



Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0721/'19

October 11, 2019

Hon. Richmond N. Tobii  
**MANAGING DIRECTOR**  
Liberia Telecommunications Corporation  
Republic of Liberia

Dear Hon. Tobii:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Telecommunications Corporation SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LTC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Sincerely, Yours

Jargbe Roseanne Nargbe Kowo (Afty)  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

# LIBERIA TELECOMMUNICATIONS CORPORATION (LIBTELCO)

## CONSULTANCY NON SBA CORE BUDGET PROCUREMENT PLAN

### Source of Funding: Internal Revenue Generation

Fiscal Year: 2019/2020

*Provisioned*

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											

Prepared by: *[Signature]* Date: 17/09/19

Head of Procurement Unit

Approved by: *[Signature]* Date: 9/11/19

Richmond N. Tobii

Head of Entity/Chairman Proc. Cmttee

*Actual*  
*2019-24, 2019*

*9/24/19*

*6/11/19*

LIBERIA TELECOMMUNICATIONS CORPORATION  
Non SBA Core Budget Consultancy Procurement Plan Explanatory Notes

Fiscal Year: 2019/2020

Provided

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	RFP NO/LIBTELCO/QCBS/001/019/020	System Analyst Consultants	This contract package is charged to the budget line item Consultants. It is also charged to the budget line Contr This contract package comprises the hiring of experts to analyze, help improve and provide technical know-how engineers as we work towards broad expansion of our system.

Prepared by: \_\_\_\_\_

Al Josephus Taybior  
Head of Procurement Unit

12/09/19  
Date

Approved by: \_\_\_\_\_

Richmond N. Tobii  
Head of Entity/Chairman Proc. Cmtee

9/12/19  
Date

Submitted  
Sept 24 2019

9/24/19

09/28/19