Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Special Project - National Population and Housing Census Procurement Plan (SBA)
Source of Funding: UNFPA (Census Basket Fund)
Fiscaly Year 2022

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				Motorcyle & Vehicle Registration			Procurement of Catering Services		Renovation of Data Processing Lab			Recording of census songs			Recording and Translation of Census Messages			Procurement of Air Times for Census Messages			Publication & Advertisement	CONTRACT PACKAGE		4
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				N/A			27-Apr-22		27-Apr-22			25-Apr-22			25-Apr-22			N/A			25-Apr-22	TECHNIC AL SPECS/BO Q/DRAWI NGS		9
	Approved by:			N/A			28-Apr-22		28-Apr-22			26-Apr-22			26-Apr-22			N/A			26-Apr-22	TECHNIC PREP. OF AL BID SPECS/BO DOCUMEN Q/DRAWI T NGS		10
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Prof. Francis F. Wreh Director General/	Mr			N/A			12-May-22		12-May-22			10-May-22			10-May-22			N/A			10-May-22	BID INVITATI ON & RELEASE OF BID DOC		12
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## Liberia Institute of Statistics and Geo-Information Services (LISGIS) Special Project – National Population and Housing Census (NPHC)

## Procurement Plan (SBA) Notes

Source of Funding: UNFPA (Census Basket Fund)

Fiscal Year: 2022

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	PACKAGE
1.	IFB No. LISGIS/NPHC/SBA/RFQ/01/2022	Publication & Advertisement	This package is intended to procure the services of widely read print media institutions for advertising the census procurement and recruitment opportunities. The single-source method of procurement will be used because LISGIS and donor partners have identified a few institutions that qualify as "widely read" newspapers. In addition, experience has made us know that many print media institutions do not accept to compete for publication and advertisement contracts. They are less interested in performing services just based on issued purchase orders; they prefer payment before the performance of the services. The package comes from the budget line advocacy and communication.
2.	IFB No. LISGIS/NPHC/SBA/SS/01/2022	Procurement of Air Times for Census Messages	The package comes from the budget line advocacy and communication. It is intended to hire the services of nine identified lead national radio/television stations for airing recorded census messages as well as live talk shows on the census. The institution intends to use the single source method of procurement because the identified stations are considered the only ones that perform the required services.

3.	IFB No. LISGIS/NPHC/SBA/RFQ/02/2022	Recording and Translation of Census Messages	The package is intended for hiring a firm to record and translate Forty-Eight (48) census messages into local vernaculars. It falls under the budget line "line advocacy and communication".
4.	IFB No. LISGIS/NPHC/SBA/RFQ/03/2022	Recording of census songs	This package is intended for hiring an artistic/musical firm to record songs for the main census. It falls under the budget line "line advocacy and communication".
5.	IFB No. LISGIS/NPHC/SBA/RFQ/04/2022	Renovation of Data Processing Lab	This package is intended to hire a construction firm to renovate the Data Processing Lab and some selected offices.
6.	IFB No. LISGIS/NPHC/SBA/RB/01/2022	Procurement of Catering Services	This package is intended to hire a firm to perform catering services for the conduct of the census training workshop for the CAPI tablets configuration.
7.	IFB No. LISGIS/NPHC/SBA/SS/02/2022	Motorcycle & Vehicle Registration	This package is intended for the registration of Thirty-Seven (37) Vehicles and Twenty-Eight motorcycles being used for the NPHC Project. We intend to use the single source method because the Ministry of Transport is the only institution authorized to carry out such registration.

Prepared By: \_

T. Monroe Wesso

**Procurement Director**