: 1 bus and 2 pick-ups.
6	IFB NO. LBS/NCB/004/22	Repair and Maint Vehicle	From the budget line Repair & Maintenance vehicles & generators, this contract package is intended to purchase spare parts to repair & maintain vehicles; 7 Jeeps, 1 bus and 2 pick-ups.
7	IFB NO. LBS/RFO/002/22	Repair and Maint Generator	From the budget line Repair & Maintenance vehicles & generators; this contract package is intended to purchase spare parts to repair and maintain generators.
8	IFB NO. LBS/RFO/003/22	Repair Maint. Machinery, equipment	This contract package is intended to repair and maintain the following machineries and equipment.
9	IFB NO. LBS/NCB/005/22	Repair & Maintenance Civil	Photo copiers, Printers, scanners, computers, chairs, TV/Radio equipment.
10	IFB NO. LBS/RFO/004/22	Office Equipment & Supplies	From the budget line Repair & maintenance of Civil, this contract package is intended to repair & maintain the following: windows, doors and paint, rod, sand, crude rock
11	IFB NO. LBS/RB/001/22	Purchase of Vehicle	This contract package is intended to purchase air conditional, flat screen TV, peculators, mini icebox,
12	IFB NO. LBS/RFO/005/22	Purchase of Motor bikes	From the budget line Transport Equipment, this contract package is intended to procure 4 pcs SUV for Director General and Deputies
13	IFB NO. LBS/RB/002/22	Radio and Audio Equipment	From the budget line Transport Equipment, this contract package is intended to procure 6 pcs motor bikes for our sub-stations.
14	IFB No. LBS/NCB/006/22	Computer supplies & Accessories	From the budget line Radio Visual Equipment -TV/Radio, TV Equipment, this contract package is intended to procure the following Radio Visual Equipment: XID-500/H Wideband Microwave Link 5.8 GHz with display, Data Video SE-650 4 input HD-SDI and HDMI Video mixer, f and TV/Radio Equipment: XID-500/H Wideband Microwave Link 5.8 GHz with display, Data Video SE-650 4 input HD-SDI and HDMI Video mixer, f Design Micro Studio Camera 4k, Zoom H2n Handy Recorder, Sound Cards, Video cards head phone, Microphone, CD Players etc.
15	IFB NO. LBS/RFO/006/22	Furniture	This contract package is intended to procure the following computers and accessories; 2 laptops, 2 desk top, cables, pen drives-8pcs, hard drive - mother board -3pcs memory cards 3pcs, and swatches 6pcs
16	IFB NO. LBS/RFO/007/22	Fixtures & Lights	From the budget line furniture & fixtures, this contract package is intended to procure the following furniture; Office desk -8pcs, Executive chair Rotary chair-10pcs and 5 pcs filling cabinets.
17	IFB NO. LBS/RB/003/22	RADIO SATELLITE LINK SERVICES	From the budget line Furniture & fixtures, this contract package is intended to procure fixtures and lights; Energy bulb -75 pcs, Sockets-50pcs, 2 receptacles, electrical wire and other accessories.

From the budget line Information Communication Technology, this contract package is intended for the radio satellite link between ELBC radio and the sub-stations with the amount \$15,000.00.

Prepared by: Augustine K. Sambollah  
Procurement Director

Approved by: Estelle Liberty Kench  
Head of Entity/Chairman Proc. Committee

Date: 12/16/21