



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/004/'22

January 6, 2022

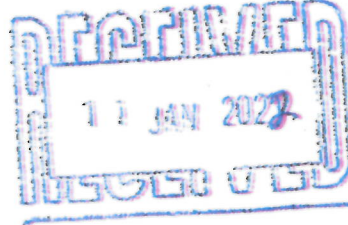
Prof. Francis F. Wreh

DIRECTOR GENERAL

Liberia Institute of Statistics & Geo-Information Services
Republic of Liberia

Dear Prof. Wreh:

Subject: **PROVISIONAL APPROVAL OF LISGIS SBA CORE BUDGET PROCUREMENT PLANS FOR FISCAL YEAR 2022.**



We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of Liberia Institute of Statistics and Geo-Information Services SBA Core Budget Procurement Plans for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for **LISGIS's allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,

Jargbe Roseine Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Final Procurement Plan (SBA Core Budget)
Source of Funding: National Budget
Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA																	
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL L-BID DOCUMENTS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION L-BIDDING OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL L-BID EVALUATION REPORT	CONTRACT AWARD & PAYMENT SIGNING	ADVANCEMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIATION	ACCEPTANCE & FINAL PAYMENT	REMARKS	
	IFB 001/2022	No/LISGIS/SBA/NCB/ Guards & Security Services	N 8010	1-Firm	43 740.00	NCB		10-Nov-21	17-Nov-21	24-Nov-21	4-Jan-22	1-Feb-22	8-Feb-22	15-Feb-22	1-Mar-22	N/A	18-Mar-22	30-Dec-22	
Update	IFB 001/2022	No/LISGIS/SBA/NCB/ Guards & Security Services	N 8010	1-Firm	43 740.00	NCB		18-Apr-22	25-Apr-22	2-May-22	9-May-22	7-Jun-22	14-Jun-22	21-Jun-22	5-Jul-22	N/A	23-Jul-22	30-Dec-22	
Planned	IFB 01/2022	No/LISGIS/SBA/RB/0 Petroleum Products (Diesel & Gasoline)	G 4661	7,857.14gals @ 4.20	33 000.00	RB		12-Nov-21	19-Nov-21	26-Nov-21	6-Jan-22	20-Jan-22	27-Jan-22	3-Feb-22	17-Feb-22	N/A	4-Mar-22	30-Dec-22	
Update	IFB 01/2022	No/LISGIS/SBA/RB/0 Petroleum Products (Diesel & Gasoline)	G 4661	3,290.67gals @ \$5.47	18 000.00	RB		18-Apr-22	25-Apr-22	2-May-22	9-May-22	7-Jun-22	14-Jun-22	21-Jun-22	5-Jul-22	N/A	23-Jul-22	30-Dec-22	
Actual	IFB																		
Planned	3 001/2022	No/LISGIS/SBA/RFO/ Repairs and Maintenance - Vehicles	G 4520	1-Firm	9 000.00	RFQ		15-Nov-21	22-Nov-21	30-Nov-21	10-Jan-22	11-Jan-22	18-Jan-22	1-Feb-22	15-Feb-22	N/A	1-Mar-22	30-Dec-22	
Update	IFB 001/2022	No/LISGIS/SBA/RFO/ Repairs and Maintenance - Vehicles	G 4520	1-Firm	3 000.00	RFQ		18-Apr-22	25-Apr-22	3-May-22	10-May-22	24-May-22	31-May-22	7-Jun-22	21-Jun-22	N/A	5-Jul-22	30-Dec-22	
Actual																			
Planned	4 002/2022	No/LISGIS/SBA/RFO/ Repairs and maintenance of Machinery and Equipment	C 3312	1 Firm	6 000.00	RFQ		12-Nov-21	19-Nov-21	26-Nov-21	10-Jan-22	24-Jan-22	31-Jan-22	14-Feb-22	28-Feb-22	N/A	14-Mar-22	30-Dec-22	
Update	IFB 002/2022	No/LISGIS/SBA/RFO/ Repairs and maintenance of Machinery and Equipment	C 3312	1 Firm	2 000.00	RFQ		18-Apr-22	25-Apr-22	3-May-22	10-May-22	24-May-22	31-May-22	7-Jun-22	21-Jun-22	N/A	5-Jul-22	30-Dec-22	
Actual																			
Planned	5 003/2022	No/LISGIS/SBA/RFO/ Stationery	G 4761	Assorted	6 000.00	RFQ		16-Nov-21	23-Nov-21	30-Nov-21	14-Jan-22	28-Jan-22	4-Feb-22	18-Feb-22	4-Mar-22	N/A	18-Mar-22	30-Dec-22	
Update	IFB 003/2022	No/LISGIS/SBA/RFO/ Stationery	G 4761	Assorted	5 366.00	RFQ		20-Apr-22	27-Apr-22	4-May-22	11-May-22	27-May-22	3-Jun-22	17-Jun-22	1-Jul-22	N/A	15-Jul-22	30-Dec-22	
Actual																			
Planned	6 004/2022	No/LISGIS/SBA/RFO/ Cleaning Materials	N 8121	Assorted	797.00	RFQ		12-Nov-21	19-Nov-21	26-Nov-21	7-Jan-22	21-Jan-22	28-Jan-22	4-Feb-22	18-Feb-22	N/A	4-Mar-22	30-Dec-22	
Update	IFB 004/2022	No/LISGIS/SBA/RFO/ Cleaning Materials	N 8121	Assorted	3 797.00	RFQ		20-Apr-22	27-Apr-22	4-May-22	11-May-22	27-May-22	3-Jun-22	17-Jun-22	1-Jul-22	N/A	15-Jul-22	30-Dec-22	
Actual																			
Planned	7 005/2022	No/LISGIS/SBA/RFO/ Repairs& maintenance of Furniture	S 9524	1 Firm	1 000.00	RFQ		12-Nov-21	19-Nov-21	26-Nov-21	10-Jan-22	24-Jan-22	31-Jan-22	14-Feb-22	28-Feb-22	N/A	14-Mar-22	30-Dec-22	
Update	IFB 005/2022	No/LISGIS/SBA/RFO/ Repairs& maintenance of Furniture	S 9524	1 Firm	0	RFQ		12-Nov-21	19-Nov-21	26-Nov-21	10-Jan-22	24-Jan-22	31-Jan-22	14-Feb-22	28-Feb-22	N/A	14-Mar-22	30-Dec-22	
Actual																			
Grand Total-Planned																			
Grand Total-Updated																			

Signed:

T. Monroe Weso
Procurement Director

Date:

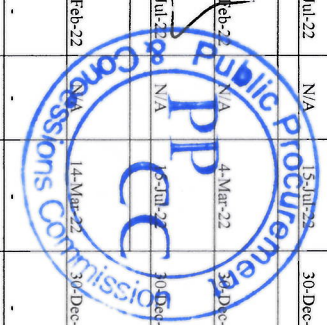
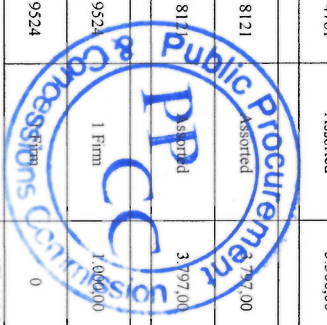
April 17, 2022

Approved by:

Francis F. Wreh
Director General/ Chairman PC.

Date:

April 17, 2022



APR 26, 2022



APR 24, 2022

Liberia Institute of Statistics and Geo-Information Services
Final Procurement Plan Explanatory Notes for SBA Core Budget
Fiscal Year: 2022

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No/LISGIS/SBA/NCB/001/2022	Security & Guard Services	This package is intended to procure Guard & Security services for LISGIS: 1. Private security firm 27 Staff
2.	IFB No/LISGIS/SBA/RB/001/2022	Petroleum Products(Diesel & Gasoline)	This Package is intended to procure Petroleum Products: 3,290.67 gals @ USD 5.47
3.	IFB No/LISGIS/SBA/RFQ/001/2022	Repairs & maintenance- Vehicles	This package is intended to procure repairs and maintenance services for LISGIS' Vehicles: a. 45 VEHICLES
4	IFB No/LISGIS/SBA/RFQ/002/2022	Repairs & maintenance of Machinery and Equipment.	This package is intended to procure repairs and maintenance services for LISGIS' Machinery and Equipment. This is from the budget line - Repairs & maintenance of Machinery, Equipment & Furniture.
5	IFB No/LISGIS/SBA/RFQ/003/2022	Stationery	This Package is intended to procure the following Stationery Items: 1. A4 Papers.....20 Cartoons 2. 17 A cartridge.....5Pcs 3. 05 A Cartridge.....20Pcs 4. 737 cartridges.....15Pcs 5. 415 A cartridge.....2 sets 6. Brown Envelopes (Medi)..... 25Pks 7. Ball Point Pens20Pks 8. Desk Pads.....10Pcs 9. Box Files.....10 Crtns 10. Stick on Pads Small Size.....10Pks 11. Stick on Pads (Medi) Size.....10Pks 12. Calculators 12 Digits.....25Pcs 13. Perforator Heavy Duty.....10Pcs 14. Perforator 2 holes.....20Pcs 15. Stapler Machine (Medi).....15Pcs 16. Stapler Machine (Large).....10Pcs 17. Staplers Pins (Regular).....150Pks 18. Staplers Pins (Heavy Duty)...50Pks 19. Correction Fluid.....20Pks 20. Brown Envelop A3 Size.....15Pks

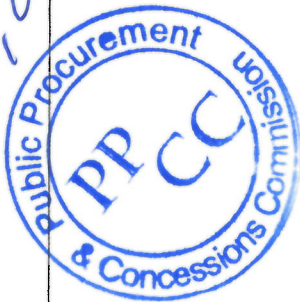


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			20. Brown Envelop A3 Size.....15Pks 21. Brown Envelops (Small).....20Pks 22. Binding Cover.....10Pks 23. Binding Combs.....10Pks 24. Plastic Cover.....10Pks 25. Highlighter.....15Pks
6.	IFB No/LISGIS/SBA/RFQ/004/2022	Cleaning materials and services	This package is intended to procure the following assorted cleaning materials for LISGIS' Compound: 1. Mop bucket 2. Twist mop 3. Regular floor mop 4. Dust pan 5. Trash can L/S 6. Trash can S/S 7. Disposable bags L/S 8. Disposable bags S/S 9. Floor broom-soft 10. Floor broom-hard 11. Commode plunger 12. Commode brush 13. Barrel for bath room (water storage)l/s 14. Barrel for bath room (water carrier)s/s 15. Floor tower 16. Dust tower 17. Detergent and other toiletries: - A.Vim/Ajax bleach powder - B.Hand soap liquid - C.Chlorine - D.Disinfectant(rexoguard) E. Air freshener F. Glass cleaner liquid - G.Hand soap cake/bar - H.Dish wash liquid soap I. Disinfectant spray (Mosquito spray) J. Furniture spray K. Insecticide 18. Garden tools for grounds maintenance - A.Wheelbarrow B. Shovel C. Rake with handle - D.Leader glove (pairs) E. Plastic glove (pair) F. Wiper - G.Lawn mow(tramontane grass cutter)

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May 20, 2022



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May 24, 2022

			H.Lawn rake(grass) I. Trimmer (for flowers) J. File for sharpening wiper K. Dirt pickup with handle
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Prepared By: 
 Procurement Director

Date: April 19, 2022



 K. S. S.
 May 30, 2022



 K. S. S.
 May 24, 2022