



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/352/'22

June 3, 2022

Prof. Francis F. Wreh

DIRECTOR GENERAL

Liberia Institute of Statistics & Geo-Information Services

Republic of Liberia

Dear Prof. Wreh:

Subject: RECEIPT AND APPROVAL OF LIBERIA INSTITUTE OF STATISTICS & GEO-INFORMATION SERVICES SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the LISGIS Gender Responsive Planning and Budgeting Procurement Plan for Fiscal Year 2022, in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the LISGIS that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Jargile Roseline Nagbe Kowo (Atty).

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
 Special Project - Gender Responsive Planning & Budgeting Procurement Plan (SBA)
 Source of Funding: GOI/MEDP
 Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			BASIC DATA									IMPLEMENTATION DATES							
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID NOTIFICATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned	1	IFB No. LISGIS/SP/CRPB/SBA/RF Q/01/2022	Procurement of Catering Services	G-5621	1-Firm	1,150.00	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
Planned	2	IFB No. LISGIS/SP/CRPB/SBA/RF Q/02/2022	Procurement of Assorted Stationery & Office Supplies	G-4761	Assorted	2,728.00	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
Planned	3	IFB No. LISGIS/SP/CRPB/SBA/RF Q/03/2022	Procurement of Hall Rental Services	N-7721	1-Hall	600.00	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
Planned	4	IFB No. LISGIS/SP/CRPB/SBA/RF Q/04/2022	Procurement of Printing services	C-1811	1-Firm	400.00	RFQ	17-May-22	20-May-22	24-May-22	26-May-22	9-Jun-22	10-Jun-22	14-Jun-22	21-Jun-22	N/A	24-Jun-22	22-Jul-22	
Update																			
Actual																			
SUB-TOTAL						4,878.00													

Signed: _____
 T. Monroe Wesso
 Procurement Director

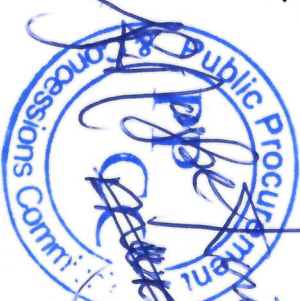
Date: May 13, 2022

Approved by _____

Prof. Francis F. Wreh
 Director General/ Chairman P.C.

Date: 13 May 2022

May 31, 2022



June 13, 2022

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Special Project - Gender Responsive Planning & Budgeting Procurement Plan (Non SBA)
Source of Funding: GOL/MFDP
Fiscal Year 2022

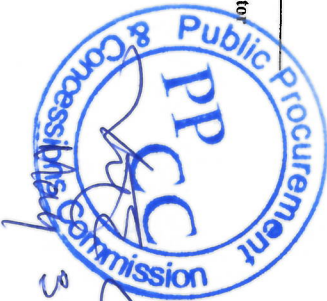
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATE ED COST (USD)	PROCURE MENT METHOD	TECHNIC AL SPECS/BO Q/DRAWI NGS	PREP. OF BID DOCUMENT	PC APPROVA L- BID DOC/TEC H SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSI ON/PUBLI C OPENING	SUBMISSI ON OF BID EVALUAT ION REPORT	PC APPROVA L- BID EVALUAT ION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVER Y, INSPECTI ON (SUBSTAN TIAL COMPLET ION)	ACCEPTA NCE & FINAL PAYMENT	REMARKS	
Planned	1	IFB No. LISGIS/SP/GRPB/RFO/01/2022	Procurement of Office Equipment	G-4741	1	5,195.00	RFQ	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
Planned	2	IFB No. LISGIS/SP/GRPB/RFO/02/2022	Procurement of office furniture	G-4759	2	280.00	RFQ	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
Planned	3	IFB No. LISGIS/SP/GRPB/RB/01/2022	Procurement of Petroleum products	G-4661	374.22.00	2,047.00	RB	19-May-22	20-May-22	23-May-22	30-May-22	13-Jun-22	16-Jun-22	17-Jun-22	20-Jun-22	N/A	4-Jul-22	1-Aug-22	
Planned	4	IFB No. LISGIS/SP/GRPB/SS/01/2022	Procurement of scratch cards	G-4653	Assorted	500.00	SS	9-May-22	10-May-22	13-May-22	N/A	N/A	N/A	N/A	N/A	N/A	24-Jun-22	22-Jul-22	
Planned	SUB-TOTAL					8,022.00													

Signed: T. Monroe Wesso
Procurement Director

Date: May 13, 2022

Approved by: Prof. Francis F. Wreh
Director General/ Chairman

Date: 13 May 2022





2022
June 3/2022
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Liberia Institute of Statistics and Geo-Information Services
Special Project- Gender Responsive Planning & Budgeting (GRPB) Procurement
Plan (SBA) Notes

Source of Funding: GOL/MFDP

Fiscal Year: 2022

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/01/2022	Procurement of Catering Services	This package is intended for the procurement of catering services for two days of Gender policy & program analysis and one day workshop to identify female discrimination at local levels.
2.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/02/2022	Procurement of Assorted Stationery & Office Supplies	This package is intended for purchasing the following items for use by the Gender unit: Pen... 3packs Short Book (notepads)... 1box Folders.....1 pack Flip Chat pad....5 pads Marker.....5 packs A4 Papers 8 Cartoons Paper Towels.....20packs Hand sanitizer..... 5 Facemasks.....5 Light Bulbs.....4pcs Extension Cords 4pcs and Assorted toiletries
3.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/03/2022	Procurement of Hall Rental Services	This package is intended to book a hall for two days to conduct a gender analysis of policy and program workshops.

4.	IFB No. LISGIS/SP/GRPB/SBA/RFQ/04/2022	Printing services	This Package is intended to hire a vendor to print two banners for gender workshops to be conducted
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Prepared By: 
T. Monroe Wesso
Procurement Director

Date: May 13, 2022

TSW
May 31, 2022



June 13/2022
R. Wesso

Liberia Institute of Statistics and Geo-Information Services
Special Project- Gender Responsive Planning & Budgeting (GRPB) Procurement
Plan (Non-SBA) Notes

Source of Funding: GOL/MFDP

Fiscal Year: 2022

Item No	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB No. LISGIS/SP/GRPB/RFQ/01/2022	Procurement of Office Equipment	The package is intended for the Procure: a. Laptop & Desktop Computers, Universal Power Supply (UPS, 1000w) Extension Cords. They come from the budget line 'Establish a sex-disaggregated database of the LISGIS workforce'. b. Two Printers and two standing fans from the budget line 'operational support to LISGIS'.
2	IFB No. LISGIS/SP/GRPB/RFQ/02/2022	Procurement of office furniture	This package is intended for the procurement of two executive chairs. It comes from the budget line 'operational support to LISGIS'.
3	IFB No. LISGIS/SP/GRPB/RB/01/2022	Procurement of Petroleum products	This package is intended for the procurement of fuel/gasoline and lubricants for LISGIS vehicles and generators.
4	IFB No. LISGIS/SP/GRPB/SS/01/2022	Procurement Scratch Cards	This package is intended for the purchase of communication cards from the Lonestar and Orange GSM companies.

Prepared By: _____

Date: May 13, 2022

T. Monroe Wesso
Procurement Director

