



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1004/'20**

January 22, 2020

Dr. Jeanette K. Johnson

SECRETARY GENERAL

Liberia Post Graduate Medical Council

Republic of Liberia

Dear Dr. Johnson:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Post Graduate Medical Council SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.


Kind regards.


Jargbe Roseline Nagbe Kowo (Acty).

CHIEF EXECUTIVE OFFICER

Liberia College of Physicians and Surgeon (LCPS)
Non-SBA - Procurement Plan (Core Budget)
Source of funding (Government of Liberia (GOL) National Budget
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. LCPS/NCB/001/19/20	Catering Services	15621	1-firm	\$20,000.00	NCB	5/1/2019	5/7/2019	5/13/2019	5/15/2019	6/14/2019	6/21/2019	6/26/2019	7/23/2019	N/A	6/25/2020	6/30/2020
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. LCPS/RB/001/19/20	Security Guard Services	M8010	1-firm	16,500.00	RB	5/1/2019	5/3/2019	5/9/2019	5/13/2019	5/22/2019	5/28/2019	6/05/2019	6/19/2019	N/A	6/25/2020	6/30/2020
UPDATE																		
ACTUAL																		
Total						\$36,500.00												

Prepared by: 
Serbastin N. Tottoe
Procurement Manager

Approved by: 
Dr. Jeanetta K. Johnson
Secretary General

Date: 01-28-20



Liberia College of Physicians & Surgeons






Explanatory Note to Procurement Plan for (FY 2019/2020)

The appropriation of Liberia College of Physicians & Surgeons has component that were not captured in the procurement plan as per PPCC instruction as seen below:

- 1. Office Building Rental & Lease in the amount of \$60,000 (Sixty thousand United States Dollars)
- 2. The budget line Consultancy Services will be used for monthly Compensation for residents doctors in an amount of \$202,037.00

NON SBA PROCUREMENT PLAN EXPLANATORY NOTES

No	Code	Contract Package	Explanation
1.	IFB NO. LCPS/NCB/001/19/20	Catering services	This contract package originated from budget line item of workshop, conference & similar with an initial amount of \$25,000.00 to be used for convocation, (Annual General & Scientific Meeting (AGSM)). An amount of \$20,000.00 will be used for food and catering services while the balance \$5,000.00 will be used for stationery materials such as note pad, pen, folders , flaps chat, white board markers thereby increasing the amount from \$3,000.00 to \$8,000.00 . At this graduation, representatives from the West African region are full attendance.
2.	IFB NO. LCPS/RB/001/19/20	Security guard services	This contract package is drawn from the budget line item guard and security service which is intended to hire trained, qualified and reputable security firm to provide security guard services at the premises and property of Liberia College of Physicians & Surgeons (LCPS).



12/26/20