

Liberia Maritime Authority  
Updated Procurement Plan (Non SBA Core Budget)  
Source of Funding: Corporate Budget  
July 1, 2020 - June 30, 2021

JUNY 1, 2020-JUNE 30, 2021																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA															IMPLEMENTATION DATA				
Item No.	Code	Contract Package	Business Activity Codes	QTY	Est. cost (USD)	Procurement method	Tech. Spec/BOQ/Drawing	Preparation of Bidding Document	PC Approval - 1 Bid Doc/Tech. Specs	Bid Invitation & Release Doc	Bid/ Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval - 2 of Bid Evaluation Report	Contract Award/ Signature	Advance Payment (Mobilization)	Delivery/ Inspection (substantial completion)	Acceptance & Final Payment	Remarks	
Planned	1	IFB NO. UIMA/NCB/001/20/21	Press & Public Relation	1-5813	Assorted	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021		
Update		IFB NO. UIMA/NCB/001/20/21	Press & Public Relation	1-5813	Assorted	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021		
Actual		IFB NO. UIMA/NCB/001/20/21	Press & Public Relation	1-5813	Assorted	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021		
Planned	2	IFB NO.UIMA/SS/001/20/21	Internet Connectivity	1-6110	1 Rm	SS	N/A	N/A	N/A	N/A	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021		
Update																			
Actual																			
Planned	3	IFB NO. UIMA/Rfq/001/20/21	Courier Service	H-5320	Assorted	Rfq	7/1/2020	7/8/2020	7/15/2020	7/22/2020	7/29/2020	8/12/2020	8/19/2020	8/26/2020	N/A	6/30/2021	6/30/2021		
Update																			
Actual																			
Planned	4	IFB NO. UIMA/Rfq/002/20/21	Office Furniture	C-3100 / G-4759	Assorted	Rfq	7/1/2020	7/8/2020	7/15/2020	7/22/2020	7/29/2020	8/12/2020	8/19/2020	8/26/2020	N/A	6/30/2021	6/30/2021		
Update																			
Actual																			
Planned	5	IFB NO. UIMA/NCB/002/20/21	Security Supplies & Materials	C-1392	Assorted	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021		
Update																			
Actual																			
		Sub Total			\$104,510.00														

PREPARED BY:

ALEXANDER B. MITCHELL

PROCUREMENT MANAGER/ HEAD OF PROCUREMENT UNIT

APPROVED BY:

COMMISSIONER/CHIEF OF PROCUREMENT COMMITTEE

APPROVAL: \_\_\_\_\_

Date: \_\_\_\_\_



June 4, 2021



Liberia Maritime Authority  
Updated Procurement Plan (Non SBA Core Budget)  
Source of Funding: Corporate Budget  
July 1, 2020- June 30, 2021

BASIC DATA																			IMPLEMENTATION DATAS						
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Planned Update	6	IFB NO. LIMA/NCB/009/20/21	Generator Maintenance (Spare Parts)	4 Pieces	\$18,400.00	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021								
Actual																									
Planned Update	7	IFB NO. LIMA/NCB/004/20/21	Rice	2,960 bags @ \$15.00	\$44,400.00	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021								
Actual																									
Planned Update	8	IFB NO. LIMA/RCQ/003/20/21	Forwarding Freight & Handling	Assorted	\$3,000.00	RFQ	7/1/2020	7/8/2020	7/15/2020	7/21/2020	7/29/2020	8/12/2020	8/19/2020	8/26/2020	N/A	6/30/2021	6/30/2021								
Actual																									
Planned Update	9	IFB NO. LIMA/NCB/005/20/21	Office Equipment	Assorted	\$15,000.00	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021								
Actual																									
Planned Update	10	IFB NO. LIMA/NCB/006/20/21	Computer	15 pieces	\$14,600.00	NCB	7/1/2020	7/8/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A	6/30/2021	6/30/2021								
Actual																									
Sub Total					\$95,400.00																				

PREPARED BY:   
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PROCUREMENT MANAGER / HEAD OF PROCUREMENT UNIT



APPROVED BY:   
HON. DR. EUGENE M. NYE  
COMMISSIONER GENERAL OF THE PROCUREMENT COMMITTEE



APPROVAL: .....

Date: .....

  
June 4, 2021



Liberia Maritime Authority  
Updated Procurement Plan (Non SBA Core Budget)  
Source of Funding: Corporate Budget  
July 1, 2020- June 30, 2021

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	BASIC DATA										IMPLEMENTATION DATA									
Item No.	Code	Contract Package	Business Activity Codes	QTY	Est. cost (USD)	Procurement method	Tech. Spec/BOQ/Drawing	Preparation of Bidding Document	PC Approval - 1 Bid Doc/Tech. Specs	Bid Invitation & Release Doc	Bid/ Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval - 2 of Bid Evaluation Report	Contract Award/Signature	Advance Payment (Mobilization)	Delivery/ Inspection (substantial completion)	Acceptance & Final Payment	Remarks		
Planned	11	IFB NO. LIMA/NCB/007/20/21	Janitorial Supplies	T-9810	Assorted	\$15,640.00	NCB	7/1/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A		6/30/2021	6/30/2021		
Update																				
Actual																				
Planned	12	IFB NO. LIMA/NCB/008/20/21	Food Stuffs Supply	G-4781	Assorted	\$15,640.00	NCB	7/1/2020	7/15/2020	7/21/2020	8/21/2020	9/11/2020	9/18/2020	9/24/2020	N/A		6/30/2021	6/30/2021		
Update		IFB NO. LIMA/NCB/008/20/21	Food Stuffs Supply	G-4781	Assorted	\$44,000.00	NCB	7/1/2020	7/15/2020	7/21/2020	8/21/2020	9/28/2020	10/2/2020	10/9/2020	N/A		6/30/2021	6/30/2021		
Actual		IFB NO. LIMA/NCB/008/20/21	Food Stuffs Supply	G-4781	Assorted	\$59,640.00	NCB	7/1/2020	7/15/2020	7/21/2020	8/21/2020	9/28/2020	10/2/2020	10/9/2020	N/A		6/30/2021	6/30/2021		
		Grand Total			\$275,190.00															

PREPARED BY:

ALEXANDER B. MITCHELL  
PROCUREMENT MANAGER / HEAD OF PROCUREMENT UNIT



APPROVED BY:

7. Eugene Placke  
COMMISSIONER / CHAIRMAN OF THE PROCUREMENT COMMITTEE



APPROVAL: \_\_\_\_\_

Date: \_\_\_\_\_

RECEIVED  
June 4, 2021





Liberia Maritime Authority  
Updated Procurement Plan Non SBA Core Budget Explanatory Note  
Fiscal Year 2020/2021

NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. LIMA/NCB/001/20/21	Press & Public Relations	This contract package derived from the budgetary line Press & Public Relations (39,175,000) Initially which has been exhausted and is requesting an additional \$10,000.00 to be transfer from Debt Financing and Build Maintenance for this contract package to be used : Because: Press conferences, publication on radio and in the print media are unforeseen circumstances and events that occur anytime on a daily basis.
2	IFB NO. LIMA/SS/001/20/21	Internet Connectivity	This contract package derived from the budgetary line Subscription. The Authority intends to subscribe Libtelco for internet connectivity service, which is the only source provider of such services for the Government of Liberia. \$21,500.00
3	IFB NO. LIMA/RCQ/001/20/21	Courier Service	This contract package was drawn from the budgetary line Postage & Courier which is intended for posting & receiving of (a) Mails (b) Parcels etc.. \$3,500.00
4	IFB NO. LIMA/RCQ/002/20/21	Office Furniture	This contract package derived from the budgetary line Furniture & Fixture. The Authority intends to purchase 6 Desk chairs, 5 Office desks, 9 cabinets, 10 Box shelves 20 visitor chairs 3 windows blinds etc.. \$8,500.00
5	IFB NO. LIMA/NCB/002/20/21	Security Supplies & Materials	This is contract package is derived from the budgetary line Security Materials & Supplies and is intended to procure Security uniforms including boots, hand cuffs, rain suits, and other security materials. \$21,735.00
6	IFB NO. LIMA/NCB/003/20/21	Generator Maintenance (Spare Parts)	This contract package is derived from the budgetary line Generator Maintenance and is intended to procure spare parts for LIMA's own four (4) Generators at the end of every month. Maintenance team maintained the Authority's 150 KVA, 20 KVA, 50KVA, and 30 KVA generators. \$18,400.00
7	IFB NO. LIMA/NCB/004/20/21	Rice	This Contract Package is derived from the budgetary line Other benefits and is intended to procure Two thousand Nine Hundred sixty (\$2,960 @15.00) bags of 25kg rice for LIMA staff at the end of every month. (\$44,400.00)
8	IFB NO. LIMA/RCQ/003/20/21	Forwardin Freight & Handling Service	Assorted, because these are unforeseen circumstances of shipments that may occur and must be handled by The Authority on a needs basis. \$3,000.00
9	IFB NO. LIMA/NCB/005/20/21	Office Equipment	This object of procurement is drawn from the budgetary Machinery and Office Equipment for which the Authority intends to procure 6 office ice boxes, 12 air conditioners, 18 televisions, 7 photo copy machines, 10 paper shredders, 5 Office safes, 15 precursors, etc. \$15,000.00
10	IFB NO. LIMA/NCB/006/20/21	Computer	This contract package is a budgetary line Item Computer and Accessories. The Authority intends to procure 12 Desk Tops, 10 Laptop, 5 Drive Software, 20 users Antivirus, network cable, channel, routers etc. \$14,600.00
11	IFB NO. LIMA/NCB/007/20/21	Janitorial Supplies	This contract package is a budgetary line Stationery Supplies , the Authority intends to procure Cleaning materials such as, The Soap, Clorox, Detergents, Blooms, mops, etc., for the Authority use. \$15,640.00
12	IFB NO. LIMA/NCB/008/20/21	Food Stuff, Supplies	The Authority has a need for this contract package therefore, (15,640.00) was allocated initially from the budgetary line Stationery and Supplies for Food Stuff supplies (Canteen Supply) which has been exhausted and is requesting additional \$44,000.00 to be transfer from Debt Financing and Build Maintenance which is intended for the purchase of assorted canteen supply to be used by LIMA's staff for consumption.

PREPARED BY:   
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EUGENE NABOR  
COMMISSIONER / CHAIRMAN OF THE PROCUREMENT COMMITTEE

APPROVAL: .....

DATE: .....



  
June 4, 2024



Liberia Maritime Authority  
Updated Procurement Plan Non SBA Core Budget Explanatory Note  
Fiscal Year 2020/2021

Contract Package		Content of Contract Package
NO.	Contract Package Code	
13	Water	Cash to be paid to the Liberia Water & Sewer Corporation (LWSC) as water & sewer bills. (\$7,200.00)
14	Electricity	Cash to be paid to the Liberia Electricity Corporation (LEC) as electricity bills. (\$24,000.00)
15	Rent	Cash pay on the Authority's rental lease agreement \$57,000.00
16	Board Related Fees	Cash pay to each board member as sitting fees after every board meeting and other related board matters. : \$88,000.00
17	Corporate Social Responsibility	Cash pay out to local organizations, communities, schools etc. as goodwill of the Authority in cases of disaster and other emergency. \$17,200.00 was initially approved and the Authority is presently requesting additional \$40,000.00USD for the customary exercise books for the special project.

PREPARED BY:   
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APPROVED BY:   
COMMISSIONER / HEAD OF THE PROCUREMENT COMMITTEE



APPROVAL: .....

DATE: .....

  
June 4, 2021

