

REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0201/25'

January 23, 2025

Hon. Thomas Z. Gonkerwon
INTERIM MANAGING DIRECTOR
Liberia Electricity Corporation
Monrovia, Liberia

Dear Hon. Gonkerwon:

Subj: APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2025

We present our compliments and wish to acknowledge receipt of your communication dated January 15, 2025, which sought the approval of the Commission for Liberia Electricity Corporation (LEC) Special Project Procurement Plan for 2025 (Supply of Heavy Fuel Oil-HFO) and approval to use the Sole Source Method of Procurement to award contract to Petro Trade Inc. for the supply and delivery of one million five hundred thousand (1,500,000) gallons of Heavy Fuel Oil at an estimated cost of four million five hundred thousand United States Dollars (US \$4,500,000.00).

Following thorough review, the Commission hereby approves the Liberia Electricity Corporation (LEC) Special Project Procurement Plan for fiscal year 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs LEC that the special project procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

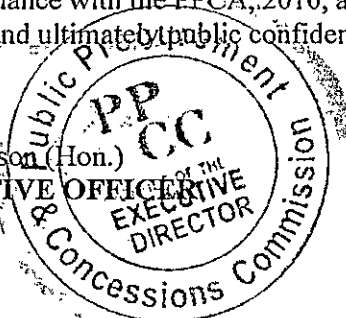
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

Additionally, the Commission hereby grants an approval to the Liberia Electricity Corporation (LEC) to use the sole source method of procurement to award contract to **Petro Trade Inc.** for the supply and delivery one million five hundred thousand gallons of Heavy Fuel Oil (HFO) at the above estimated costs, consistent with section 55 and 40 of the PPCA, 2010. Please note that all contract which cumulative annual value exceeds the threshold of two hundred fifty United States Dollars (US\$250,000.00) must be sign by the minister responsible for Finance and attested by the Minister Responsible for Justice. The Commission requires that you kindly forward copies of all stipulated contracts upon signing so as to update our records.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes. -

Sincerely yours,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development



Liberia Electricity Corporation
P.O. Box 10-165 Waterside
1000 Monrovia, 10 Liberia

OFFICE OF THE INTERIM MANAGING DIRECTOR

LEC-IMD/PRO./01/'25

January 15, 2025

Hon. Bodger Scott Johnson
Chief Executive Officer (CEO)
Public Procurement and Concessions Commission
Capitol Hill, 1000 Monrovia
10 Liberia

*Received:
Theophilus S. B. Pollie
Jan. 20, 2025
Time: 4:32 PM*

Dear Hon. Johnson:

Subject: REQUEST FOR NO OBJECTION TO USE THE SOLE SOURCE METHOD OF PROCUREMENT TO AWARD A CONTRACT TO PETRO TRADE INC FOR THE SUPPLY AND DELIVERY OF ONE MILLION, FIVE HUNDRED THOUSAND GALLONS OF HEAVY FUEL OIL (HFO) TO THE LIBERIA ELECTRICITY CORPORATION BUSHROD ISLAND BULK STORAGE TANKS

We present our compliments and seek the PPCC's no objection to using the Sole Source Method of Procurement to award a Contract to Petro Trade Inc. for the Supply and Delivery of One Million Five Hundred Thousand Gallons of Heavy Fuel Oil (HFO) to the Liberia Electricity Corporation Bushrod Island Bulk Storage Tanks. LEC currently has 1,155,866 gallons of HFO available, which will only last for January 2025. This quantity cannot adequately complete the dry season operation (i.e., January 2025 to May 2025), and the low water inflows during this dry season at the Mount Coffee Hydro Power Plant cannot adequately generate the power needed to supply Monrovia and other areas.

The LEC intends to continue using its Bushrod thermal plants, which requires procuring 1,500,000 gallons of HFO to run the plants continuously. The month of March will have the lowest water inflow, which will significantly impact the power supply and exacerbate the ongoing load-shedding program. LEC has conducted market research on the local

market, and the results show that Petro Trade is the only supplier with the product available in the country for immediate delivery.

Petro Trade Inc. has regularly supplied HFO to the Liberia Electricity Corporation. On May 10, 2024, and April 5, 2024, two contracts were signed between the LEC and Petro Trade on a sole source basis to supply one million gallons and two million gallons of HFO to the LEC, respectively. The supplier satisfactorily carried out the two contracts.

Given the above, consistent with **Section 55 subsection (1) (a), (b), and (d) of the PPCC Act of 2010.**, the LEC requests a "NO OBJECTION" to use the Sole Source Method of Procurement to award a Contract to Petro Trade Inc. for the Supply and Delivery of One Million Five Hundred Thousand Gallons of Heavy Fuel Oil (HFO) to the Liberia Electricity Corporation Bushrod Island Bulk Storage Tanks at the contract price of **US\$4,500,000.00 (Four Million Five Hundred Thousand United States Dollars).**

Please be assured, Honorable Executive Director, that LEC will diligently abide by the provisions of the PPCC Act. Thank you for your usual cooperation and professional guidance.

Sincerely yours,



Thomas Z. Gonkerwon
Interim Managing Director

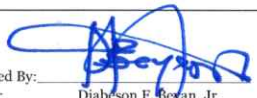
Attached:

- Special Project Procurement Plan
- Explanatory Notes
- Budget
- LEC Board Resolution
- Draft Contract Agreement



LIBERIA ELECTRICITY CORPORATION
PROJECT PROCUREMENT PLAN - GOODS
JANUARY 6, 2025 - MAY 30, 2025
FUNDING SOURCE : LEC OPERATIONAL BUDGET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA						IMPLEMENTATION DATES													
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL/SPECIFICATIONS	PREP. OF BID DOCUMENTS	PC APPROVAL- BID DOCS/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No: LEC/SS/001/2025	Supply & Delivery of Petroleum Products-HFO	G4661	1,500,000 gallons @ US\$3.00 per gallon	\$ 4,500,000.00	SS	1/14/2025	1/15/2025	1/22/2025	NA	NA	NA	NA	1/29/2025	N/A	3/1/2025	3/8/2025	
UPDATE																			
ACTUAL																			
TOTAL						\$ 4,500,000.00													

Prepared By: 
Names: Diabeson F. Beyan, Jr.
Positions: Procurement Manager

Date: 01/15/2025

Approved By: 
Names: Thomas Z. Gomon
Positions: Interim Managing Director

Date: 01/20/2025




1/23/25





LIBERIA ELECTRICITY CORPORATION
PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2025

PROJECT PROCUREMENT PLAN-GOODS

Item No.	PACKAGE NUMBER (CODE)	Procurement Method	Contract Package	Quantity	Contract Value (USD)	Content of Contract Package
1.	IFB No: LEC/SS/001/2025	SS	Supply & Delivery of Petroleum Products (HFO)	1,500,000 gallons US\$3.00	\$4,500,000.00	<p>This contract package from budget line 39 is intended to procure petroleum products (HFO) for power generation at the LEC Thermal Plants.</p> <p>HFO Procurement..... US\$4,500,000.00 Total.....US\$4,500,000.00</p> <p>Sole Source is being employed because of the urgency, and market research revealed that Petro Trade Inc. is the only supplier with HFO in the country for immediate delivery. Hence, the Sole Source method. Reference: Section 55 subsection (1) (a), (b), and (d) of the PPCC Act of 2019.</p>

Prepared By: _____

Names: Diabeson F. Beyan, Jr.
Positions: Procurement Manager

Date: 01/15/2025

Approved By: _____

Names: Thomas Z. Gonkerwon
Position: Interim Managing Director

Date: 01/20/2025



Liberia Electricity Corporation

P.O. Box10-165 Waterside
1000 Monrovia, 10 Liberia

LEC's Fiscal Year 2025 HFO Special Budget

No.	Description	Budget Amount	Comments
1.	Supply and Delivery of One Million Five Hundred Thousand (1,500,000) Gallons of Petroleum Products (HFO)	\$4,500,000.00	This contract package from budget line number 39 (Fuel for Generation/Repayment of Loan) and 77 (HFO & LFO Reserve), with a combined total of US\$8,842,796.00 , are intended to procure HFO and LFO for the LEC Thermal Plants operation. US\$4,500,000.00 has been allocated for the emergency procurement of 1,500,000 gallons of HFO to enhance the LEC operations for the dry season.
	Grand Total	\$4,500,000.00	<i>NOTE: US\$2,492,795.00 will procure an additional 830,932 gallons of HFO for reserve. US\$740,000.00 will also procure 200,000 gallons of LFO. US\$1,110,000.00 has been allocated for the liability already committed.</i>

Signed: _____

Adam S. Sheriff, CPA, CFE, MBA
Chief Financial Officer

Approved: _____

Thomas Z. Gonkerwon
Interim Managing Director

