



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1049/'20

February 28, 2020

Hon. Robert W. Budy, Sr.
COMMISSIONER GENERAL
Liberia Immigration Service
Republic of Liberia

Dear Hon. Budy:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Immigration Service SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Ruseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

SOURCE OF FUNDING: GOL NATIONAL BUDGET
FISCAL YEAR 2019/2020

[illegible]

Assorted has ~~variables~~ of items and the quantity is not definite

PREPARED BY:

JOSIAH S.M. GBUSSEH
HEAD OF PROCUREMENT/LIS

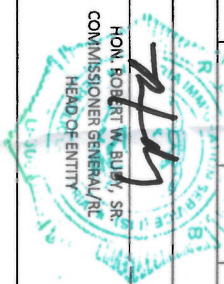
DATE:

APPROVED BY:

HON. ROBERT W. BUBY, SR.
COMMISSIONER GENERAL/RL
HEAD OF ENTITY

DATE _____

02-25-2020



Name of Entity: Liberia Immigration Service
Procurement Plan Explanatory Notes (Non-SBA)
FISCAL YEAR: 2019/2020

Item No.	Contract Package	Content of Contract Package	
1	IFB NO. LIS/NCB/001/"19/"20	Security's Uniforms	306 suits of official Uniforms with the accessories for LIS Personnel
2	IFB NO. LIS/NCB/002/"19/"20	Vehicles Spare parts	<p>This contract package will be used to procure SPAREPARTS for Immigration Vehicles</p> <p>A. NISSAN HARDBODY ----- 4Pieces B. NISSAN PATROL ----- 5Pieces C. TOYOTA LAND CRUISER ----- 3Pieces D. FORD RANDEr ----- 6Pieces E. MINI BUS (TOYOTA) ----- 1Piece F. TROOP CARRIER ----- 1Piece G. NAVARA ----- 1Piece H. TOYOTA 4RUNNER ----- 1Piece I. MITSUBICHI BUS ----- 1Piece</p>
3	OFFICE BUILDING RENTAL/LEASE	<p>This contract package is intended to pay rental fees for the office building that the Liberia Immigration Service (LIS) is presently residing. This fee is paid as the result of a lease agreement enter into by the Government of Liberia and Folley Kamara, owner of the siad Properties which value is Seventy Thousand United States Dollar (\$70,000.00 USD Annually.</p>	

Prepared by: _____ Date: 02-24-2020



Head of Procurement

Approved by: _____ Date: 02-25-2020

Head of Procuring Entity

