



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: **PPCC/RL/CEO/693/'22**

November 24, 2022

Hon. Lawrence A. George, Sr.
ACTING DIRECTOR GENERAL
Liberia Institute of Statistics and Geo-Information Services
Republic of Liberia

Dear Hon. George:

Subject: QUERY ON THE LISGIS REQUEST FOR APPROVAL OF ITS SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for approval of LISGIS Special Project Procurement Plan for Fiscal Year 2022.

The Commission upon review of LISGIS's request states the below:

- ❖ That LISGIS has not submitted its 1st, 2nd, and 3rd Quarterly Procurement reports for Fiscal Year 2022;
- ❖ That the LISGIS did not submit formal proof of budget commitment from MFDP.

The LISGIS is advised to address the above to facilitate further review by the PPCC.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,


Jangbe Roseanne Nagbo Kewo (Atty.)
CHIEF EXECUTIVE OFFICER

Receiver's
Name: }
Date: }
Time

T. Monrovia
02/12/22



Liberia Institute of Statistics & Geo-Information Services

Statistics House
Capitol Hill P.O. Box 629
1000 Monrovia, 10 Liberia



Office of the Acting Director

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LISGIS/ADG/LAG/A-1.1/008/11/22

November 23, 2022

Attorney Jargbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

November 22, 2022

REF: SUBMISSION OF LISGIS 2022 SPECIAL PROJECT PROCUREMENT PLAN

Dear Attorney Kowo:

We write in consonance with Section 40 Sub-sections 1 – 4 of the PPC Act, which requires all procuring entities to undertake procurement in order to maximize value for public expenditure and other objects of the Act. We wish to submit to the Commission the Liberia Institute of Statistics & Geo-Information Services (LISGIS) Special Project Procurement Plan for perusal and approval.

Pursuant to the above provision, I wish to notify you that this is as a result of the current National Emergency surrounding the peaceful conduct of the 2022 National Census.

Please accept the assurances of my highest esteem as we strive to improve relevant and quality statistics.

Kind Regards

Sincerely Yours,

Lawrence A. George, Sr.

ACTING DIRECTOR GENERAL



Received:
Theophilus S.B. Kollie
November 23, 2022
Time: 4:18 pm

"National Vision: One People One Nation United For Peace and Sustainable Development"

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
 Special Project - National Population and Housing Census Procurement Plan
 Source of Funding: GOL (MFDP)
 Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID ON EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING (MOBILIZATION)	ADVANCE PAYMENT (SUBSTANTIAL COMPLETION)	DELIVERY, INSPECTION PAYMENT	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned	1	IFB No. LISGIS/SP/NPHC/SBA /RB/01/2022	Vehicle Rental Services	N-7710	25	93,750.00	RB	22-Nov-22	24-Nov-22	28-Nov-22	28-Nov-22	5-Dec-22	6-Dec-22	7-Dec-22	8-Dec-22	N/A	8-Dec-22	29-Dec-22	
Update																			
Planned	2	IFB No. LISGIS/SP/NPHC/SBA /RB/02/2022	Motorcycles Rental Services	N-7730	138	59,250.00	RB	22-Nov-22	24-Nov-22	28-Nov-22	30-Nov-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	11-Dec-22	31-Dec-22	
Update																			
Planned	3	IFB No. LISGIS/SP/NPHC/SBA /RFQ/01/2022	Phone Cards	J-6190	2,000	10,000.00	RFQ	22-Nov-22	24-Nov-22	25-Nov-22	2-Dec-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	17-Dec-22	31-Dec-22	
Update																			
Planned	4	IFB No. LISGIS/SP/NPHC/SBA /RB/03/2022	Assorted Stationery & Supplies	G-4761	1-Firm	28,000.00	RB	22-Nov-22	24-Nov-22	25-Nov-22	2-Dec-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	17-Dec-22	31-Dec-22	
Update																			
Planned	5	IFB No. LISGIS/SP/NPHC/SBA /RB/04/2022	Generators Services	C-3314	2	20,000.00	RB	22-Nov-22	24-Nov-22	25-Nov-22	2-Dec-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	24-Dec-22	31-Dec-22	
Update																			
Planned	6	IFB No. LISGIS/SP/NPHC/SBA /RB/05/2022	Fuel	G-4661	20,016 Gal	170,104.00	RB	22-Nov-22	24-Nov-22	25-Nov-22	2-Dec-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	24-Dec-22	31-Dec-22	
Update																			
Planned	7	IFB No. LISGIS/SP/NPHC/SBA /RB/06/2022	Vehicle Maintenance Services	G-4661	42	60,000.00	RB	22-Nov-22	24-Nov-22	25-Nov-22	2-Dec-22	7-Dec-22	8-Dec-22	9-Dec-22	10-Dec-22	N/A	24-Dec-22	31-Dec-22	
Update																			
Actual																			
	Total (SBA)					441,104.00													

Signed: T. Monroe Wesso
 Procurement Director


Date: Nov. 22, 2022
 Approved by: Lawrence A. George, Sr.
 Acting Director General / Chairman PC.

Date: 11-22-22

Liberia Institute of Statistics and Geo Information Services (LISGIS)

Special Procurement Plan {Small Business Act (SBA)}
Government of Liberia National Budget
Fiscal Period: 2022

No	Contract Package	Description	Explanatory note
1	IFB No. LISGIS/SP/NPHC/SBA/RB/01/2022	Vehicle Rental Services	Cost of hiring the services of car rental companies to provide rental services for the LISGIS to be funded from the budgetary line item Vehicle Rental in the cash plan
2	IFB No. LISGIS/SP/NPHC/SBA/RB/02/2022	Motorcycles Rental Services	Cost of hiring the services of car rental companies to provide rental services for the LISGIS to be funded from the budgetary line item Vehicle Rental and in the cash plan
3	IFB No. LISGIS/SP/NPHC/SBA/RFQ/01/2022	Phone Cards	Cost of purchasing Scratch cards for LISGIS operations at an estimated price of \$5.00 per unit for 2,000 units to be funded from the budgetary line item Telecommunications, Internet and Postage in the cash plan
4	IFB No. LISGIS/SP/NPHC/SBA/RB/03/2022	Assorted Stationery	Refers to the purchase of assorted stationery and supplies including Papers, cartridges, Markers and Chalks, etc. to be funded from the budgetary line item Assorted Stationery in the cash plan
5	IFB No. LISGIS/SP/NPHC/SBA/RB/04/2022	Generators Servicing	Refers to the cost of Restricted Bidding Method of procurement to carry out preventive and corrective maintenance Services on two (2) LISGIS's 275 & 150KVA generators as these companies are dealers & providers of original spare parts and maintenance services for LISGIS Machine to be funded from the budgetary line item Repair and Maintenance - Generator in the cash plan.
6	IFB No. LISGIS/SP/NPHC/SBA/RB/05/2022	Fuel	Cost of purchasing 26,169.84 gallons @ \$6.50 for LISGIS census operations based on the approved LPRC and MOC price for vehicles and generators fuel to be funded from the budgetary line items, Fuel and Lubricants - Vehicle and Fuel and Lubricants - Generator in the cash plan
7	IFB No. LISGIS/SP/NPHC/SBA/RB/06/2022	Vehicles Repairs and Maintenance	Refers to cost of hiring garages to conduct preventive and corrective maintenance services on 42 of LISGIS' Vehicles. This is to be funded from the Budgetary Line item Routine Vehicle Maintenance - Vehicle in the cash plan

Signed: 
Procurement Director

Date: APR. 22, 2022