



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1004/'20

January 22, 2020

Dr. Jeanette K. Johnson

SECRETARY GENERAL

Liberia Post Graduate Medical Council

Republic of Liberia

Dear Dr. Johnson:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Post Graduate Medical Council SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Roseline Nagbe Kowo (Atty).

CHIEF EXECUTIVE OFFICER

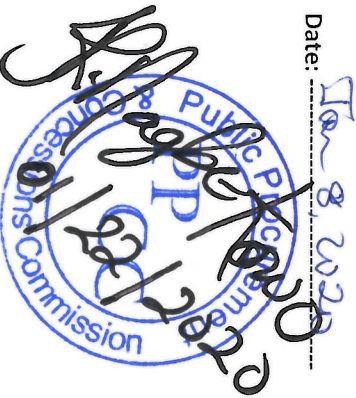
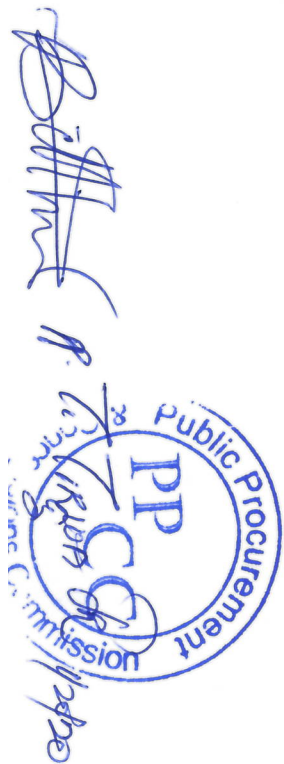
Liberia College of Physicians and Surgeon (LCPS)
SBA-Procurement Plan (Regular Core Budget)
Source of funding (Government of Liberia (GOL) National Budget
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCURE METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED 1	IFB NO. LCPS/SBA/RB/001/19/20	Petroleum Products	G4661	8,250 @ \$4.00	\$ 33,000.00	RB	5/1/2019	5/6/2019	5/9/2019	5/14/2019	6/13/2019	6/19/2019	6/24/2019	6/28/2019	N/A	6/25/2020	6/30/2020	
UPDATE																		
ACTUAL																		
PLANNED 2	IFB NO. LCPS/SBA/RFO/001/19/20	Stationery	G4761	*Assorted	\$8,000.00	RFO	5/1/2019	5/3/2019	5/9/2019	5/13/2019	5/22/2019	5/28/2019	6/05/2019	6/19/2019	N/A	6/25/2020	6/30/2020	
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$41,000.00													

Prepared by: 01-08-20
Serbastin N.Totoe
Procurement Manager

Approved by: 01/08/20
Dr. Jeanette K. Johnson
Secretary General

Date: Jan 8, 2020



SBA PROCUREMENT PLAN EXPLANATORY NOTE

1.	IFB NO. LCPS/SBA/RB/001/19/20	Petroleum products	This contract package is funded from the budget line fuel and lubricants . This contract package is intended to purchase petroleum products for vehicle operation and LCPS staff benefit with an amount of \$33,000 .00 @\$ 4.00 amounting to 8,250 gallons.
2.	IFB NO. LCPS/SBA/RFQ/001/19/20	Stationery	This contract package has an appropriation of \$3,000.00, but increase to \$8,000.00 on the procurement plan simply because \$5,000.00 was taken from food and catering servicing services for the procurement of stationery including but not limited : A4 & Legal paper carton, suspension folder, box file, paper glue, correction fluid, flap chart, white board markers , note pads etc.
		Consultancy Service	This line item will be used for 30 Resident Doctors monthly compensation in an amount of \$ 202,037.00
		Office Building Rental & Lease	This contract package will be used to pay one calendar year rental fees for office space currently occupied by LCPS on Russell Avenue of 12 th Sinkor, commencing form the 10 th day of October to A.D 2020 up to and including the 9 th day of October A.D 2021.



Handwritten signature in blue ink.