



Liberia Institute of Public Administration (LIPA)



Office of the Director General

Ref: LIPA/156ABY/2022/RL

Date: June 30, 2022

Atty. Jarbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

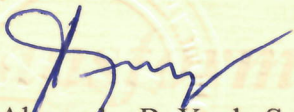
Dear Att. Kowo:

The Procurement Committee of the Liberia Institute of Public Administration herewith submits to your office its 2nd Quarter (April – June) Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the Liberia Institute of Public Administration for the period April to June 2022.

Kind Regards.

Sincerely yours,


Prof. Alexander B. Yonly Sr.
Director-General

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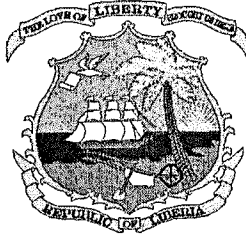
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REPUBLIC OF LIBERIA

Liberia Institute of Public Administration

North Gibson Street, Mamba Point
Monrovia, Liberia



Quarterly Procurement Report
Fiscal Year 2022

For the 2nd Quarter (May – June)

Date of Submission: June 30, 2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 2nd quarter of Fiscal Year 2022, for your review and consideration.

During the period under review, the Liberia Institute of Public Administration has completed the implementation of one (1) contract out of five (5) contract packages within our approved procurement plan for the period under review.

Restarted Bidding (RB) was used for the acquisition of the only contract package (Security Guard Service).

2.0 Challenge

Although the PPCC Procurement Analyst assigned to LIPA for fiscal year 2022 is very helpful in responding to our inquiry, getting in contact with him from the beginning of the budget year was a challenge. There was no communication from the PPCC to LIPA's Procurement Committee, introducing him as the PPCC assign analyst to LIPA.

3.0 Recommendation

We will therefore recommend that procuring entities be inform at the beginning of the budget year as to who is their assign analyst.


Annex A: Summary Table

General Information
Liberia Institute of Public Administration
Quarterly Procurement Report
April-June 2022

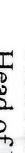
SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

[illegible]

Prepared by: 
P. Samuel Goweh
Procurement Director

Date: 06-30-22

Approved by: 
Prof. Alexander B. Yonly Sr.
Head of Entity/ Chairman PC

Date: 06-30-92

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]