



Republic of Liberia^{*}
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/405/'21

September 27, 2021

Dr. Samuel-K. Ngaima, Sr.
PRESIDENT
Lofa County Community College
Republic of Liberia

Dear Dr. Ngaima:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Lofa County Community College (**LCCC**) SBA and Non SBA Procurement Plan for FY 2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **LCCC's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours


Jargbe Rodeline Nagbe Komo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Lofa County Community College (LCCC)
Special Budget PROCUREMENT PLAN (SBA-GOL BUDGET)
Source of Funding: Government of Liberia
July to December: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY/IE S CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB.NO.LCC C/SBA/Rfq /001/2021	Stationery	G-4761	ASSORTED	5,490	Rfq	09/1/2021	09/8/2021	09/15/2021	09/22/2021	09/29/2021	10/6/2021	10/20/2021	10/27/2021	N/A	12/23/2021	12/30/2021
UPDATE																		
ACTUAL																		
PLANNED	2	IFB.NO.LCC C/SBA/Rfq /002/2021	PETROLEUM PRODUCT	G-4661	1,994.89gallon s @4.9	9,775	Rfq	09/1/2021	09/8/2021	09/15/2021	09/22/2021	09/29/2021	10/6/2021	10/20/2021	10/20/2021	N/A	12/23/2021	12/30/2021
UPDATE																		
ACTUAL																		
PLANNED	3	IFB.NO.LCC C/SBA/Rfq /003/2021	CLEANING MATERIAS	G-4773	ASSORTED	4,800	Rfq	09/1/2021	09/8/2021	09/15/2021	09/22/2021	09/29/2021	10/6/2021	10/13/2021	10/20/2021	N/A	12/23/2021	12/30/2021
UPDATE																		
ACTUAL																		
SUB TOTAL						20,065												

Prepared by:

Procurement Director/ Manager

Approved by:

Head of Entity/Chairman Proc. Committee

Date:



Lofa County Community College (LCCC)
Special Budget PROCUREMENT PLAN (GOL-SBA budget)
Source of Funding: Government of Liberia
July to December : 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
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PLANNED	4	IFB, NO. LCCC /SBA/RFQ/004/2021	Internet provider services	J 5120	1 firm	\$9,993	RFQ	09/1/2021	09/8/2021	09/15/2021	09/22/2021	09/29/2021	10/6/2021	10/13/2021	10/20/2021	N/A	12/23/2021	12/30/21
UPDATE																		
ACTUAL																		
SUB TOTAL						\$9,993												
GRAND TOTAL						\$30,058												

Prepared by: *Jenifer 13/109/21*
Procurement Director/ Manager

Approved by: *[Signature]*
Head of Entity/Chairman Proc. Committee

Date: *01/09/2021*

