LIBERIA NATIONAL COMMISSION ON SMALL ARMS (LINCSA)
PROCUREMENT PLAN (SBA Core-Budget)
Source of Funding: GOL
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		BASIC DATA						IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAG	Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No: LNCSA/RFQ /001/22	Petroleum Products (Fuel & Gasoline)	G- 4661	945 gals	$ 4,500.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022
UPDATE																	
ACTUAL																	
PLANNED	2	IFB No: LNCSA/ RFQ/SBA/002/22	Repair/ Maintenance (Vehicles)	G-4520	1 Firm	$ 2,451.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022
UPDATE																	
ACTUAL																	
PLANNED	3	IFB No: LNCSA /RFQ/SBA/003/22	Stationery	G-4761	Assorted	$ 1,500.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022
UPDATE																	
ACTUAL																	
SUB TOTAL						$ 8,451.00											

Prepared by: ____________
Procurement Director

Feb. 15, 2022

Approved by: ____________
Head of Entity/Chairman Proc. Committee

Date: 19/01/2022

Feb/22/2022

Liberia National Commission on Small Arms
PROCUREMENT PLAN (SBA- CORE Budget)
Source of Funding: GOL
Fiscal year: 2022

1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
		BASIC DATA						IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business activity code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL – BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL – BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTA NCE & FINAL PAYMENT	REMA
PLANNED	4.	IFB No: LNCSA/RFQ/004/22	Cleaning materials	G-4773	Assorted	$ 1,000.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022	
UPDATE																			
ACTUAL																			
Planned	5.	IFB No: LNCSA/RFQ/005/22	Office Materials	G-4759		$ 1,000.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022	
Update																			
Actual																			
Planned	6.	IFB No: LNCSA/RFQ/006/22	Food Stuff	G-4711		$1,000.00	RFQ	18/01/2022	21/01/2022	26/01/2022	10/02/2022	17/02/2022	21/02/2022	24/02/2022	02/03/2022	N/A	04/28/2022	30/12/2022	
Update																			
Actual																			
		SUB TOTAL				$ 3,000.00													
GRAND TOTAL						$ 11,451.00													

Public Procurement & Concessions Commission PPCC

Feb. 15, 2022

Public Procurement & Concessions Commission PPCC

Feb/15/2022

Prepared by: ______________________ Approved by: ______________________ Date: 19/01/2022

Procurement Director

Head of Entity/Chairman Proc. Committee

DEPARTMENT OF PROCUREMENT
SMALL ARMS
LiNCSA
LIBERIA NATIONAL COMMISSION ON

Feb 15, 2022

Public Procurement
PP
CC
& Concessions Commission

Feb 22 2022

Public Procurement
PP
CC
& Concessions Commission

A. LNCSA- PLAN EXPLAINATION- NOTES- 2022

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB. No. LNCSA/SBA/RFQ/001/2022	Petroleum Product (Diesel and Gasoline)	This line item refers to the procurement of petroleum products funded from the budget line fuel and lubricant vehicle which is intended to procure 945-gals worth of diesel and gasoline @ a rate of $4.76 for used by the entity in Lot 1
2.	IFB NO. LNCSA/SBA/RFQ/002/2022	Repair. & Maintenance (Vehicles)	This line refers to the repairs and maintenance of vehicle (5 Cars) belonging to the LNCSA which is funded from the budget line Rep. & Maintenance (Vehicles) in Lot 2
3.	IFB NO. LNCSA/SBA/RFQ/003/2022	Stationeries	This package is intended to Purchase the below listed items which is funded from the budget line stationeries.

No.	Item Description	Qty	No.	Item Description	Qty	No.	Item Description	Qty
1	Paper A4	8 ctns	9	High lighter	12pks	17	Markers	12 pks
2	Note Pad (Regular)	1 ctn	10	Envelopes(A4-White)	1 ctn	18	Staple Machine (Bigger)	1pcs
3	Ball Pen (Assorted)	6 pks	11	Envelopes(A4-Brown)	2 (ctn)	19.	White Board	2pcs
4	Manila Folder (L/s & M/s)	6boxes each	12	Staple pin	2pks-Bigger	20.	White Board Makers	6 pcs
5	Paper (Legal)	1ctn	13	Staple Machine (Regular)	5 pc	21	White Board Duster	6 pcs
6.	Cartridges (83A (2), 728(6), Canon	9 pcs	14.	Staple Machine (Regular)	6pcs	22.	Stick on Pad	12 pks

Public Procurement & Concessions Commission PPCC

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	cartridges (2)							
7.	Correction fluid	4pcs	15	Pen drives	6	23	Binding Materials	set
8.	File Divider	1 box	16.	Paper Clips	12 boxes			

4.	IFB NO. LNCSA/SBA/RFQ/004/2022	Cleaning Materials	This package is intended to purchase assorted cleaning materials for use to clean the office facility of the LNCSA to be funded from the budget line cleaning material services. These items include materials such as; clorax, Tissue, broom, hand soap, Dettol, Sanitizer, Floor mob with bucket, Commode brush, towel, air Freshener, Tye soap, Paper towel, washing brush, Vim, disposable gloves, Napkin,
5.	IFB NO. LNCSA/SBA/RFQ/005/2022	Office Materials	The contract package is drawn from the budget line item other office materials and consumables and it is intended to procure the following items: wheel-barrow, barrels, ID cards, Printers, extension cord, external drive, percolator, etc.
6.	IFB NO. LNCSA/SBA/RFQ/006/2022	Food Stuff	The contract package is drawn from the budget line item other office materials and consumables and it is intended to procure the following items: Tea materials, mineral water, etc.
7.		Internet Connectivity	The contract package is drawn from the budget line item Internet Connectivity and it is intended to directly procure the Services of Libtelco by the Ministry of Finance & Development Planning on behalf of the LiNCSA.

Prepared by: ______________________

Procurement Director

Approved by: ______________________

Chairman/Procurement Committee

Date: 19/02/2022

Feb 15, 2022

Feb/15/2022