



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/021/22**

January 11, 2022

Pharm. Keturah C. Smith
MANAGING DIRECTOR
Liberia Medicines & Health Products Regulatory Authority
Republic of Liberia

Dear Pharm Smith:

Subject: **PROVISIONAL APPROVAL OF LIBERIA MEDICINES & HEALTH PRODUCTS
REGULATORY AUTHORITY NON SBA PROCUREMENT PLAN FOR FISCAL
YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of Liberia Medicines and Health Products Regulatory Authority Non SBA Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

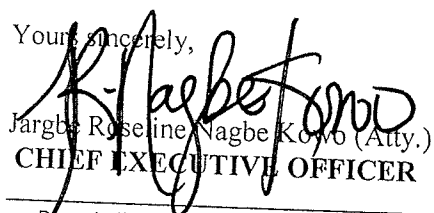
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for LMHRA's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards


Yours sincerely,



Jargba Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL & Internal Revenue Generation
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ON/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACC. E & PA
	1	IFB NO. LMHR/RB/001/2022	Vehicle Purchase	G4510	3 Units	135,000.00	RB	12/20/21	12/23/21	12/29/21	1/14/22	2/14/22	2/22/22.	2/24/22	3/10/22	N/A	12/15/22	12/
UPDATE																		
ACTUAL																		
PLANNE D	2	IF NO. LMHRA/RB/002/2022	Motorbike	G4540	5 Units	19,000.00	RB	12/20/21	12/23/21	12/29/21	1/14/22	2/14/22	2/22/22	2/24/22	3/10/22	N/A	12/15/22	12/
UPDATE																		
ACTUAL																		
PLANNE D	3	IFB NO. LMHRA/RFQ/001/2022	Laboratory Chemicals	G4669	Assorted	4,432.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	12
UPDATE																		
ACTUAL																		
SUB-TOTAL						\$158,482.00												

Prepared by:

Hawa T. Tambah
Procurement Director

Approved by:

Pharrn Keturah G. Smith-Chineh
Managing Director/ Chairman Procurement Committee

Date: Jan 4, 2022.


Jan. 11, 2022


Jan 11/11/2022

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL & Internal Revenue Generation
Fiscal year: 2022

Fiscal year: 2022																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA				IMPLEMENTATION DATES												
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	4	IFB NO. LMHRA/RFQ/002/2022	Stationery	G4761	Assorted	8,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	12
UPDATE																		
ACTUAL																		
PLANNE D	5	IF NO. LMHRA/RFQ/003/2022	Network Equipment	G4741	Assorted	2,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	11
UPDATE																		
ACTUAL																		
PLANNE D	6	IFB NO. LMHRA/RFQ/004/2022	Software and Licenses	G4741	Assorted	4,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	1
UPDATE																		
ACTUAL																		
SUB-TOTAL						\$14,000.00												

Public Procurement

PPCC

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Prepared by: 
Hawa T. Tambah
 Procurement Director

Approved by: 
Pharm. Keturah C. Smith-Chineh
 Managing Director/Chairman Procurement Committee

Date: Jan 4 2022


 Jan. 11, 2022


 Jan 11/2022

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL & Internal Revenue Generation
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES									
								TECHNICAL SPECIFICATIONS/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L-BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNE D	7	IFB NO. LMHRA/SB A/NCB/001/ 2022	Cleaning Materials	G4773	Assorted	25,000.00	NCB	12/20/22	12/23/22	12/29/22	1/14/22	2/14/22	2/22/22	2/24/22	3/10/22	N/A	12/15/22
UPDATE																	
ACTUAL	8	IF NO. LMHRA/SB A/NCB/002/ 2022	Electronic Materials	G4759	Assorted	20,000.00	NCB	12/20/22	12/23/22	12/29/22	1/14/22	2/14/22	2/22/22	2/24/22	3/10/22	N/A	12/15/22
UPDATE																	
ACTUAL						\$45,000.00											
			Sub-Total			\$217,432.00											
GRAND- TOTAL						\$217,432.00											

Prepared by: 
Hawa T. Tambah
Procurement Director

Approved by: 
Pharm. Keturah C. Smith-Chinch
Managing Director/ Chairman Procurement Committee

Date: Jan 4, 2022


Jan 11, 2022




Jan 11/2022



LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2022
SOURCE OF FUNDING: Internal Revenue Generation

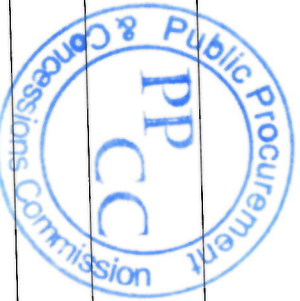
NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB NO. LMHRA/RB/001/2022	Vehicle Purchase	This contract package is funded from the budget line Transport Equipment intended to procure three vehicles for the smooth operation of the LMHRA. The vehicles will be funded from the budget line transport equipment
2	IFB NO. LMHRA/RB/002/2022	Motorbike	This contract package is funded from the budget line Transport equipment and is intended to procure five motorbikes for the use of LMHRA operations.
3	IFB NO. LMHRA/RFQ/001/2022	Laboratory Chemicals	This contract package is funded from the budget line Laboratory consumables and shall be used to procure assorted chemicals (Reagents, glassware, disposal chemical, etc) for LMHRA quality laboratory
4	IFB NO. LMHRA/RFQ/002/2022	Stationery	This contract intended to procure the items below: legal paper 215mm x 356mm_10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, correction fluid, stick-on-pad, received date stamp, etc.
5	IFB NO. LMHRA/RFQ/003/2022	Network equipment	This contract package is funded from the budget line Information Communication Technology and intended to procure assorted Network equipment for LMHRA IT department, (audio equipment, cable tester)
6	IFB NO. LMHRA/RFQ/004/2022	Software and Licenses	This contract package is intended to procure Software and License for the use of LMHRA IT department

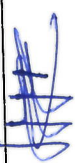
[Signature]
June 11, 2022

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June 11, 2022




7	IFB NO. LMHRA/NCB/001/2022	Cleaning Materials	This contract package is funded from the budget line Equipment and Household materials (USD25,000.00) and intended to procure: toilet tissues, napkins/facial tissues, dusting tower, liquid hand soap, hand sanitizer, powder soap, air freshener, regular bleach, floor mop, soft broom, Air freshener, paper towel, vim, roxoguard, Dettol, etc.
8	IFB NO. LMHRA/NCB/002/2022	Electrical Appliances	This contract package is funded from the budget line Machinery and other equipment (USD\$20,000.00) and it is intended to procure electrical appliances for the operations of LMHRA offices across the country. (Refrigerator, television sets, three layers kettles, electrical cooker, air purifier electrical appliances)
9		Office building rental and lease	This budget line (USD\$115,500.00) shall be used by the finance department for payment of LMHRA rental obligation
10		Water Sewage	This budget line shall be used to make payment to the Liberia Water and Sewage Corporation.
11		Staff Training Local	This budget line shall be used by the finance department for local scholarship for LMHRA Staff for capacity building
12		Staff Training foreign	This budget line shall be used by the finance department for foreign training for LMHRA Staff for capacity building
13		Non-residential building	This budget line (2,175,000.00) shall be used by the finance department for buildings beings used LMHRA



Prepared by: 
Hawa T. Tambah
 Procurement Director

Approved by: 
Pharm. Keturah C. Smith-Chineh
 Chairman, Procurement Committee
 Date: Jan 4, 2022


 Jan 11, 2022


 Jan 11/2022

