

Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0721/'19

October 11, 2019

Hon. Richmond N. Tobii

MANAGING DIRECTOR

Liberia Telecommunications Corporation

Republic of Liberia

Dear Hon. Tobii:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Telecommunications Corporation SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LTC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely, Yohs

Jargbe Roseanne Nargbe Kowo (Atty)

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Fiscal Year: 2019/2020

1,204,778.00

HEAD OF ENTITY/CHAIRMAN PROC COMMITTEE

LIBERIA TELECOMMUNICATIONS CORPORATION (LIBTELCO)

PROCUREMENT PLAN NON SBA CORE BUDGET

Source of Funding: Internal Revenue Generation

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
		BASIC DATA						IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	Qty	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ /DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID N & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATIO N REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT
PLANNED	4	NO/LIBTELCO/NCB/O	Site Clearing Materials	G4659	Assorted	46,283.00	NCB	07/02/19	07/09/19	07/16/19	07/23/19	08/22/19	09/05/19	09/19/19	09/26/19	N/A	06/12/20	06/30/20
UPDATE																		
ACTUAL																		
PLANNED		IFB																
PLANNED	5	NO/LIBTELCO/NCB/O	Building Materials	G4663	Assorted	19,656.00	NCB	07/02/19	07/09/19	07/16/19	07/23/19	08/22/19	09/05/19	09/19/19	09/26/19	N/A	06/12/20	06/30/20
UPDATE																		
ACTUAL																		
		IFB																
PLANNED	6	NO/LIBTELCO/NCB/O	Generator Purchase	G4659	10 pcs	75,000.00	NCB	07/02/19	07/09/19	07/16/19	07/23/19	08/22/19	09/05/19	09/19/19	09/26/19	N/A	06/12/20	06/30/20
UPDATE																		
ACTUAL																		
SUB TOTAL						140,939.00												

Prepared by: 

Al Josephus Taybior

HEAD OF PROCUREMENT UNIT

Date: 09/17/19

Approved by: 

Richmond N. Tobii

HEAD OF ENTITY/CHAIRMAN PROC CMITTEE

Date: 9/17/19



19/24/19

Autbury

Caroline 21.7.19



9/17/19

9/17/19

LIBERIA TELECOMMUNICATIONS CORPORATION (LIBTELCO)
PROCUREMENT PLAN NON SBA CORE BUDGET
Source of Funding: Internal Revenue Generation
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	Qty	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ /DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATIO N REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT
PLANNED	7	IFB NO/LIBTELCO/NCB/0 05/019/020	Computers & ICT Equipment	G4741 G4651	Assorted	244,779.00	NCB	07/01/19	07/08/19	07/15/19	07/22/19	08/21/19	09/04/19	09/18/19	10/02/19	N/A	06/18/20	06/30/20
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO/LIBTELCO/NCB/0 06/019/020	Office Furniture	G4659	Assorted	50,000.00	NCB	07/02/19	07/09/19	07/16/19	07/23/19	08/22/19	09/05/19	09/19/19	09/26/19	N/A	06/12/20	06/30/20
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO/LIBTELCO/RB/00 1/019/020	Vehicle Purchase	G4510	5 Units	150,000.00	RB	07/07/19	07/14/19	07/21/19	07/28/19	08/12/19	08/19/19	08/26/19	09/02/19	N/A	06/12/20	06/26/20
UPDATE																		
ACTUAL																		
SUB TOTAL						444,779.00												

Prepared by:  Al Josephus Taybior
HEAD OF PROCUREMENT UNIT

Date: 17/9/19

Approved by:  Richmond W. Tobii
HEAD OF ENTITY/CHAIRMAN PROC CMITTEE

Date: 17/9/19


ALLIED
September 17, 2019

LIBERIA TELECOMMUNICATIONS CORPORATION (LIBTELCO)
PROCUREMENT PLAN NON SBA CORE BUDGET
Source of Funding: Internal Revenue Generation
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	Qty	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ /DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATIO N REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT
PLANNED	10	IFB NO/LIBTELCO/SS/00 1/019/020	HDPE Pipes	G4663	71,420 mtrs	250,000.00	SS	07/04/19	07/06/19	07/08/19	N/A	N/A	N/A	N/A	07/13/19	N/A	06/01/20	06/19/20
UPDATE																		
ACTUAL																		
		IFB																
		NO/LIBTELCO/NCB/0																
PLANNED	11	07/019/020	Small Tools	C2818	Assorted	50,000.00	NCB	07/02/19	07/09/19	07/16/19	07/23/19	08/22/19	09/05/19	09/19/19	09/26/19	N/A	06/12/20	06/30/20
UPDATE																		
ACTUAL																		
GRAND TOTAL						2,090,496.00												

Prepared by:  Al Josephus Taybior
HEAD OF PROCUREMENT UNIT

Date: 17/09/19

Approved by:  Richmond N. Tobii
HEAD OF ENTITY/CHAIRMAN PROC CMTTEE



Date: 9/17/19

CUT OFF
September 24, 2019

9/24/19



LIBERIA TELECOMMUNICATIONS CORPORATION
Non SBA Core Budget Procurement Plan For Goods, Work, and Services Explanatory Notes
Fiscal Year: 2019/2020

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO/LIBTELCO/NCB/001/019/020	Stationery Supplies	Stationery Supplies is a disaggregate of the budget line Office Supplies. The balance of said disaggregate to be applied to the Supplies. It is also a disaggregate of Training Local by \$8,694.00 of which the balance is applied to Events Catering. It is also disaggregate of Office Maintenance by \$14,000 the balance being applied to Senior Management Office Maintenance & Jar is intended to procure the following items: (A) A4 Sheet ----- 120 ctn (B) Legal Sheet -----20 ctn (C) Legal Rule Sheet ----- 36 reans (D) Manila Folder (Legal) ----- 36 pks (E) Manila Folder (A4) ----- 100 ctn (F) Hanging Folder ----- 100 ctn (G) Composition Book ----- 36 doz (H) Pen ----- 36 pks (I) Stapler Machine ----- 3 doz (K) Steno Pad ----- 24 doz (L) Ledger ----- 2 doz (M) Perforator ----- 15 pcs (N) Desk Tray ----- 1 doz (O) Stick on Pad ----- 12 doz (Q) White Envelope ----- 12 doz (R) Brown Envelop (A4) ----- 12 boxes (S) Filing Cabinet ----- 12 pcs (T) Hp Ink ----- 348 pcs (U) Hp Toner ----- 250 pcs, etc.
2	IFB NO/LIBTELCO/ICB/001/019/020	Purchase of Stainless Steel Metals	This contract package is drawn from the budget line: 1. Towers & 2. Repairs-Towers & BTS. It procures technically design steel metals which are used to build and repair towers. From our market surveys conducted, there are no suppliers import tower metals parts in country.
3	IFB No/LIBTELCO/ICB/002/019/020	Purchase of Telecommunications & Fiber Optic Equipment	This contract package is intended to procure telecommunications and fiber optic equipments such as Fiber cables, routers, wi radios, SFPs, Firewalls, OLTs, etc. and are for colocation and libtelco network expansion. This contract package is drawn from following budget lines, namely: 1. Fiber Deployment & Runs Est, 2. Fiber Deployment, 3. Network Expansion, 4. Network Upg 5. Communication Equipment.
4	IFB NO/LIBTELCO/NCB/002/019/020	Site Clearing Materials	This contract package is intended to procure cleaning up materials like cutlasses, shovels, diggers hoes, rakes, lawn mower shears, whippers, wheelborrowers, brooms, brushes, etc. It is charged to the budget line Site Maintenance.
5	IFB NO/LIBTELCO/NCB/003/19/20	Building Materials	This contract package is intended to procure the services of a construction firm for the renovation of Lynch Street Office at Libtelco facilities. It entails demolition and building. This budget line is charged to the contract packages: Repairs & Maintenance (Building) and Renovation - Lynch Street.
Prepared by:  Al Josephus Taybior Head of Procurement Unit Date <u>17/09/19</u> <u>October 24, 2019</u> Approved by:  Richmond N. Tobii Head of Entity/Chairman Proc. Cmtee Date <u>9/12/19</u>			


9/12/19

LIBERIA TELECOMMUNICATIONS CORPORATION
Non SBA Core Procurement Plan For Goods, Work, and Services Explanatory Notes
Fiscal Year: 2019/2020



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
6	IFB NO./LIBTELCO/NCB/004/019/020	Generator Purchase	This contract package is charged to the budget line item Generator & Power Equipment. It is intende to procur generators for the various BTS site.
7	IFB NO./LIBTELCO/NCB/005/019/020	Computers & ICT Equipment	This contract package is drawn from the following budget lines: (1) Office Equipment, (2) Data Center and (3) Equipment Maintenance. This contract package is intending to procure the following: <u>Lot 1:</u> Computers, peripheral units, laptops, servers, server racks, hard drives, CDs, memory sticks, etc. <u>Lot 2:</u> Software
8	IFB NO./LIBTELCO/NCB/006/019/020	Office Furniture	This contract package is intended to procure the following: Desks (Executive, Semi Executive & Ordinary), Tables (Coffee, O Chairs (Executive, Semi Executive & Ordinary), Rugs, lightings, etc. It is charged to the budget line Furniture & Fixtures.
9	IFB No./LIBTELCO/RB/001/019/020	Vehicle Purchase	This contract package is intended to procure five (5) vehicles: two (2) SUVs, two (2) pickups & one (1) sedan. Due to the ur attached to this package, LIBTELCO requests your approval to reduce the lead time to two (2) weeks.
10	IFB NO./LIBTELCO/SS/001/019/020	HDPE Pipes	This contract package is intended to procure HDPE pipes for our network expansion which can only be produced in countr vendor, Duraplant. This contract package is charged to the budget line item Ducts & Fiber.
11	IFB NO./LIBTELCO/NCB/007/019/020	Small Tools	This contract package is intended to procure small tools for repairs and maintenance of power driven equipments, such as c hammers, electric & manual screw drivers, grinders, power driven electric lift, cutters, strapping tools, hand rivets tools, et charged to the line item Tools.

Prepared by: 
Al Josephus Taybior
Head of Procurement Unit

Date: 17/9/19

Approved by: 
Richmond N. Tobii
Head of Entity/Chairman Proc. Cmtee

Date: 17/9/19



September 17, 2019