



OFFICE OF THE DIRECTOR

REPUBLIC OF LIBERIA
LIBERIA NATIONAL FIRE & RESCUE SERVICE

Ministry of Justice
MONROVIA, LIBERIA



0776040822/0886498928
EMAIL:lnfsdickson@gmail.com

P
R
O
T
E
C
T

Y
O
U

R

L
I
F
E

&

P
R
O
P

E
R
T
Y

F
R
O
M

F
I
R
E

LNFRS/AKD-D/76/"/23

August 11, 2023

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concession Commission (PPCC)
Executive Mansion Ground
Capitol Hill
Monrovia, Liberia

Hon. Johnson:


I present my compliments and wish to submit to your good office the First and Second Quarter reports from the Procurement Committee of the Liberia National Fire and Rescue Service. First Quarter from (January-March, 2023) and Second Quarter from (April-June, 2023).

This report summarizes the Procurement activity implemented at the Liberia National Fire and Rescue Service for the period in review.

Thanks for your continual support to the Fire Service

Kind regards,

Sincerely,


Alex K. Dickson
FIRE CHIEF

Received:
Theophilus Kollie
August 14, 2023
Time: 2:57pm

REPUBLIC OF LIBERIA

Liberia National Fire Service
Ministry of Justice
Newport Street, Monrovia, Liberia



Quarterly Procurement Report

For the Fiscal Year 2023
First Quarter (January – March)

Date: August 14, 2023

Table of Contents

1.0 Introduction and Summary
2.0 Challenges
3.0 Recommendations.....
4.0 Annexes
Annex A: Summary Table

Annex B: Copies of the quarterly actualized procurement plans
Annex C: Copies of notice of award
Annex D: Copies of signed contracts
Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly
procurement report.....

1.0 Introduction and Summary

With complement the Liberia National Fire Service is pleased to submit its quarter Procurement Report for [1st Quarter], January – March for your review and consideration.

During the period under review, The Liberia National Fire Service *has* completed the implementation of two procurement packages they are: (1) Petroleum Product & (2) Stationery, out of the Petroleum Product & Stationery within our approved procurement plan for the period under review.

Out of the total procurement implemented, only two contract packages they are: (1) Petroleum Product & (2) Stationery. RB was used to acquire Petroleum product & RFQ was used to acquire Stationery for the smooth operation of the Liberia National Fire Service, The RB was used for the acquisition of one contract package, why the RFQ was used for the acquisition of one contract package.

2.0 Challenges

The challenges we face during the period of this quarter that some of our allotment was not full coming, so our Procurement activities was not realized during the this first quarter of the year 2023.

3.0 Recommendations

We recommend that the Ministry of Finance & Development Planning feed us with all of our allotment for each month for the smooth implementation of planned procurement activities during the quarter.

4.0 Annexes:

Annex A: Summary Table

General Information
Liberia National Fire Service
January – March
First Quarter - 2023

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPCC VR Status	Date of Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFB NO.LNFS/SBA/RB/001/23	Petroleum Product Gas & Fuel	RB	GOL	4/26/23	5/5/23	1	4/6/23	95,584.89	Petro Trade, Inc.	N/A	Jan 3, 2023	N/A	Dec 31, 2023	N/A	
2	IFB NO.LNFS/SBA/RFQ/002/23	Stationery	RFQ	GOL	N/A	N/A	N/A	N/A	4,000	Metro Stationery Store	N/A	N/A	N/A	Dec 31, 2023	N/A	

Prepared by: 

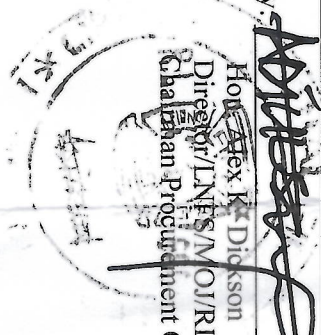
Date: 08/14/23

Col. Korpo S. Morris
Chief of Procurement

Approved by: 

Date: 08-14-23

Hon. Alex K. Dickson
Director/LNFS/MO/RL.
Chairman Procurement Committee/Head of Entity



REPUBLIC OF LIBERIA

Liberia National Fire Service
Ministry of Justice
Newport Street, Monrovia, Liberia



Quarterly Procurement Report

For the Fiscal Year 2023
Second Quarter (April – June)

Date: August 14, 2023

Table of Contents

1.0 Introduction and Summary
2.0 Challenges
3.0 Recommendations.....
4.0 Annexes
Annex A: Summary Table
Annex B: Copies of the quarterly actualized procurement plans
Annex C: Copies of notice of award
Annex D: Copies of signed contracts
Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly
procurement report.....

1.0 Introduction and Summary

With complement the Liberia National Fire Service is pleased to submit its quarter Procurement Report for [2nd Quarter], April – June for your review and consideration.

During the period under review, The Liberia National Fire Service *has* completed the implementation of two procurement packages they are: (1) Petroleum Product & (2) Stationery, out of the Petroleum Product & Stationery within our approved procurement plan for the period under review.

Out of the total procurement implemented, only two contract packages they are: (1) Petroleum Product & (2) Stationery. RB was used to acquire Petroleum product & RFQ was used to acquire Stationery for the smooth operation of the Liberia National Fire Service, The RB was used for the acquisition of one contract package, why the RFQ was used for the acquisition of one contract package.

2.0 Challenges

The challenges we face during the period of this quarter that some of our allotment was not full coming, so our Procurement activities was not realized during the second quarter of the year 2023.

3.0 Recommendations

We recommend that the Ministry of Finance & Development Planning feed us with all of our allotment for each month for the smooth implementation of planned procurement activities during the fiscal year.

4.0 Annexes:

Annex A: Summary Table

General Information	
Liberia National Fire Service	
April – June	
Second Quarter - 2023	

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Date of Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFB NO.LNFS/SBA/RB/001/23	Petroleum Product Gas & Fuel	RB	GOL	4/26/23	5/5/23	1	4/6/23	95,584.89	Petro Trade, Inc.	N/A	Jan 3, 2023	N/A	Dec 31, 2023	N/A	
2	IFB NO.LNFS/SBA/RFQ/002/23	Stationery	RFQ	GOL	N/A	N/A	N/A	N/A	4,000	Metro Stationery Store	N/A	N/A	N/A	Dec 31, 2023	N/A	

Prepared by: 

Date: 08/14/23

Approved by: 

Date: 08-14-23

Col. Korpo S. Morris
Chief of Procurement

Hon. Alex K. Dickson
Director/LNFS/MOJ/RL.
Liberian Procurement Committee/Head of Entity

