



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0509/'19

October 3, 2019

Hon. Marcus Soko, Jr  
**ACTING MINISTER**  
Liberia Drug Enforcement Agency  
Republic of Liberia

Dear Hon. Soko:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Drug Enforcement Agency SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LDEA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
Jargbe Roseline Nagbe Kowo (Atty).


**CHIEF EXECUTIVE OFFICER**


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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia


**Liberia Drug Enforcement Agency (LDEA)**  
**PROCUREMENT PLAN (NON-\$BACoreBudget)**  
**Source of Funding: GOL Fiscal year: July 2019-June 30/2020**


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO	BASIC DATA			QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity (code)				TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION ON/PUBLIC OPENING	SUBMISSION ON OF BID EVALUATION REPORT	PC APPROVAL L-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB. NO. LDEA/SBA/R B/001/2019/2020	Petroleum Products (diesel & gasoline)	G-4661	3380.28 gals. @ 3.755 1621.62@ 3.70	US\$18,000.00	RB	05/21/19	05/28/19	06/04/19	07/04/19	08/09/19	07/16/19	07/23/19	07/30/19	N/A	04/01/2020	06/30/20	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB. NO. LDEA/RFO/O 01/SBA 2019/2020	Stationery	G-4761	Assorted	US\$ 6,000.00	RFQ	05/21/19	05/28/19	06/04/19	07/04/19	07/24/19	07/31/19	08/07/19	08/14/19	N/A	04/01/2020	06/30/20	
UPDATE																			
ACTUAL																			
PLANNED	3	FIB NO. LDEA/SS/001 2019/2020	Non residential property	L-6810	1 Building	US \$ 40,000.00	SS	05/21/19	05/28/19	06/04/19	07/04/19	08/09/19	07/16/19	07/23/19	07/30/19	N/A	04/01/2020	06/30/20	
UPDATE																			
ACTUAL																			
GRAND TOTAL:						US\$64,000.00													

PREPARED BY:   
**SYLVESTER WILLIAMS**  
 PROCUREMENT DIRECTOR/LDEA

APPROVED BY:   
**HON. MARCUS SOKO, Jr.**  
 HEAD OF ENTITY/CHAIRMAN, PROCUREMENT COMMITTEE/LDEA

DATE: 9/17/19







Liberia Drug Enforcement Agency (LDEA)  
Procurement Plan Explanatory Notes

Fiscal Year: 2019/2020

Item No.	Contract Package Code	Contract package	Content of Contract Package
1.	IFB. NO. LDEA/RFO 001/2019/2020	Petroleum products (diesel & gasoline)	This contract package is funded to procure petroleum products for the Liberia Drug Enforcement Agency (LDEA)
2.	IFB NO. LDEA/RFO/001/2018/2019	Stationery	This contract package is funded to procure the following Stationery items for the (LDEA) such as: A4 paper, manila & hanging folders, pens, Cartridges, legal sheet Note Pad.
3.	Non-residential property	Rent	This Contract package is intended to cover rented cost for the entry which is an ongoing lease agreement to be renewed by the Lessee and Lessor every budget year.

R. Page & Co  
Provisional  
02/3/19

SIGNED:

*[Signature]*

SYLVESTER WILLIAMS

PROCUREMENT DIRECTOR/LDEA



*[Signature]*  
18, 2019

APPROVED BY:

*[Signature]*

HON. MARCUS SOKO, JR.

HEAD OF ENTITY CHAIRMAN PROC. COMMITTEE/LDEA

DATE:

9/17/19

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