#### Republic of Liberia



#### **Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1403/'20

August 18, 2020

Hon. Richmond N. Tobii MANAGING DIRECTOR/CEO Liberia Telecommunications Corporation Republic of Liberia

Dear Hon. Tobii:

Subject: PROVISIONAL APPROVAL OF LIBTELCO'S DRAFT SBA & NON SBA PROCUREMENT PLANS FOR FY 2020/2021

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of Liberia Telecommunications Corporation Core Budget and SBA Procurement Plans for FY 2020/2021 in accordance with Section 40(3) of the PPC Act. The Commission hereby informs you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in framework agreements for recurrent procurement item s. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advanced of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at http://ppcc.gov.lr/vr/index.php/documents.

Upon the passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, details budget for Libtelco's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2020/2021 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions

Kind regards

Yours since

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

#### LIBERIA TELECOMMUNICATIONS CORPORATION PROCUREMENT PLAN NON SBA CORE BUDGET

Source of Funding: Internal Revenue Generation

Fiscal Year: 2020/2021

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**Head of Procurement Unit** Al Josephus Taybior

Date

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Head of Entity/Chairman Proc. Cmttee Richmond N. Tobii

#### Source of Funding: Internal Revenue Generation PROCUREMENT PLAN NON SBA CORE BUDGET

Fiscal Year: 2020/2021

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Head of Procurement Unit Al Josephus Taybior Prepared by:

Approved by:

J41-7 28, 2020

Richmond N. Tobii

Head of Entity/Chairman Proc. Cmttee

#### LIBERIA TELECOMMUNICATIONS CORPORATION PROCUREMENT PLAN NON SBA CORE BUDGET

#### Source of Funding: Internal Revenue Generation

Fiscal Year: 2020/2021

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**Head of Procurement Unit** Al Josephus Taybior Prepared by:

Head of Entity/Chairman Proc. Cmttee Richmond N. Tobii Approved by:

Date

#### PROCUREMENT PLAN NON SBA CORE BUDGET

Source of Funding: Internal Revenue Generation

Fiscal Year: 2020/2021

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A/Josephus Taybior Head of Procurement Unit Prepared by:

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Approved by:

Date

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Rtchmond N. Tobii
Head of Entity/Chairman Proc. Cmttee

#### PROCUREMENT PLAN NON SBA CORE BUDGET

Source of Funding: Internal Revenue Generation

Fiscal Year: 2020/2021

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Head of Procurement Unit Al Josephus Taybior Prepared by:

Head of Entity/Chairman Proc. Cmttee Richmond N. Tobii

Approved by:

#### Source of Funding: Internal Revenue Generation PROCUREMENT PLAN NON SBA CORE BUDGET

Fiscal Year: 2020/2021

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**Head of Procurement Unit** Al Josephus Taybior

Richmond N. Tobii

Head of Entity/Chairman Proc. Cmttee

#### PROCUREMENT PLAN NON SBA CORE BUDGET

Source of Funding: Internal Revenue Generation

Fiscal Year: 2020/2021

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**Head of Procurement Unit** Al Josephus Taybior

Head of Entity/Chairman Proc. Cmttee

Date

# Non SBA Core Budget Procurement Plan For Goods, Work, and Services Explanatory Notes

Fiscal Year: 2020/2021

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Item	3			
NO.	Contract Package Code	Contract Package		Content of Contract Package
-	IFB NO/LIBTELCO/NCB/001/020/021	Stationery Supplies	Stationery Supplies is a disaggregate of the budget line Supplies. It is intended to procure the following items:	Stationery Supplies is a disaggregate of the budget line Office Supplies. The balance of said disaggregate to be applied to Janito Supplies. It is intended to procure the following items:
,	1 2 10/10/10/10/10/10/10/10/10/10/10/10/10/1	Junior & July Dieg		(L) Ledger 2 doz
and an			(B) Legal Sheet20 ctn	(M) Perforator 15 pcs
			(C) Legal Rule Sheet 36 reans	(N) Desk Tray 1 doz
			(D) Manila Folder (Legal) 36 pks	(O) Stick on Pad 12 doz
			(E) Manila Folder (A4) 100 ctn	(Q) White Envelope 12 doz
			(F) Hanging Folder 100 ctn	(R) Brown Envelop (A4) 12 boxes
			(G) Composition Book 36 doz	(S) Filing Cabinet 12 pcs
			(H) Pen 36 pks	(T) Hp Ink 348 pcs
			(I) Stapler Machine 3 doz	(U) Hp Toner 250 pcs, etc.
			(K) Steno Pad 24 doz	
			Janitorial Supplies is a disaggregate of the budget I	Janitorial Supplies is a disaggregate of the budget line Office Supplies. It is intended for the procurement of the following: Tissu
2	IFB NO/LIBTELCO/NCB/002/020/021	Janitorial Supplies	Soap, Napkins, Hand Liquid Soap, Glass Cleaner, clora, Towel, Clora, Brooms, etc.	ra, Towel, Clora, Brooms, etc.
			It is charged to the budget line Repairs & Maintena	
ω	IFB NO/LIBTELCO/NCB/003/020/021	Vehicle Spare Parts	plates, clutch dish, etc.	dutch dish, etc.
			This contract package is intended to procure cleani	This contract package is intended to procure cleaning up materials like cutlasses, shovels, diggers hoes, rakes, lawn mowers, pru
4	IFB NO/LIBTELCO/NCB/004/020/021	Cleaning Tools	shears, whippers, wheelborrowers, brooms, brushe	whippers, wheelborrowers, brooms, brushes, etc. It is charged to the budget line Site Maintenance.
			It is a charged to the budget line Repairs & Mainter	It is a charged to the budget line Repairs & Maintenance (Generators). This Contract package procures spare parts for routine
U	IFB NO/LIBTELCO/NCB/005/020/021	Generator Spare Parts	maintenance of libtelco generators which involes cl	maintenance of libtelco generators which involes changing of oil and servicing. Materials involves the following:
			(1) Oil Filter (2) Fuel Filter (3) Air Filter (4) Spare Parts	rts
		,	11 -	

2/16/12 1884 Prepared by:

Al Josephus Taybior Head of Procurement Unit

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Approved by:

Richmord Tobii
Head of Entity/Chairman Proc. Cmttee

Date Name

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# Non SBA Core Budget Procurement Plan For Goods, Work, and Services Explanatory Notes

Fiscal Year: 2020/2021

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Item			
NO.	Contract Package Code	Contract Package	Content of Contract Package
			This contract package is intended procures materials to procure Electrical materials and appliances. It is a disaggregate of the bu
6	IFB NO/LIBTELCO/NCB/006/020/021	Electrical Materials	Office Maintenance.
			This contract package is intended to procure building materials for the repairs and maintenance of Libtelco facilities by our inho
7	IFB NO/LIBTELCO/NCB/007/020/021	Building Materials	engineers and builders. This Contract package is charged to the budget line Repairs & Maintenance (Building.
			This contract package is intended to procure telecommunications and fiber optic equipments such as Fiber cables, routers, converters, SFPs, pigtails, splitters, ONUs, Firewalls, OLTs, etc. and are for colocation and Libtelco network expansion. This
00	IFB NO/LIBTELCO/ICB/001/020/021	Telecom & Fiber Equipment	contract package is charged to the budget lines: Fiber Deployment and Duct & Fiber.
			This contract pakage is intended to procure small tools for repairs and maintenance of power driven equipments, such as drills,
			hammers, electric & manual screw drivers, grinders, power driven electric lift, cutters, strapping tools, hand rivets tools, etc. It is
u	ILD MO/FIBIETTO/MCB/000/050/057	Ismail Loois	to the line tent tools.
ż	IEB NO /HETELSO /NOB /GOO /GOO /GOO		This contract package is intended to procure communications equipment for point-to-point connections such as: radio antennas
100	ייים יאס/ הים יביביס/ ואכים/ סיס/ סבים/ סבד	communication Eduloment	This was proposed and center equipment, projections, etc.
			This contract package is intended to procure generators for Libtelco. It is a disaggregate of the budget line Generators & Power
11	IFB NO/LIBTELCO/NCB/010/020/021	Generators Purchase	Equipment.
12	IFB NO/LIBTELCO/NCB/011/020/021	Computers	This contract package is drawn from the budget line Office Equipment and is intending to procure computers, laptops, etc. for Li
			This contract package is intended to procure the following: Desks (Executive, Semi Executive & Ordinary), Tables (Coffee, Ordina
13	IFB NO/LIBTELCO/NCB/012/020/021	Furniture & Fixture	Chairs (Executive, Semi Executive & Ordinary), Rugs, lightings, etc.
			This contract package is drawn from the budget line: 1. Towers & 2. Repairs-Towers & BTS. It procures technically design stainle.
			metals which are used to build and repair towers. From our market surveys conducted, there are no suppliers importing these to
14	IFB NO/LIBTELCO/ICB/002/020/021	Stainless Steel Metals	metals parts in country.
15	IFB NO/LIBTELCO/RB/001/020/021	Vehicle Purchase	This contract package is intended to procure fifteen (15) vehicles: ten (10) SUVs, two (2) pickups & three (3) trucks.
			This contract package procures licenses and subscriptions for equipment, softwares and network gateways. It is cha
16	IFB NO/LIBTELCO/ICB/003/020/021	Licenses & Subscription	the contract package License, Due & Subscriptions/Internet Expense.
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Prepared by: \_

**Head of Procurement Unit** Al Josephus Taybior

Approved by:

Richmond Tobii

Head of Entity/Chairman Proc. Cmttee

# Non SBA Core Budget Procurement Plan For Goods, Work, and Services Explanatory Notes

Fiscal Year: 2020/2021

Office Equipment.	Software	IFB NO/LIBTELCO/NCB/017/020/021	21
This contract package is intended to to procure softwares for variuous computers and network applications. It is also disaggregate of the budg			
of the budget line Office Equipment.	ICT Equipment	IFB NO/LIBTELCO/NCB/016/020/021	20
This contract package is intended to to procure ICT equipment such as servers, server racks, CDs, hard drives, memory sticks, etc. It is also disa			
Generators & Power Equipment.	Other Power Equipment	IFB NO/LIBTELCO/NCB/015/020/021	19
This contract package is intended to to procure other power equipment such as solar panel, batteries, UPS, etc It is also disaggregate of the t	100		
This contract package is intended to to procure air conditioners. It is also disaggregate of the budget line Office Maintenance.	Air Conditioner	IFB NO/LIBTELCO/NCB/014/020/021	18
This contract package procures lubricants for all Libtelco generators and vehicles. This is a disaggregate of the contract package Vehicle Spare 10,000.00. It is also a disaggregate of the contract package Generator Spare Parts by 5,000.00.	Lubricant	IFB NO/LIBTELCO/NCB/013/020/021	17
Content of Contract Package	Contract Package	Contract Package Code	NO.
			Item

Al Josephus Taybior Head of Procurement Unit

Prepared by:

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Approved by:

Richmond Tobii

Head of Entity/Chairman Proc. Cmttee

Date

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