



REPUBLIC OF LIBERIA

LIBERIA MEDICINES & HEALTH PRODUCTS REGULATORY AUTHORITY (LMHRA)

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August 29, 2023

**The Executive Director
Public Procurement and Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia**

Dear Sir:

Ref: SUBMISSION OF LMHRA'S PROCUREMENT REPORT

The Procurement Committee of the Liberia Medicines and Health Products Regulatory Authority (LMHRA)'s herewith submits to your office its 2nd Quarter Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities implemented at the LMHRA for the period April - June 2023.

With the assurance of my highest esteem, I remain,

Yours truly,


Dr. Keturah C. Smith-Chineh
BSc, BPharm, MPCPharm, MPH, PharmD
Managing Director

Enclosed: 1

Received:
Theophilus S.B. Kollie
Sept. 25, 2023
Time: 11:45 AM

"Ensuring Safety, Efficacy and Quality of Medicines and Health Products"

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LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY (LMHRA)



Quarterly Procurement Report FY 2023

For the 2nd Quarter (April-June)

Date of Submission: August 29, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 2nd Quarter (April-June), for your review and consideration.

During the period under review, Liberia Medicines and Health Products Regulatory Authority (LMHRA) has completed the implementation of eight (8) procurement packages out of the thirty (30) approved planned procurement packages of contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the National Competitive Bidding method was used for the acquisition of five (5) contract packages (Printing & Bing Services Lot 1 & 2 IFBNO.LMHRA/NCB/002/23 Lot1 & Lot 2, Computers & Accessories IFBNO.LMHRA/NCB/004/23, Office Machinery & Equipment IFBNO.LMHR/NCB/003/23, Stationery Materials IFBNO.LMHRA/SBA/NCB/006/23 and Vehicle Purchase Lot 1 & 2 IFBNO.LMHRA/NCB/001/23 Lot 1 & 2, the RFQ method was used for the acquisition of one contract package (Cleaning Materials IFBNO.LMHRA/RFQ/003/2023, the RB method was used for the acquisition of three (3) contract packages (Generator Spare Parts IFBNo.LMHRA/SBA/RB/003/23), Scratch Cards supply IFBN.LMHRA/SBA/RB/001/23, and Vehicle Repairs & Maintenance IFBNo.LMHRA/RB/002/23.

2.0 Challenges

During the course of the period under review the following challenges and constraints were encountered: delay in the passage of the national budget, delay in the development of our internal budget and cash plan, no budgetary allotment from GOL to support the implementation of all of the planned procurement packages.

3.0 Recommendations

Recommend that the Management of LMHRA better equip the Procurement Unit with more logistics which will enable the unit to be more effective. I recommend that Finance please prepare the budget and cash plan which will ensure the timely preparation of the entity's procurement plan.

4.0 Annexes:

Annex A: Summary Table

General Information
Liberia Medicines & Health Products Regulatory Authority (LMHRA)
Quarterly Procurement Report
2 nd Quarter (April-June)

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/ Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date Delivery/Installation
1	IFBNO. LMHR A/NCB/004/23	Computers & Accessories	NCB	Internal Revenue Generation	01/31/22	02/22/23	8	03/27/23	19,934.00	Smart Office Solutions Inc.	Active	Indian	Indian	04/01/23	12/31/23
2	IFBNO. LMHR A/SBA/RB/003/23	Generator Repair & Maintenance	RB	Internal Revenue Generation	01/31/23	02/22/23	1	04/03/23	7,015.00	AutoRun	Active	Lebanese	Lebanese	04/01/23	12/31/23
3	IFBNO. LMHR A/NCB/003/23	Office Machinery & Equipment	NCB	Internal Revenue Generation	01/31/23	02/22/23	6	03/31/23	12,580.00	Raj Enterprise Inc.	Active	Indian	Indian		N/A

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]