

LIBERIA IMMIGRATION SERVICE (LIS)
PROCUREMENT PLAN (SBA – Core Budget)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
FISCAL YEAR: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINES S ACTIVIT Y CODE	QTY	ESTIMATED COST (USD)	PROCUR EMENT METHO D	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION & SUBSTANTIA L COMPLETION	ACCEPTANCE & FINAL PAYMENT	
PLANNE D	1	IFB NO. LIS/SBA/NCB /001/20/21	PRINTING & BINDING SERVICES		1 FIRM	\$70,000.00	NCB	9/14/2020	11/16/2020	11/20/2020	11/25/2020	12/16/2020	12/23/2020	12/28/2020	1/4/2021	N/A	6/15/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	2	IFB NO. LIS/SBA/RB/ 001/20/21	PETROLEU M PRODUCTS (DIESEL & GASOLINE)		32,85714	\$105,000.00	RB	9/14/2020	11/16/2020	11/20/2020	11/25/2020	12/16/2020	12/23/2020	12/28/2020	1/4/2021	N/A	6/15/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFB NO. LIS/SBA/SS/ 001/20/21	INTERNET CONNECTIV ITY		1 FIRM	\$9,600.00	SS	9/14/2020	11/16/2020	11/20/2020	11/25/2020	12/16/2020	12/23/2020	12/28/2020	1/4/2021	N/A	6/15/2021	6/30/2021	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$184,600.00 USD													

Prepared by:

JOSIAH S.M GBUSSEH
HEAD OF PROCUREMENT

Approved by:

ROBERT W. BUDY, SR./RL
COMMISSIONER GENERAL
HEAD OF PROCURING ENTITY

Date:

October 16, 2020

Name of Entity: Liberia Immigration Service
Procurement Plan Explanatory Notes (SBA)
FISCAL YEAR: 2020/2021

Item	Contract Package Code	Contract Package	Content of Contract Package	
1	IFB NO. LIS/SBA/NCB/001/"20/"21	Printing & Binding Services	This contract package will be used to procure of Printing & Binding services & Publication for the below listed (REVENUE INSTRUMENTS): 1. AIRPORT VISAS FORM 2. LANDING CARD (RIA) 3. SEMI-ANNUAL REPORT FORM 4. SPECIAL RE-ENTRY FORM 5. LETTERHEADS 6. ANNUAL-REPORT FORM 7. BILLING FORM 8. CHANGE OF STATUS FORM 9. BOOKLETS	
2	IFB NO. LIS/SBA/RB/001/"20/"21	Petroleum Products (Diesel & Gasoline)	This contract package is intended to procure the following Petroleum Products: A. DIESEL-----12,857.14 GALLONS B. GASOLINE -----20,000 GALLONS At a retail rate of \$3.00 per gallon for gasoline At a retail rate of \$3.50 per gallon for diesel	
3	IFB NO. LIS/SBA/002/"20/"21	Internet Connectivity	This contract package is intended to provide internet services for Immigration.	

Prepared by: [Signature] Date: October 15, 2020
Head of Procurement

Approved by: [Signature] Date: October 16, 2020
Head of Procuring Entity

