



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/39/23

April 21, 2023

Hon. Marcus D. Zehyoue
DIRECTOR GENERAL
Liberia Drug Enforcement Agency
Republic of Liberia

Dear Hon. Zehyoue :

Subject: **RECEIPT AND APPROVAL OF THE LIBERIA DRUG ENFORCEMENT AGENCY
SBA PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Drug Enforcement Agency SBA Procurement Plan for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Liberia Drug Enforcement Agency that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states “each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.”

Please note that an approval of a method on the procurement plan is deemed as the Commission’s full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

LIBERIA DRUG ENFORCEMENT AGENCY (LDEA)
PROCUREMENT SBA PLAN

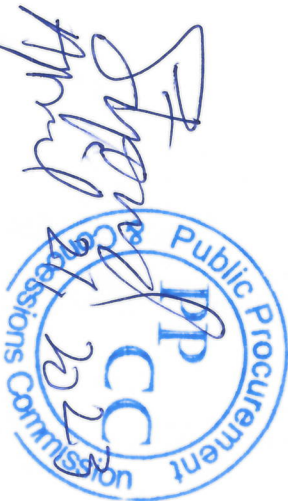
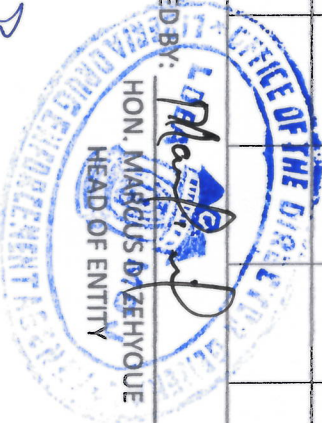
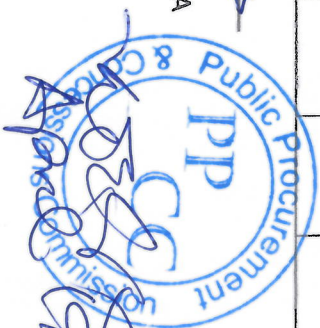
Source of funding: GOL Fiscal Year January 3, 2023 December 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	2
BASIC DATA/IMPLEMENTATION DATES																			
	ITEM NO	PACKAGE NUMBER (CODE)	CONTACT PACKAGE	BUSINESS ACTIVITY (CODE)	QTY	ESTIMATED COSE	PROCUREMENT METHOD	TECHNICAL SPECS/REQ/ DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOCA	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT OR AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL) COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARK(S)
PLANNED	1	IFB NO. LDEA/SBA/R FQ/001/23	Petroleum Products (Diesel & Gasoline)	G-4661	609,137 gals @ 5.91 and 584,795 @ 5.13	USD \$ 6, 600.00	RFQ	04/15/23	04/18/23	04/25/23	04/26/23	05/12/23	05/17/23	05/24/23	05/31/23	N/A	12/27/23	12/29/23	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. LDEA/SBA/ RFO/002/23	Stationery	G-4761	Assorted	US\$ 4,500.00	RFQ	04/19/23	04/18/23	04/25/23	04/26/23	05/12/23	05/17/23	05/24/23	05/31/23	N/A	12/27/23	12/29/23	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. LDEA/SS/001 2023	Non Residential Property	L-6810	1 Building	US \$ 40,000.00	SS	04/19/23	04/18/23	04/25/23	04/26/23	05/12/23	05/17/23	05/24/23	05/31/23	N/A	12/27/23	12/29/23	
UPDATE																			
ACTUAL																			
GRAND TOTAL						US\$ 51,100.00													

PREPARED BY: 
SYLVESTER WILLIAMS
PROCUREMENT DIRECTOR/LDEA

APPROVED BY: 
HON. MARCUS D. ZEHYQUE
HEAD OF ENTITY

DATE: _____



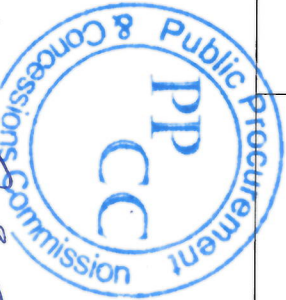
Liberia Drug Enforcement Agency (LDEA)

Procurement Plan Explanatory Notes

Fiscal Year: 2020/2023

Item No	Contract Package Code	Contract Package	Content Contract package
1.	IFB. NO. LDEA/RFQ 001/2023	Petroleum products (diesel & gasoline	This contract package is funded from the budget line which intended to procure petroleum products for the Liberia Drug Enforcement Agency (LDEA)
2.	IFB NO. LDEA/RFQ/002/2023	Stationary	This contract package is funded from the budget lines which intended to procure the following stationary items for the (LDEA) such as: A4 paper, manila & hanging folders, pens, Cartridges, Legal sheet Note Pad.
3	Non-residential property	Rent	This USD 40,000 contract package from the budget line intended to cover rented cost for the entity which is an ongoing lease agreement to be renewed by the lessee and leasor every budget year

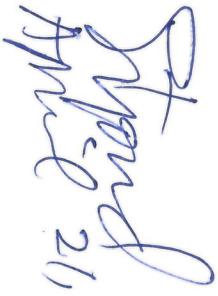
SIGNED: 
SYLVESTER WILLIAMS
PROCUREMENT DIRECTOR/LDEA



APPROVED BY: 
HON. MARCUS D. ZEHYOE
HEAD OF ENTITY



DATE: Feb. 27, 2023


April 21, 2023