



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/114/'23

March 13, 2023

Dr. Lyndon G. Mabande  
**REGISTRAR GENERAL/CEO**  
Liberia Medical & Dental Council  
J.F.K. Medical Center Compound  
Republic of Liberia

Dear Dr. Mabande:

Subject: **PROVISIONAL APPROVAL OF THE LIBERIA MEDICAL & DENTAL COUNCIL  
PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Liberia Medical & Dental Council SBA and Non-SBA Procurement Plans for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the LMDC's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,

  
Jargoe Roseanne Nogue Kowo (Cllr.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

Liberia Medical and Dental Council (LMDC) P  
SBA-Procurement Plan  
Source of funding (Government of Liberia (GOL))  
Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
		BASIC DATA								IMPLEMENTATION DATES									
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO. LMDC/SB A/RB/001/2023	Petroleum Products	G4661	3,336 @ \$6.00usd per gal	\$20,016.00	RB	01/02/2023	01/06/2023	01/09/2023	03/07/2023	04/07/2023	04/10/2023	04/17/2023	04/25/2023	N/A	12/20/2023	12/28/2023	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. LMDC/SB A/RBQ/002/2023	Stationery	G4761	*Assorted	\$30,000.00	RB	01/02/2023	01/06/2023	01/09/2023	03/07/2023	04/07/2023	04/10/2023	04/17/2023	04/25/2023	N/A	12/20/2023	12/28/2023	
UPDATE																			
ACTUAL																			
SUB TOTAL		Grand Total				\$50,016.00													

Procurement

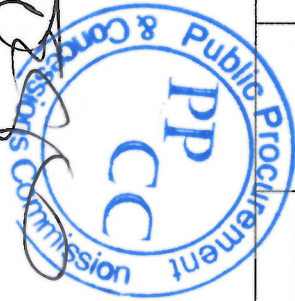
Public Procurement

PPCC

Procurement & Contract Administration

Prepared by:   
D. Morris N. Farwen  
Procurement Director

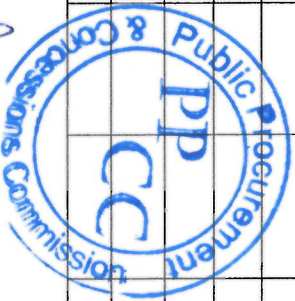
Date: March 7, 2023

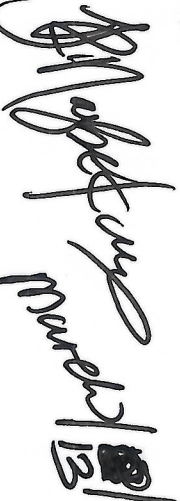


  
Mar. 10, 2023

Approved by:   
Dr. Dr. Lyndon G. Mabande  
Registrar General/LMDC

Date: March 6, 2023



  
March 13, 2023

Liberia Medical and Dental Council (LMDC)  
SBA-Procurement Plan  
Source of funding (Government of Liberia (GOL))  
Fiscal Year: 2023


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BASIC DATA								IMPLEMENTATION DATES										
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PLANNED	3	IFB NO. LMDC/SB A/RB/003/2023	Vehicle Repair & maintenance	G45201	\$15,265.00	RB	01/02/2023	01/06/2023	01/09/2023	03/7/2023	04/7/2023	04/10/2023	04/17/2023	04/25/2023	N/A	12/20/2023	12/28/2023	
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO. LMDC/SB A/RFQ/001/2023	Printing Binding & publication services	C18121	\$3,000.00	RFQ	01/02/2023	01/06/2023	01/09/2023	03/7/2023	03/7/2023	3/13/2023	03/24/2023	04/7/2023	N/A	12/20/2023	12/28/2023	
UPDATE																		
ACTUAL																		
SUB TOTAL		Grand Total			\$18,265.00													

Public Procurement

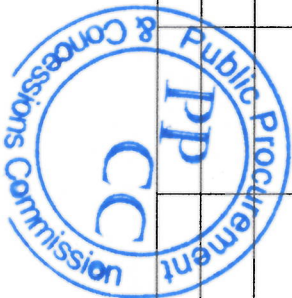
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Public Procurement

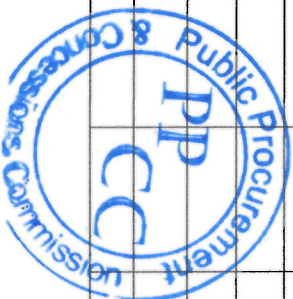
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Prepared by:  March 7, 2023


Morris Farwan  
Procurement Director



Approved by:   
Dr. Lyndon G. Mabande  
Registrar General/LMDC



Date: March 6, 2023

  
Mar 10, 2023

  
March 13, 2023




Liberia Medical and Dental Council (LMDC)  
Non SBA-Procurement Plan  
Source of funding (Government of Liberia (GOL))  
Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE / FINAL PAYMENT	
PLANNED	5	IFB NO. LMDC/SB A/RB/004/2023	Food & Catering Services	H5621	1	\$20,000.00	RB	01/02/2023	01/06/2023	01/09/2023	03/7/2023	04/7/2023	04/10/2023	04/17/2023	04/25/2023	N/A	12/20/2023	12/28/2023	
UPDATE																			
ACTUAL																			
SUB TOTAL		Grand Total				\$20,000.00													

Prepared by:   
D. Morris N. Farwan  
Procurement Director

Date: March 7, 2023



  
Mar 10 2023

Approved by:   
Dr. Lyndon G. Mabande  
Chairperson/LMDC

Date: March 6, 2023



  
March 13

Explanatory Note to Procurement Plan for (FY 2023)

There are some contract packages that were not captured in the procurement plan as per PPCC assigned Compliance Officer advise , however, those contract packages are explained in the note as seen below:

- 1. Rental & Lease in the amounts to \$32,000 (Thirty two thousand United States Dollars) to be used to lease office building.
- 2. Domestic travel – Daily Subsistence Allowance – This line is used to accommodate of staff when travel outside Montserrado County to perform duties relative to LMDC
- 3. Foreign staff training – This line will be used for staff capacity building international that will enhance the smooth operation
- 4. Local staff training – This line will be used for staff capacity building locally. Example: Liberia Institute of Public Administration ( LIPA), Computer Training etc.

SBA PROCUREMENT PLAN EXPLANATORY NOTES


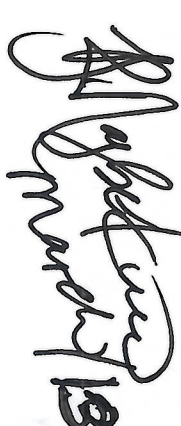
No	Code	Contract Package	Explanation
	IFB NO.LMDC/SBA/RB/001/2023	Petroleum products	This contract package will be used for the procurement of petroleum products for vehicle smooth operation of LMDC fiscal year 2023, in an amount of 20,026,000.00 Twenty thousand twenty six United States Dollars @\$ 6.00 amounting to 3,336 gallons.
1.			
2.	IFB NO.LMDC/SBA/RB/002/2023	Stationery	This contract package will be used for the procurement of stationery materials including but not limited : A4 & Legal paper carton, suspension folder, box file, paper glue, correction fluid, flap chart, white board markers , note pads etc.
3.	IFB NO. LMDC/SBA/RB/003/2023	Vehicle Repair & maintenance	This contract package will be used for vehicles repair and maintenance and the procurement of vehicle accessories including but not limited to batteries, head light and tyers
4.	IFB NO.LMDC/SBA/RFO/002/2023	Printing , Binding & Publication	This contract package will be used for printing of banners, log book, hand book, policy guard, flyers signboard for publicity etc.
5.	IFB NO. LMDC/NCB/001/19/20	Catering services	This contract package originated from budget line item of workshop, conference & similar with an amount of \$20,000.00 to be used for strategic planning workshop , Council awareness workshop Code of conduct for health professionals in Liberia workshop. An amount of \$20, 00.00 will be used for food and catering services

Prepared by:   
D.Morris N.Farwan  
Procurement Director

Date: March 7 2023

Approved by:   
Dr. Lyndon G.Mabande  
Chairperson/LMDC

Date: March 6, 20

  
Mar 10 2023  
  
March 13