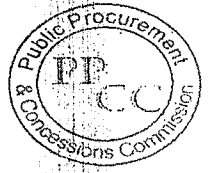




Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/057/'21

February 15, 2021

Prof. Francis F. Wreh

DIRECTOR- GENERAL

Liberia Institute of Statistic & Geo-Information Services

Republic of Liberia

Dear Hon. Nah:

Subject: **RECEIPT AND FINAL APPROVAL OF LISGIS SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and acknowledge receipt of your letter which sought the final approval of the Commission for **Liberia Institute of Statistic & Geo-Information Services (LISGIS)** SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Approved** and has been forwarded to the Ministry of Finance and Development Planning(MFDP).

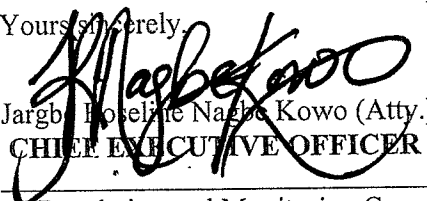
The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in procurement plan and be provided with copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be advised that your Entity can carry out procurement activities based on this final approved Procurement Plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargb. Rosefite Naebe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia.

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Procurement Plan (SBA Core Budget)
Source of Funding: National Budget
Fiscal Year 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA			QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL L. BID DOCTEC H SPECS	BID INVITATION RELEASE OF BID DOC	IMPLEMENTATION DATES				CONTRACT AWARD & PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & ACCEPTANCE & FINAL PAYMENT	REMARKS	
		CONTRACT PACKAGE	Business Activity code									BID SUBMISSION ON BEHALF OF BID EVALUATION REPORT	PC APPROVAL L. BID EVALUATION REPORT						
Planned	1	IFB No LISGIS/SBA/RFO/001/20/21	Petroleum Products(diesel and gasoline)	G 4661	2,714.28gal @ 3.50	9,500.00	RFO	1-Jul-20	8-Jul-20	13-Jul-20	15-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	28-Aug-20	N/A	1-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/001/20/21	Petroleum Products(diesel and gasoline)	G 4661	1,857.14gal @ 3.50	6,500.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	2	IFB No LISGIS/SBA/NCB/001/20/21	Guards & Security Services	N 8010	1-Firm	43,740.00	NCB	3-Jul-20	8-Jul-20	14-Jul-20	16-Jul-20	13-Aug-20	20-Aug-20	31-Aug-20	7-Sep-20	N/A	2-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/NCB/001/20/21	Guards & Security Services	N 8010	1-Firm	43,740.00	NCB	3-Jul-20	8-Jul-20	14-Jul-20	16-Jul-20	13-Aug-20	20-Aug-20	31-Aug-20	7-Sep-20	N/A	2-Jun-21	30-Jun-21	
Planned	3	IFB No LISGIS/SBA/RFO/002/20/21	Repairs and Maintenance - Vehicles	G 4320	1-Firm	6,000.00	RFO	6-Jul-20	13-Jul-20	20-Jul-20	21-Jul-20	7-Aug-20	14-Aug-20	21-Aug-20	28-Aug-20	N/A	1-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/002/20/21	Repairs and Maintenance - Vehicles	G 4320	1-Firm	4,000.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	4	IFB No LISGIS/SBA/RFO/003/20/21	Repairs and maintenance of Mach Equip & Office Equipments	C3312	Assorted	1,500.00	RFO	8-Jul-20	13-Jul-20	16-Jul-20	20-Jul-20	4-Aug-20	11-Aug-20	18-Aug-20	2-Sep-20	N/A	3-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/003/20/21	Repairs and maintenance of Mach Equip & Office Equipments	C3312	Assorted	1,500.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	5	IFB No LISGIS/SBA/RFO/004/20/21	Sanitary	G 4761	Assorted	4,000.00	RFO	9-Jul-20	16-Jul-20	22-Jul-20	20-Jul-20	11-Aug-20	18-Aug-20	31-Aug-20	14-Sep-20	N/A	4-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/004/20/21	Sanitary	G 4761	Assorted	2,000.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	6	IFB No LISGIS/SBA/RFO/005/20/21	Cleaning Materials	G4773	Assorted	3,316.00	RFO	2-Jul-20	7-Jul-20	14-Jul-20	21-Jul-20	4-Aug-20	11-Aug-20	18-Aug-20	28-Aug-20	N/A	7-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/005/20/21	Cleaning Materials	G4773	Assorted	3,317.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	7	IFB No LISGIS/SBA/RFO/006/20/21	Printing and Binding	C1812	Assorted	1,500.00	RFO	3-Jul-20	8-Jul-20	15-Jul-20	21-Jul-20	4-Aug-20	11-Aug-20	18-Aug-20	27-Aug-20	N/A	2-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/006/20/21	Printing and Binding	C1812	Assorted	1,000.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned	8	IFB No LISGIS/SBA/RFO/007/20/21	Publication	J5813	Assorted	1,000.00	RFO	7-Jul-20	13-Jul-20	20-Jul-20	21-Jul-20	11-Aug-20	18-Aug-20	25-Aug-20	1-Sep-20	N/A	4-Jun-21	30-Jun-21	
Update		IFB No LISGIS/SBA/RFO/007/20/21	Publication	J5813	Assorted	480.00	RFO	21-Jan-21	27-Jan-21	3-Feb-21	11-Feb-21	25-Feb-21	4-Mar-21	11-Mar-21	18-Mar-21	N/A	4-Jun-21	30-Jun-21	
Planned Grand Total						70,556.00													
Updated Grand Total						62,537.00													

Signed: 
Francis F. Wreh
Procurement Director

Date:  2021

Approved by: 
Francis F. Wreh
Director General/ Chairman PC.

Date:  2021





Liberia Institute of Statistics and Geo Information Services
Procurement Plan Explanatory Updated Notes for SBA Core Budget
Fiscal Year: 2020/2021

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No/LISGIS/SBA/RFQ/001/20/21	Petroleum Products	This Package is intended to procure Petroleum Products: 1,857.14gals @ \$3.50
2.	IFB No/LISGIS/SBA/NCB/001/20/21	Security & Guard Services	This package is intended to procure Guard & Security services for LISGIS: 1. Private security firm 27 Staffs
3.	IFB No/LISGIS/SBA/RFQ/002/20/21	Repairs & maintenance- Vehicles	This package is intended to procure repairs and maintenance services for LISGIS' Vehicles and Motorcycles : a. 17 VEHICLES b. 23 Motorcycles
4	IFB No/LISGIS/SBA/RFQ/003/20/21	Repairs & maintenance of Mach/Equip & Furniture	This package is intended to procure repairs and maintenance services for LISGIS' Machinery, Equipment and Furniture.
5	IFB No/LISGIS/SBA/RFQ/004/20/21	Stationery	This Package is intended to procure the following Stationery Items: 1. A4 Papers.....50 Cartoons 2. 85A Cartridge.....10Pcs 3. 05A Cartridge.....20Pcs 4. 728 cartridge.....15Pcs 5. 920 HP.....15Pcs 6. Brown Envelopes (Medi)..... 25Pks 7. Ball Point Pens20Pks 8. Desk Pads.....10Pcs 9. Box Files.....10 Crtns 10. Stick on Pads Small Size.....10Pks 11. Stick on Pads (Medi) Size.....10Pks 12. Calculators 12 Digits.....25Pcs 13. Perforator Heavy Duty.....10Pcs 14. Perforator 2 holes.....20Pcs 15. Stapler Machine (Medi).....15Pcs 16. Stapler Machine (Large).....10Pcs 17. Staplers Pins (Regular).....150Pks 18. Staplers Pins (Heavy Duty)...50Pks

[Signature]
Feb. 15, 2021



[Signature]
Feb/15/2021

			G.Lawn mower(tramontane grass cutter) H.Lawn rake(grass) I. Trimmer (for flowers) J. File for sharpening wiper K. Dirt pickup with handle
7	IFB No/LISGIS/SBA/Rfq/006/20/21	Printing and Binding	This package is intended to procure printing & binding services for LISGIS as follow: 1. Printing of reports, questionnaires manual etc.
8	IFB No/LISGIS/SBA/Rfq/007/20/21	Publication	This package is intended to procure publication services for LISGIS as follow: 1. Advertisement..... 4times

Prepared By: T. Monroe Wess
Procurement Director

Date: Jan. 20, 2021

