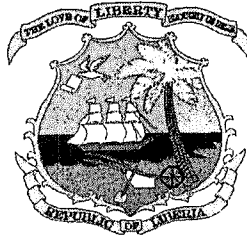


REPUBLIC OF LIBERIA

Liberia Institute of Public Administration

North Gibson Street, Mamba Point
Monrovia, Liberia



Quarterly Procurement Report Fiscal Year 2022

For the 4th Quarter (October – December)

Date of Submission: December 30, 2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act of 2010, which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 4th quarter of Fiscal Year 2022, for your review and consideration.

During the period under review, the Liberia Institute of Public Administration has completed the implementation of two (2) contracts out of five (5) contract packages within our approved procurement plan.

Restarted Bidding (RB) was used for the acquisition of both contract packages (Security Guard Service and Petroleum Product).

2.0 Challenge

Although the PPCC Compliance Officer assigned to LIPA for fiscal year 2022 was very helpful in responding to our inquiry, getting in contact with the Compliance Officer from the beginning of the budget year was a challenge. There was no communication from the PPCC to LIPA's Procurement Committee, introducing him as the PPCC assigned Compliance Officer.

3.0 Recommendation

We will therefore recommend that procuring entities be inform at the beginning of the budget year as to who is their Compliance Officer.



Liberia Institute of Public Administration

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Office of the Director General

Ref: *LIPA/156ABY/2022/RL*

December 30, 2022

Atty. Jarbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Att. Kowo:

The Procurement Committee of the Liberia Institute of Public Administration herewith submits to your office its 4th Quarter (October – December) Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the Liberia Institute of Public Administration for the period October to December 2022.

Kind regards.

Sincerely yours,

Prof. Alexander B. Yonly Sr.
Director-General


4.0 Annexes:

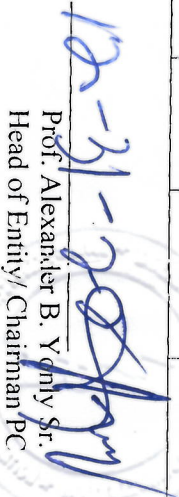
Annex A: Summary Table

General Information
Liberia Institute of Public Administration
Quarterly Procurement Report
Fourth quarter, FY 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFBN0.LIPA/SBA/RB/001/22	Security Guard Service	RB	Government of Liberia	02/16/2022	03/16/2022	1	12/31/2022	23,000 US\$	Proactive Security Guard Service Provider	Lasted as PPCC vender	01/03/2022	01/03/2022	12/31/2022	15,333.3 US\$	
2	IFBN0.LIPA/SBA/RB/001/21/22	Petroleum Products	RB	Government of Liberia	01/27/22	02/3/22	3	02/28/22	US\$4,350	Super Petroleum Service Provider	Lasted as PPCC vender	06/06/22	12/15/22	12/31/22	US\$4,350	


Prepared by:  P. Samuel Gowel
Procurement Director


Date: 12-31-2022
Approved by:  Prof. Alexander B. Yenny Sr.
Head of Entity/ Chairman PC

Date: 12-31-22

Contracts Awards Information for Fiscal Period January – December, 2022

Insert Name of Entity: Liberia Institute of Public Administration							FISCAL YEAR 2023							
Item No.	Package Code	Package Description	Source of Fund	Proc. Method	Plan Type	Contract Type	Estimated Contract Value (US\$)	Actual Contract Value (US\$)	Contractor/Supplier/Service Provider	Business Legal Owner	Business Beneficial Owner	Business Telephone Number (s)	Contract Start Date	Contract End Date
1	IFBN0.LIP A/SBA/RB/ 001/21/22	Security contract	GOL	RB	CODE	Fixed price	23,436.00	23,436.00	Proactive Security Guard Service	Mark Z. Passawee	Mark Z. Passawee	0779026310	January 1, 2022	December 31, 2022
2	IFBN0.LIP A/SBA/RF Q/001/21/22	Petroleum Products	GOL	RB	CODE	Fixed price	4,350.00	4,350.00	Super Petroleum	Monique M. Stewart	Monique M. Stewart	0776609142	June 6, 2022	December 31, 2022
3														
4														
5														
6														
7														

Signed: 
P. Samuel Goweh
Director, Procurement

Approved: 
Professor Alexander B. Yonly, Sr. – Director General
Head of Entity/Chairman, Proc. Committee