### REPUBLIC OF LIBERIA

[Liberia Institute of Statistics and Geo-Information Services (LISGIS]



Special Budget Year Procurement Report FY\_2022

Procurement Report [(1st - 3rd Quarter (Jan - September)]

Date of Submission: November 25, 2022

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### 1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for  $I^{tt}$  to  $3^{rd}$  h Quarter 2022], for your review and consideration.

During the period under review, [The Liberia Institute of Statistics & Geo-Information Services] completed the implementation of [Eleven (11) packages out of the Thirteen (13) planned contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the RFQ was used for the acquisition of Six contract packages (Recording and Translation of Census Massages, Recording of Census Songs, Publication & Advertishment, Renovation of Data processing Lab, Assorted safety Materials and Procument of Assorted Stationery & Supplies), whereas the SS method of procurement was used for the acquirement of Three (3) contract packages (End Point Mobile Device Management (MDM) Subscription software, Air time for Census massages and Data Processing Expert). The Restricted Method was used for the acquisition of One (1) contract package (Provision of Catering Services). Additionally, Three (3) of the Contract Packages (Suply of Anti-Virus Licenses, Catography Equipment repairs and Motorcycly & Vehicle Registration indicated in the Procurement Plan were not executed.

### 2.0 Challenges

[Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities]

### 3.0 Recommendations

[Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities]



### Liberia Institute of Statistics & Geo-Information Services



Statistics House Capitol Hill P.O. Box 629 1000 Monrovia, 10 Liberia

Office of the Acting Director Cell No. 006515312/0778928115 Email: lageorgesr@yahoo.com Website: www.lisgis.gov.lr

Date: November 25, 2022

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Atty. Jargbe Roseline Nagbe Kowo,

The Procurement Committee of the Liberia Institute of Statistics and Geo-Information Services (LISGIS) herewith submits to your office its 1<sup>st</sup> -3<sup>rd</sup> Quarter Procurement Report for Fiscal Year 2022

This report summarizes the procurement activities implemented at the **Liberia Institute of Statistics and Geo Information Services** (LISGIS) for the period  $I^{st} - 3^{rd}$  Quarter (January 1, 2022 to September 30, 2022).

Kind Regards.

Sincerely yours

Hon. Lawrence A. George Sr.

Acting Director General

Liberia Institute of Statistics and Geo-Information Services (LISGIS)

4.0 Annexes:

### Annex A: Summary Table

		22]	r 20	[January - September 2022]	January
				Procurement Report	Procuren
		LISGIS)	ces	Information Services (LISGIS)	Informa
Geo-	and	Liberia Institute of Statistics and Geo-	<b>e</b> ,	Institute	Liberia
			5	General Information	General

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	SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED
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7	<del></del>	Iten No.	
002	001	Package Code	
Recording and Translation of	ment	Contract Package Description	
d RFQ	& RFQ		
0	Ö	Procure ment Method	
GOL/U NFPA	GOL/U NFPA	Source of Fundin g	
May 10, 2022	May-10- May 2022	Date of Advertisem ent/Bids Invitation	
May 2022	May 2022		
24,	24,	of g of ssion	
-	Assorted	Date of Number Closing of of Bids Bids Received Submission	SPECIF
N/A	N/A	Date of Transmiss ion of Contract Award Notice by	SPECIFIC INFORMATION
US\$4,800.	US\$5,000.0	Actual Contract Value	MOITA
Eddie Theater	Radio Gbamga, Radio Life, -Freedom FM, Fanima Recording, Voice of Gbarpolu, Smile FM and LACSA Radio	Name of Supplier/C ontractor/ Consultant /Service Provider	,
		Supplier/ Contractor/C onsultant/Ser vice Provider ppCC VR Status	
9/12/22	8/5-6/22 N/A	Date Contrac t Signed	
N/A	N/A	Date of Delive ry/Insp ection	
9/19/22	8/6/202 2	Propose Contract d progress Contract Status Complet (Amoun ion Date t Paid)	
US\$3,70 0.00	U\$\$5,00 0.00	Contract progress Status (Amoun t Paid)	
		Remark s	

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002	001	004	003	002	001	004	003
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Motorcycle Vehicle	Procurement of Air Times for Census Messages	Procurement Anti-Virus Licenses	Procurement Assorted Sa Materials	Procurement o Assorted Stationery & Office Materials	Repairs Maintenance Cartographic Equipment	Renovation Data Proc Lab.	Census Messages Recording of Census Songs
	ment mes f Messag		<b>5</b>	nt		ation of Processing	essages g of ongs
and SS	ges SS	of RFQ	of RFQ	of RFQ		g RFQ	f RFQ
GOL/U	NFPA	GOL/U NFPA	GOL/U NFPA	GOL/U NFPA	GOL/U NFPA	GOL/U NFPA	GOL/U NFPA
	N/A	Not Executed	May 2022	May 2022	May 2022	May 2022	May 2022
		8.	17,	17,	17,	12,	10,
	N/A	Not Executed	May 2022	May 2022	May 2022	May 2022	May 2022
			31,	31,	31,	26,	24,
	A/N	Not Executed	1	1	_	_	1
	N/A	Not Executed	N/A	N/A	N/A	N/A	N/A
	US\$13,410. 00	Not Executed	US\$4,435.0 0	US\$5,380.0 0	US\$1000.00	US\$28,689. 00	US\$4000.00
	OK FM, Prime FM, Hot FM, Sky FM, Sky FM, Joy FM, Freedom FM, Bana FM, Truth FM, Kool FM and Radio Bushrod	] ₽	Hammer Inc	Abby Enterprise	New Africa Technolog y Company	Jocar Group of Company	Production Eddie Theater Production
		Not Executed					
		Not Execute d	7/28/22	7/28/22	Pending	7/29/22	9/12/22
		Not Execut ed	8/5/22	8/5/22	Pendin g	N/A	N/A
		Not Execute d	8/5/22	8/5/22	Pending	10/2122	9/19/22
	US\$13,4 10.00		US\$4,29 0.00	US\$4,37 4.00		US\$26,9 04.03	US\$500.

12 8 002 001 Selection of Data SS Processing Expert MDM Subscription Catering Services Procurement of RB Registration SS GOL/U NFPA GOL/U NFPA GOL/U NFPA N/A 10/21/2021 11/21/2021 N/A N/A 5/26/2022 N/A N/A N/A US\$7,500.0 0 US\$20,000. US\$12,500. The Boss Kitchen Joseph W. Nyan Byte Data Solutions 7/22/20 11/10/ 12/31/2 US\$600 US\$500. 00 US\$2,50 0.00

Prepared by:

T. Monroe Wesso

Procurement Director

Date: 161. 25 20 22 Approved by: \_

Horf. Lawrence A. George Sr.

Acting Head of Entity / Chairman PC

## Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

## Annex C: Copies of notice of award

[Attach copies of all contracts signed during the quarter]

Annex D: Copies of signed contracts

# Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]