



Republic of Liberia
Public Procurement & Concessions Commission
Executive, Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/095/'22

February 21, 2022

Hon. Nanborlor F. Singbeh, Sr.
SECRETARY OF THE SENATE, R.L.
The Honourable House of Senate
Capitol Hill
Republic of Liberia

Dear Singbeh:

Subject: **PROVISIONAL APPROVAL OF THE LIBERIAN SENATE CORE BUDGET
PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Liberian Senate Core Budget, SBA Procurement Plans for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

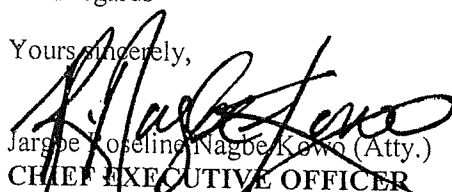
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for the Liberian Senate's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

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Liberian Senate
Procurement Plan (Core Budget)
Source of Funding: GOL National Budget 2022
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCU REMEN T METHO D	TECHNICAL SPECS/BOC/DRA WINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/P UBLIC OPENING	SUMMISSION OF BID EVALUATION REPORT	PC APPROVAL- BIDEVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVA NCE PAYM ENT (MOBI LIZATI ON)	DELIVERY/INSP ECTION (SUBSTANTIAL COMPLETION)	ACCEPTY FIN. PAYM
PLANNED	1.	IFB No. LS/CB/NCB /001/22	Stationery	G4761	* Assorted	114,779.00	NCB	02/1/22	02/9/22	03/1/22	03/10/22	04/11/22	04/28/22	05/9/22	05/26/22	N/A	12/21/22	12/30
UPDATE																		
ACTUAL																		
PLANNED	2.	IFB NO. LS/CB/NCB /002/22	Repairs, & Maintenance- Civil-Services	F4100	1 Firm	147,759.00	NCB	02/1/22	02/9/22	03/1/22	03/10/22	04/11/22	04/28/22	05/9/22	05/26/22	N/A	12/21/22	12/30
UPDATE																		
ACTUAL																		
PLANNED	3.	IFB NO. LS/CB/RB/0 01/22	Transport Equipment- Vehicle	G4510	1 Firm	1,305,000.00	RB	02/1/22	02/9/22	03/1/22	03/10/22	04/11/22	04/28/22	05/9/22	05/26/22	N/A	12/21/22	12/30
UPDATE																		
ACTUAL																		
			Sub. Total			1,567,538.00												

Prepared by:

Johnny A. Clarke Director/Procurement Unit

Approved by:

Sen. Nyonblee K. Lawrence Head of Entity/Chairman Proc. Committee

Date:

Feb 4, 2022

02/18/22

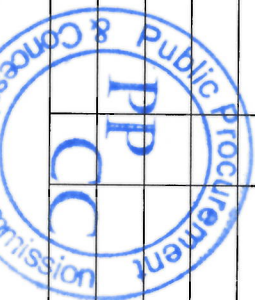
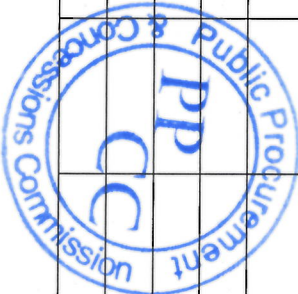
Feb 18, 2022

Feb 21/2022

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Liberian Senate
Procurement Plan (Core Budget)
Source of Funding: GOL National Budget 2022
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOC/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY/INSTALLATION (SUBSTANTIAL COMPLETION)	ACCEPTANCE PAYMENT
PLANNED	4.	IFB No. LS/CB/NCB/003/22	Uniform & Specialized clothing	G4771	* Assorted	100,000.00	NCB	02/1/22	02/9/22	03/1/22	03/10/22	04/11/22	04/28/22	05/9/22	05/26/22	N/A	12/21/22	12/31
UPDATE																		
ACTUAL																		
PLANNED	5.	IFB No. LS/CB/NCB/004/22	ICT Infrastructure, Networks & facilities	J6202	1 Firm	125,000.00	NCB	02/1/22	02/9/22	03/1/22	03/10/22	04/11/22	04/28/22	05/9/22	05/26/22	N/A	12/21/22	12/31
UPDATE																		
ACTUAL																		
		Sub. Total				225,000.00												
		Grand Total				1,792,538.00												



Prepared by: Johnny A. Clarke
Director/Procurement Unit

Approved by: Sen. Nyonblee K. Lawrence
Head of Entity/Chairman Proc. Committee

Date: Feb. 4, 2022

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Feb. 18, 2022

Feb 21/2022

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Name of Entity: Liberian Senate
Procurement Plan (Core Budget) Explanatory Notes

Fiscal Year: 2022

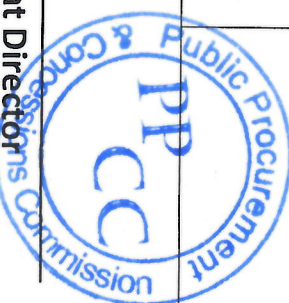
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO.LS/CB/NCB/001/22	Stationery	This comes from the budget line stationery. This is used to purchase A-4 cartons of sheets, envelopes, paper glues, Diaries, ledgers, paper clips, Engel inks, refill pad, staple machines, erasers, carbon papers, dictionary oxford, s/s, disk box, makers (various colors), various computers inks, legal sheet, note pad, stick on pad, ball pens, ink, toner, A-4 manila folder.
2.	IFB NO.LS/CB/NCB/002/22	Repairs & Maintenance-Civil	This comes from the budget line repairs & maintenance-civil services. This package will be used to hire the services of a qualified firm to do the repair maintenances on the entire Senate building.
3.	IFB NO.LS/CB/RB/001/22	Transport Equipment-Vehicles	This comes from the budget line transport equipment-vehicles. This package will be used to purchase 33 vehicles for the senate.
4.	IFB NO.LS/CB/NCB/003/22	Uniform & Specialized clothing	This comes from the budget uniform & specialized clothing. This package is used to purchase uniform for the senate securities & also purchase specialized clothing for the maintenance staffers & other needed department.
5.	IFB NO.LS/CB/NCB/004/22	ICT Infrastructures, Networks & facilities	This comes from the budget line ICT infrastructures, networks. This package is used to purchase computer & networks equipment.

Prepared by:


Procurement Director

Date:

Feb. 4, 2022




Feb 18, 2022