

# REPUBLIC OF LIBERIA

*[Liberia Institute of Statistics and Geo-Information Services (LISGIS)]*



Special Budget Year Procurement Report

FY\_2022

Procurement Report [(1<sup>st</sup> – 3<sup>rd</sup> Quarter (Jan – September))]

Date of Submission: November 25, 2022

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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for 1<sup>st</sup> to 3<sup>rd</sup> <sup>h</sup> Quarter 2022], for your review and consideration.

During the period under review, *[The Liberia Institute of Statistics & Geo-Information Services]* completed the implementation of *[Eleven (11) packages out of the Thirteen (13) planned contract packages within our approved procurement plan for the period under review.*

Out of the total procurement implemented thus far, *the RFQ was used for the acquisition of Six contract packages (Recording and Translation of Census Messages, Recording of Census Songs, Publication & Advertishment, Renovation of Data processing Lab, Assorted safety Materials and Procurement of Assorted Stationery & Supplies), whereas the SS method of procurement was used for the acquirement of Three (3) contract packages (End Point Mobile Device Management (MDM) Subscription software, Air time for Census messages and Data Processing Expert). The Restricted Method was used for the acquisition of One (1) contract package (Provision of Catering Services). Additionally, Three (3) of the Contract Packages (Supply of Anti- Virus Licenses, Catography Equipment repairs and Motorcycly & Vehicle Registration indicated in the Procurement Plan were not executed.*

## **2.0 Challenges**

*[Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities]*

## **3.0 Recommendations**

*[Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities]*



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Date: November 25, 2022

**Executive Director**

Public Procurement & Concessions Commission

Executive Mansion Grounds

Capitol Hill

Monrovia, Liberia

Dear Atty. Jargbe Roseline Nagbe Kowo,

The Procurement Committee of the **Liberia Institute of Statistics and Geo- Information Services (LISGIS)** herewith submits to your office its *1<sup>st</sup> -3<sup>rd</sup> Quarter* Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the **Liberia Institute of Statistics and Geo Information Services (LISGIS)** for the period *1<sup>st</sup> – 3<sup>rd</sup> Quarter (January 1, 2022 to September 30, 2022)*.

Kind Regards.

Sincerely yours

Hon. Lawrence A. George Sr.

Acting Director General

Liberia Institute of Statistics and Geo- Information Services (LISGIS)

4.0 Annexes:

Annex A: Summary Table

General Information
Liberia Institute of Statistics and Geo-Information Services (LISGIS)
Procurement Report
[January – September 2022]

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	001	Publication & Advertisement	RFQ	GOL/UNFPA	May-10-May 2022	May 24, 2022	Assorted	N/A	US\$5,000.00	Radio Gbarnga, Radio Life, Freedom FM, Fanninga Recording, Voice of Gbarpolu, Smile FM and LACSA Radio		8/5-6/22	N/A	8/6/2022	US\$5,000.00	
2	002	Recording and Translation of	RFQ	GOL/UNFPA	May 10, 2022	May 24, 2022	1	N/A	US\$4,800.00	Eddie Theater		9/12/22	N/A	9/19/22	US\$3,700.00	

[illegible]

