



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref. PPCC/RL/CEO/122/'22

February 28, 2022

Hon. Alex K. Dickson
DIRECTOR
Liberia National Fire Service
Republic of Liberia

Dear Hon. Dickson:

Subject: **PROVISIONAL APPROVAL OF THE LIBERIA NATIONAL FIRE SERVICE DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Liberia National Fire Service Draft Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

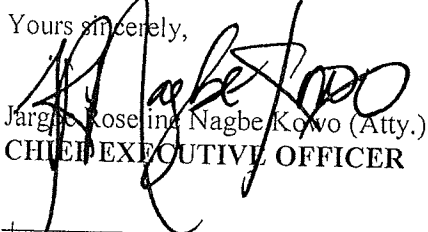
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for the LNFS's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargis Roseina Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

LIBERIA NATIONAL FIRE SERVICE (LNFS)
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
CALENDAR YEAR: JANUARY 3, 2022 – DECEMBER 31, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIATION)	ACCEPTANCE & FIN PAYMENT
PLANNED	1	IFB NO.LNFS/S BA/RB/001 /22	Petroleum Product/Gas & Fuel	G- 4661	3.70/18.9 18.9189g al for Gas 3.80/842. 1052gal for Fuel	73,200	RB	03/1/22	03/8/22	03/16/22	03/31/22	04/23/22	05/12/22	06/7/22	07/15/22	N/A	12/09/22	12/31/22
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO.LNFS/S BA/RfQ/001 /22	Stationery	G- 4761	Assorted	4,000	RfQ	03/1/22	03/8/22	03/16/22	03/31/22	04/15/22	04/22/22	04/29/22	05/6/22	N/A	12/09/22	12/31/22
UPDATE																		
ACTUAL																		
GRAND TOTAL						77,200												

Prepared by: John Morris
Col. Korpo S. Morris
Chief of Procurement

Approved by: Alex K. Dickson
Hon. Alex K. Dickson
DIRECTOR/LNFS/Moj/R.L.

Liberia National Fire Rescue Service
R.L-6001

Date: 02-09-2022

John Morris
Feb 15 / 2022

Republic of Liberia
Liberia National Fire Service
Ministry of Justice
Monrovia, Liberia

LIBERIA NATIONAL FIRE SERVICE (LNFS)
EXPLANATION NOTES TO THE SMALL BUSINESS ACT CORE BUDGET
PROCUREMENT PLAN JANUARY 3, 2022 – DECEMBER 31, 2022

NO.	IFB CODE	CONTRACT PACKAGE	EXPLATION
1.	IFB NO.LNFS/SBA/SS/001/22	Internet Connectivity	The LNFS chose to use this contract package to pay for internet subscription from LIBTELCO for the fiscal period 2022 We have wireless service in place initially build by LibTeleco. It is against this background that we inviting single source method base on section 55 sub – section (1) B of the PPCC Act.
2.	IFB NO.LNFS/SBA/RB/001/22	Petroleum Products/Gas & Fuel	This package is taken care of by the Procurement

			Section and it is processed through purchase orders. It will be used to acquire Seventy Thousand United States Dollars for Gas and Three Thousand Two Hundred United States Dollars only in coupons for use by the LNFS operation.
4.	IFB NO.LNFS/SBA/RFQ/001/22	Stationery	This package is squarely procurement related and it is processed through purchase order. Items to be procured include, Printer cartridges, Pens, Double "A" paper, A – 4 paper and others assorted items Etc.
4	IFB NO.LNFS/SBA/SS/002/22	Electricity	This package is non – procurement

			related; it is the responsibility of the Finance Division within the National Fire Service Bureau; Electricity document is processed by direct Voucher preparation.
5	IFB NO.LNFS/SBA/SS/003/22	Water & Sewer	This package too is non - Procurement related. It is processed via direct Voucher preparation.
6	IFB NO.LNFS/SBA/SS/004/22	Building/Lease & Rent	This package is also taken care of by the Finance Section of the Bureau and is done through direct Voucher preparation in the face of an existing contract. At the Estimated cost of 45,000.00
7	IFB NO.LNFS/SBA/ICB/001/22	Transport Equipment/Vehicles	This package is handled by the Procurement Section; it is obtain through Purchase

			Orders, and include assorted teams such as Two (2) Pick Up 4x4 for Operation, One (1) Ambulance for Medic and Eight Fire Trucks for firefighting purpose.
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Signed:


Col. Korpo S. Morris
Chief of Procurement

