

Liberia Maritime Authority

P.O BOX10-9042 1000 MONROVIA, 10 LIBERIA 1948 Maritime Drive Congo Town



LIMA/COM/LEN/L-0174/'22

April 12, 2022

Hon.Atty. Roseline Nagbe Kowo **Executive Director** Public Procurement & Concessions Commission **Executive Mansion Grounds** Capitol Hill Monrovia, Liberia

Dear Honorable Kowo:

The Procurement Committee of The Liberia Maritime Authority herewith submits to your office its First (1st) Quarter Procurement Report for the Fiscal Year 2022.

This report summarizes the procurement activities implemented at the Liberia Maritime Authority for the period January to March 2022.

Kind Regards.

Lenn Eugene Nagbe Commissioner /CEO

Head of the Procurement Committee

REPUBLIC OF LIBERIA LIBERIA MARITIME AUTHORITY



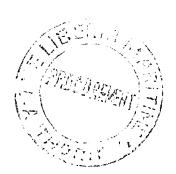
Quarterly Procurement Report Fiscal year 2022 For the 1st Quarter January - March

Date: April 12, 2022



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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, We are pleased to submit the Procurement Report for First Quarter of Fiscal Year2022, for your review and consideration.

During the period under review, *The Liberia Maritime Authority* has not completed the implementation of procurement packages out of its Twenty eight (28) contract packages within our approved procurement plan for the period under review.

Out of the total procurement to be implemented thus far, Five (5) contract packages (Cleaning Materials, Office Furniture, Courier Service, Freight, Handling & Forwarding Service, and Vehicle Insurance Service will use the procurement method of Request for Quotation (RFQ). Twelve (12) Contract Packages (Computer Accessories, Food Stuff, Stationery Supplies, Publication Service, Generator Maintenance Service, Printing & Binding Service, Air Ticketing Service, Catering Service, Equipment Maintenance Service, Medical & Life Insurance Service, Construction of Road, and Construction of Annex (Building) will use National Competitive Bidding (NCB method, Nine (9) Contract Packages (Rice, Stationery Supplies, Petroleum Product, Security Supplies & Materials, Office Equipment, Vehicle Rental Service, Building Maintenance Service, Security Guard Service, and Communication, Surveillance & Monitoring Equipment will use Restricted Bidding Method (RB). One (1) Contract Package (Internet Connectivity Service) will use Sole Source Method. While Seven (7) Consultancy Contract Packages (Financial Consultancy Service, IT Consultancy Service, Business Development Consultancy Service and Reality Evaluation Consultancy Service) will use Fixed Budget Selection (FBS).

2.0 Challenges

Delay of the Board resolution is a challenge. The Board Resolution signals that the Authority's Corporate Budget has been approved by the board members of the Authority. It is an important instrument needed by the Public Procurement & Concession Commission (PPCC)in order to approve the Authority's Procurement Plan.

3.0 Recommendations

With the challenge above mentioned, we recommend that the annual Budget planning process begins early September for the next Procurement Cycle to allow enough time for proper procurement planning and the Board Resolution for the budget of the next fiscal year be sign by all members of the Board before the end of December of each year considering the early approval of the Authority's Procurement Plan by PPCC



GENERAL INFORMATION
Liberia Maritime Authority
QUARTERLY PROCUREMENT REPORT 1st Quarterfor Fiscal Year 2022

					SPECIFIC INFORMATION	ORMATION	CHICALINA	ACGRESS PRO	COREMENT CO	MPLE LED & C	SCHIMART OF FROCUREMENT IN PROGRESSS PROCOREMENT COMPLETED & CONTRACTS SIGNED						
Item No. Pa	Item NO. Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement / Bid Invitation	Date of Closing / Bid Submission	Number of Bid Received	Date or Transmission of Contract Award Notice by PC	Actual	Name or supplier / Contractor / Consultant / Service	supplier/ Contractor/ Consultant/ ServiceProvider PPCC VR Status	Business Legal	Business Beneficiary Owner	Date of Contract	Date of Delivery /	Proposed Contract Completion	Contract Progress Status (Amount Paid)
	IFB NO. LIMA/NCB/001/22	/ice	NCB	Corporate Funds	N/A	N/A	N A	N/A	\$63.975.00	N	N/A	N/A	N/A	N	N/A	013410000	NIA
2 IF	IFB NO. 2 LIMA/SS/001/22	Internet Connectivity Service	SS	Corporate Funds	N/A	N/A	1Vendor	N/A	\$22,800.00		PPCC/ VR	60 -	ဝေ		N/A	12/31/2022	\$5.625.00
: П	IFB NO.))	Corporate													
- T	IFB NO.			Corporate		5	5		60,000	3	3	3	3	2	N	M 220211C/21	NA
n - T	IFB NO.	ζο S	9	Corporate											2	1500115025	
F	FB NO.			Corporate		Š	5	2	\$2., 100.00	3	2	2		N	N	N 220211 0/21	N
C E	LIMITAL COLUMN	Cilice Edulpineire	70	rungs	NA	NA	NA	N/A	\$17,310.00	NA	N/A	N/A	N/A	N/A	N/A	12/31/2022 N	N/A
7 [F	IFB NO. LIMA/RB/003/22	Rice e	RB	Corporate	N/A	N/A	N	NIA	\$46 560 00	200		2		5	>	40/04/0000	
	IFB NO.	Generator Maintenance		Corporate					4 70,000.00	3	2	2	2	2	2	N 2202110121	3
8 🗔	8 LIMA/NCB/002/22	Service	NCB	Funds	N/A	N/A	NA	NIA	\$25,000.00	NIA	N/A	NA	N/A	NA	NA	12/31/2022 N	NA
9 LI	IFB NO. 9 LIMA/RFQ/003/22	Frieght Frowarding & Handling	RFQ	Corporate	N/A	NIA	NA	NA	\$3 000 00	NA	NA	NiA	N/A	A/N	N/A	49/34/2022 N	
10 LII	IFB NO. 10 LIMA/NCB/003/22		NCB	Corporate Funds	NA	NA	N/A	N/A	\$60,300,00	N/A	N/A	N/A	N/A	N/A	N/A	12/31/2022 N	
11 LI	IFB NO. LIMA/NCB/043/22		NCB	Corporate Funds	N/A	N/A	NA	NA	\$47,000.00	N/A	N/A	N	N/A	NIA	N/A	19/31/2022 N	
12 LI	IFB NO. LIMA/RFQ/004/22	Cleaning Material	RFQ	Corporate Funds	N/A	N/A	NA	NA	\$10.000.00 N/A	N/A	N/A	N/A	NIA	NA	NIA	40/24/2020 N	

DATE: April 12, 2022

PREPARED BY : --

Alexander B. Mitchel Procurement Director

) BY:
Hon. Lenn Eugene Nagbe
Head of Entity / ChairmareRy

QUARTERLY PROCUREMENT REPORT GENERAL INFORMATION Liberia Maritime Authority 1st Quarterfor Fiscal Year 2022

Item N0. Package Code IFB NO.
LIMA/SBA/NCB/002/ Printing & Binding
17 22 Service 15 22 IFB NO. LIMA/SBA/RB/003/2 IFB NO. LIMA/SBA/NCB/001/ IFB NO. LIMA/SBA/RB/002/2 IFB NO. LIMA/SBA/RB/001/2 Stationery Supplies Contract Package Description Petroleum Product Vehicle Rental Service Scratch Card RB RB NCB Procurement Method RB Source of Advertisement Closing / Bid Funding / Bid Invitation Submission Corporate Funds Corporate Funds Corporate Funds Corporate Funds Corporate Funds NA NIA N/A NIA SUMMARYOF PROCUREMENT IN PROGRESS< PROCUREMENT COMPLETED & CONTRACTS SIGNED SPECIFIC INFORMATION NA NA NA N/A Number of of Contract
d Bid Award Notice A.
Received by Po NA N/A NA NA NA Z NA NA Supplier /
Contractor /
Actual Consultant /
Contract Value Service \$196,837.00 N/A \$46,750.00 N/A \$20,000.00 N/A \$55,000.00 N/A Name or supplier / Contractor/ Consultant/ ServiceProvider
PPCC VR Status NIA NIA NA NA Legal NA NA NA NA Business Business Beneficiary Owner GOL N N/A NA Date of Date of Contract Delivery / Signed Inspection NA Z NA NA NA NA ZA Z

Proposed Contract Completion Date

Contract
Progress
Status (
Amount
Paid)

12/31/2022 N/A

DATE: April 12, 2022

PREPARED BY:

IFB NO. LIMA/SBA/NCB/003/ 19 22

Air Ticketing

NCB

Corporate Funds

NA

NA

NA

NA

\$54,500.00 N/A

NIA

NA

NIA

N/A

NIA

12/31/2022 N/A

IFB NO. Repair Maintenance LiMA/SBA/RB/004/2 Non Residential

RB

Corporate Funds

NA

NA

NA

NA

\$40,000.00 N/A

NA

NA

NA

NA

NA

12/31/2022 N/A

IFB NO.

LIMA/SBA/RFQ/001/ Vehicle Insurance
Service

RFQ

Corporate Funds

NA

NA

NA

Z

\$9,000.00 N/A

NA

NA

NA

NA

Z

12/31/2022 N/A

NCB

NA

N/A

NIA

NA

\$80,000.00 N/A

Z

NA

NA

NA

NA

12/31/2022 N/A

12/31/2022 N/A

12/31/2022 N/A

12/31/2022 N/A

Procurement Director Alexander B. Mitchell

GENERAL INFORMATION
Liberia Maritime Authority 1st Quarterfor Fiscal Year 2022 QUARTERLY PROCUREMENT REPORT

SUMMARYOF PROCUREMENT IN PROGRESS< PROCUREMENT COMPLETED & CONTRACTS SIGNED SPECIFIC INFORMATION

28 2 L	27 2 LI	26	1FB 25 22	24	23 2 23 2	22	21	Item NO.
B NO. MA/SP/NCB/002/2	B NO. MA/SP/NCB/001/2		IFB NO. LIMA/SBA/NCB/006/ Medical & Life 22 Insurance	IFB NO. LIMA/SBA/RB/063/2	IFB NO. LIMA/SBA/RB/005/2 2	IFB NO. LIMA/SBANCRB/00 22 5/22	IFB NO. LIMA/SBA/NCB/004/ 22	Item N0. Package Code
Road Contruction	Building Construction (Annex)	IFB NO. LIMA/SBA/NCB/007/ Vehicle Maintenance Service	Medical & Life Insurance	Communication Surveillance & Monitoring Equipment	Security Guard Service	Catering Service	Equipment Maintenance Service	Contract Package Description
NCB	NCB	RFQ	NOB	RB	RB	NCB	NCB	Procurement Method
Corporate Funds	Corporate Funds	Corporate Funds	Corporate Funds	Corporate	Corporate Funds	Corporate Funds	Corporate Funds	Source of Funding
N/A	NIA	NIA	N/A	NIA	N/A	N/A	N/A	Date of Advertisement / Bid Invitation
N/A	NIA	N/A	N/A	N/A	NIA	NIA	NIA	Date of Closing / Bid Submission
N/A	N/A	N/A	N/A	N/A	NIA	N/A	N/A	Number of Bid Received
N/A	N/A	NIA	N/A	N/A	NIA	NIA	NIA	Date or Transmission of Contract Award Notice by PC
\$400,000,00 N/A	\$800,000.00	\$50,000.00	\$102,816.00	\$13,005.00	\$16,800.00 N/A	\$23,260.00	\$25,000.00	Actual Contract Value
N/A	N/A	NIA	N/A	N/A			NIA	Name of supplier / Contractor / Consultant / Service
NA	N	NIA	N/A	Z N	NIA	NIA	NIA	supplier / Contractor/ Consultant/ ServiceProvider PPCC VR Status
N N	N A	N/A	N/A	N/A	NA	N	N/A	Business Legal Owner
Z A	Z A	NIA	N/A	AIN	NIA	60 L	N/A	Business Beneficiary Owner
Z	N A	NIA	NIA	N A	N/A	Z D	N/A	Date of Contract Signed
A A	N A	NIA	NIA	N	N/A	N/A	N	Date of Delivery /
42/34/2022 N	12/31/2022 N	12/31/2022 N	12/31/2022 N	12/31/2022 N/A	12/31/2022 N/	12/31/2022 N	2/31/2022	Proposed Contract Completion Date
Z	N A	N/A	N/A	N N	N/A	N A	N/A	Contract Progress Status (Amount Paid)

DATE: 4pm/12, 2022

APPROVED BY: ______ Hon. Lenn Eugene Nagbe Head of Entity / Chairman PC

PREPARED BY: ----

Alexander B. Mitchell Procurement Director

1st Quarterfor Fiscal Year 2022 GENERAL INFORMATION
Liberia Maritime Authority QUARTERLY PROCUREMENT REPORT

SUMMARYOF PROCUREMENT IN PROGRESS< PROCUREMENT COMPLETED & CONTRACTS SIGNED SPECIFIC INFORMATION

				OF FOR TO THE OWNER TO THE	Charles											
Item NO. Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement / Bid Invitation	Date of Closing / Bid Submission	Number of Bid Received	Date or Transmission of Contract Award Notice by PC	Actual Contract Value	Name of supplier / Contractor / Consultant / Service	supplier / Contractor/ Consultant/ ServiceProvider PPCC VR Status	Business Legal Owner	Business Beneficiary Owner	Date of Contract	Date of Delivery /	Proposed Contract Completion Date	Contract Progress Status (Amount Paid)
RFP NO. LIMA/SBA/FBS/001/ 29 22	Financial Consultancy Service FBS	FBS	Corporate Funds	N A	N N	N/A	Ä	\$7.000.00 N/A		NA	N/A	N/A	N/A	N/A	134/2022	z
RFP NO. LIMA/SBA/FBS/002/ 30 22		FBS	Corporate Funds	N/A	N/A	N/A	N P	\$12.000.00 N/A	N/A	N/A	N/A	GO	N/A	N/A	19/31/2022 N/A	z
RFP NO. LIMA/SBA/FBS/003/ 31 22	ISPS Consultancy Service	FBS	Corporate Funds	N/A	NIA	N/A	N/A	\$55,000.00 N/A	N/A	N/A	N	N/A	N/A	N/A	12/31/2022 N/A	z
RFP NO. Press & LiMA/SBA/FBS/004/ Relation 32 22 Consults	Press & Public Relation Consultancy Service FBS	FBS	Corporate Funds	N/A	Z	Z P	Z D	\$46.750.00	NA	NIA	N A	N/A	N	N/A	19/31/2022 N/A	Z
RFP N0. LIMA/SBA/FBS/005/ Training 33 22 Consulta	Training Consultancy Service FBS	FBS	Corporate Funds	NIA	NIA	N/A	N/A	\$80,000.00		N/A	N/A	N/A	N/A	N/A	12/31/2022 N	N
RFP NO. LIMA/SBA/FBS/006/ 34 22	Business Development Consultancy Service FBS	FBS	Corporate	N/A	N/A	Z A	N/A	\$9,000.00	N N	Z/P	Z	Z A	NA	Z P	12/31/2022 N/A	<u>Z</u>
RFP N0. LIMA/SBA/FBS/007/ Realty Evaluation 35 22 Consultancy Serv	Realty Evaluation Consultancy Service FBS	FBS	Corporate	N/A	N A	NIA	Z A	\$54.500.00 N/A	N/A	N/A	N/A	NA	N/A		40000	z

DATE: April 12, 2002

PREPARED BY:--

APPROVED BY

COM DATE: ----