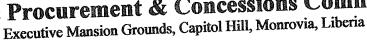
Republic of Liberia

Public Procurement & Concessions Commission





Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0730/'19

October 21, 2019

Hon. Jeffery N. Yates

OFFICER-IN-CHARGE

Liberia Extractive Industries Transparency Initiative

Republic of Liberia

Dear Hon. Yates:

Subject: PROVISIONAL APPROVAL OF DRAFT ADDENDUM CONSULTANCY PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Extractive Industries Transparency Initiative Consultancy Procurement Plans for FY 2019/2020 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at http://ppcc.gov.lr/vr/index.php/documents

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for EITI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely

Jargbe Rose CHIEF EX

Regulating and Monitoring Compliance with the Public Procurement and Concessions Act of Liberia

Liberia Extractive Industries Transparency Initiative CONSULTANCY PROCUREMENT

Provisioner

Source of Funding: GOL

Fiscal Year: 2019/2020

	ACTUAL	UPDATE	PLANNED				1	
TOTAL <u>136,000.00</u>			1			ITEM NO.	2	
			REOI Preparati No::LEITI/SBA n of the / 10th and SSS/001/19/2 11th EITI 0 Report	PACKAGE NUMBER (CODE)			u	
			٥	CONTRACT PACKAGE			4	
			M 6910	VENDORS BUSINESS ACTIVITIES CODE		BASIC		
			One (1) firm	NO.of ESTIM FIRM/PERSONS (USD)		BASIC DATA	5	
			136,000.00	ESTIMATED COST (USD)			6	
			SSS	SELECTION METHOD			7	
			1-0ct-19	PREP. OF TOR &PC APPROVAL	REQUEST		œ	
			7-0ct-19	PREP. OF TOR PUBLICATION OF REOI			9	
			1-0ct-19 7-0ct-19 15-0ct-19	REOI CLOSING/OPENIN G	FOR EXPR		10	
				SUBMISSION OF EVALUATION REPORT	REQUEST FOR EXPRESSION OF INTEREST		11	
			16-Oct-19 4-Nov-19	PC APPROVAL- EVALUATION REPORT/SHORTLI ST	INTEREST		12	
	JASQ		5-Nov-19	PREPARATION & SUBMISSION REP DOCUMENT	-	IMPLEM	13	
			14-Nov-19	PC APPROVAL FINAL INVITATION OF TOR/REP PROPOSALS DOCUMENT	REQUEST FOR PROPOSALS AND APROVAL OF AWARD	IMPLEMENTATION DATES	14	
						DATES	15	
			22-Nov-19 28-Nov-19	PROPOSAL SUBMISSION AND OPENING			16	
			5-Dec-19	SUBMISSION OF PC APPROVAL- TECHNICAL & COMBINED FINANCIAL EVALUATION EVALUATION REPORT	OVAL OF		17	
			5-Dec-19 13-Dec-19 23-Dec-19 25-Dec-	PC APPROVAL- COMBINED EVALUATION	AWARD		18	
			23-Dec-19	CONTRACT AWARD & SIGNING			19	
) 25-Dec-	COMPLETION (FINAL REPOR AND PAYMEN				

Prepared By Jan

Vendee

Approved By: _

Jeffery Yates

Chairman Procurement Committtee/ Officer -In- Charge

Joan Mendee Procurement Director

actions 21,2019

Mayles Lowo 10/21/2019

Liberia Extractive Industries Transparency Initiative

Explanatory Notes (Consultancy)

2019/2020

1. IFB NO: LEITI/ SSS/001/2019/2020	Contract Package	Content of Contract Package		
	Preparation of the 10 th and 11 th EITI Report 2019/2020	This contract package is intended to hire a firm to produce the entity 10th and 11 th EITI Report for 2019/2020. The Ministry of Finance and Development planning has provided additional funding to the institution so as to execute the service in a timely manner.		

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