



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/352/'22

June 3, 2022

Prof. Francis F. Wreh
DIRECTOR GENERAL
Liberia Institute of Statistics & Geo-Information Services
Republic of Liberia

Dear Prof. Wreh:

Subject: RECEIPT AND APPROVAL OF LIBERIA INSTITUTE OF STATISTICS & GEO-INFORMATION SERVICES SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.

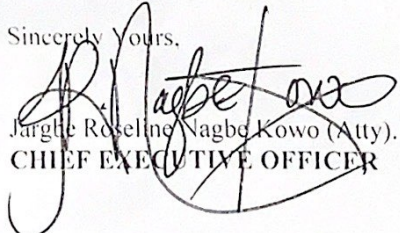
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the LISGIS Gender Responsive Planning and Budgeting Procurement Plan for Fiscal Year 2022, in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the LISGIS that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,


Jargile Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

DECLARATION OF THE PRESIDENT OF THE UNITED STATES

IN WITNESS WHEREOF, I have hereunto set my hand and the Great Seal of the United States, at the City of Washington, this _____ day of _____, 19____.

JOHN F. KENNEDY
President of the United States

By _____
Vice President of the United States

Attest: _____
Secretary of the United States

[Signature]

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Special Project - Gender Responsive Planning & Budgeting Procurement Plan (SBA)
Source of Funding: GOI/MFD
Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCUMENT SPECIFICATIONS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION ON PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERABLES, INSPECTION, PAYMENT	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned	1	IFB No. LISGIS/SP/GRPB/SBA/RF Q001/2022	Procurement of Catering Services	G-5621	1-Firm	1,150,000	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Actual																			
Planned	2	IFB No. LISGIS/SP/GRPB/SBA/RF Q002/2022	Procurement of Assorted Stationery & Office Supplies	G-4761	Assorted	2,728,000	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Planned	3	IFB No. LISGIS/SP/GRPB/SBA/RF Q003/2022	Procurement of Hall Rental Services	N-7721	1-Hall	600,000	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
Planned	4	IFB No. LISGIS/SP/GRPB/SBA/RF Q004/2022	Procurement of Printing Services	C-1811	1-Firm	400,000	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
SUB-TOTAL						4,878,000													

Signed: T. Monroe Wesso
Procurement Director

Date: May 13, 2022

Approved by: [Signature]
Prof. Francis J. Awreth
Director General Chairman

Date: 13 May 2022



LISGIS
May 31, 2022

13 May 2022
Jun 13, 2022

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Special Project - Gender Responsive Planning & Budgeting Procurement Plan (Non SBA)
Source of Funding: GOL/AFDP
Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			BASIC DATA																
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATE ED COST (USD)	PROCURE MENT METHOD	TECHNIC AL SPEC/SBO Q/DRAWI NGS	PREP. OF BID DOCT/NT	PC APPROVA L. - BID DOCT/TC II SPEC/S	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSI ON/PTBL C OPENING	BID SUBMISSI ON OF L. - BID EVALUATI ON REPORT	PC APPROVA L. - BID EVALUATI ON REPORT	CONTRACT AWARD PAYMENT (MOBILIZ ATION)	ADVANCE PAYMENT (SUBSTAN TIAL COMPLET ION)	DELIVER V. INSPECTI ON PAYMENT	ACCEPTA NCE & FINAL PAYMENT	REMARKS	
	1	LISGIS SP/GRPB/RQ/01/20 22	Procurement of Office Equipment	G-4741	1	5,193,500	RQ	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
	2	LISGIS SP/GRPB/RQ/02/20 22	Procurement of office furniture	G-4759	2	280,000	RQ	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
	3	LISGIS SP/GRPB/RB/01/2022	Procurement of Petroleum products	G-4661	374.22.00	2,047,000	RB	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
	4	LISGIS SP/GRPB/SS/01/2022	Procurement of scratch cards	G-4653	Assorted	500,000	SS	9-May-22	10-May-22	13-May-22	N/A	N/A	N/A	N/A	N/A	N/A	24-Jun-22	22-Jul-22	
	SUB-TOTAL					8,072,000													

Signed: T. Maurice Wase
Procurement Director

Date: May 13, 2022

Approved by: Prof. Francis F. Weh
Director General/Chairman

Date: 13 May 2022






Handwritten signature and date: *Handwritten signature*
June 3/2022

Liberia Institute of Statistics and Geo-Information Services
Special Project- Gender Responsive Planning & Budgeting (GRPB) Procurement
Plan (SBA) Notes
Source of Funding: GOL/MFDP
Fiscal Year: 2022

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/01/2022	Procurement of Catering Services	This package is intended for the procurement of catering services for two days of Gender policy & program analysis and one day workshop to identify female discrimination at local levels.
2.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/02/2022	Procurement of Assorted Stationery & Office Supplies	<p>This package is intended for purchasing the following items for use by the Gender unit:</p> <p>Pen... 3packs Short Book (notepads)... 1box Folders.....1 pack Flip Chat pad....5 pads Marker.....5 packs A4 Papers 8 Cartoons Paper Towels.....20packs Hand sanitizer..... 5 Facemasks.....5 Light Bulbs.....4pcs Extension Cords 4pcs and Assorted toiletries</p>
3.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/03/2022	Procurement of Hall Rental Services	This package is intended to book a hall for two days to conduct a gender analysis of policy and program workshops.

4.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/04/2022	Printing services	This Package is intended to hire a vendor to print two banners for gender workshops to be conducted
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Prepared By: 
T. Monroe Wesso
Procurement Director

Date: May 13, 2022

Wesso
May 31, 2022



June 13/2022
R. Wesso

Liberia Institute of Statistics and Geo-Information Services
Special Project- Gender Responsive Planning & Budgeting (GRPB) Procurement
Plan (Non-SBA) Notes
Source of Funding: GOL/MFDP
Fiscal Year: 2022

Item No	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB No. LISGIS/SP/GRPB/RFQ/01/2022	Procurement of Office Equipment	The package is intended for the Procure: a. Laptop & Desktop Computers, Universal Power Supply (UPS, 1000w) Extension Cords. They come from the budget line 'Establish a sex-disaggregated database of the LISGIS workforce'. b. Two Printers and two standing fans from the budget line 'operational support to LISGIS'.
2	IFB No. LISGIS/SP/GRPB/RFQ/02/2022	Procurement of office furniture	This package is intended for the procurement of two executive chairs. It comes from the budget line 'operational support to LISGIS'.
3	IFB No. LISGIS/SP/GRPB/RB/01/2022	Procurement of Petroleum products	This package is intended for the procurement of fuel/gasoline and lubricants for LISGIS vehicles and generators.
4	IFB No. LISGIS/SP/GRPB/SS/01/2022	Procurement Scratch Cards	This package is intended for the purchase of communication cards from the Lonestar and Orange GSM companies.

Prepared By: _____

Date: May 13, 2022

T. Monroe Wesso
Procurement Director

