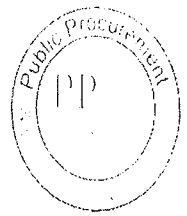


Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1631/20

November 26, 2020

Dr. Samuel K. Ngaima, Sr.

PRESIDENT

Lofa County Community College

Republic of Liberia

Dear Dr. Ngaima:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission the Lofa County Community College SBA and Consultancy Procurement Plans for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the LCCC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.



The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargile Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

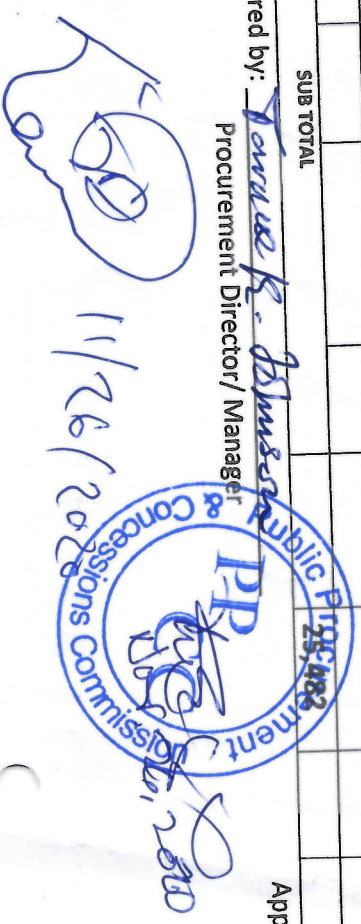
**Lofa County Community College (LCCC)
PROCUREMENT PLAN (SBA-COL BUDGET)
Source of Funding: Government of Liberia
Fiscal year: 2020/2021**

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY S CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACC & PA
PLANNED	1	IFB.NO.LC CC/SBA/R FQ/001/20/21	Stationery	G-4761	ASSORTED	9,800	RFQ	10/1/2020	10/9/2020	10/16/2020	10/23/2020	10/30/2020	11/6/2020	11/13/2020	11/20/2020	N/A	6/17/2021	6/30
UPDATE																		
ACTUAL																		
PLANNED	2	IFB.NO.LC CC/SBA/R B/002/20/21	PETROLEUM PRODUCT	G-4661	3,010Gallons @4.9	14,749	RB	10/1/2020	10/9/2020	10/16/2020	10/23/2020	11/10/2020	11/17/2020	11/24/2020	12/01/2020	N/A	6/15/2021	6/3
UPDATE																		
ACTUAL																		
PLANNED	3	IFB.NO.LC CC/SBA/R FQ/003/20/21	CLEANING MATERIALS	G-4773	ASSORTED	933	RFQ	10/1/2020	10/9/2020	10/16/2020	10/23/2020	10/30/2020	11/6/2020	11/13/2020	11/20/2020	N/A	6/17/2021	6/3
UPDATE																		
ACTUAL																		
		SUB TOTAL																
		25,482																
		Approved by:  																
		Date: OCT 5 2020																

Prepared by: James K. Johnson
Procurement Director/ Manager

Approved by: _____
Head of Entity/ Chairman Proc. Committee

Date: OCT 5, 2020



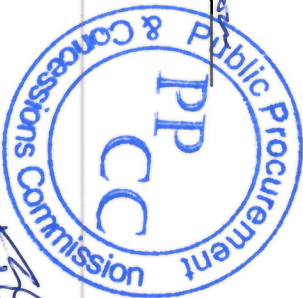
Lofa County Community College (LCCC)
PROCUREMENT PLAN (GOL-SBA budget)
Source of Funding: Government of Liberia
Fiscal year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/POQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION N & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNE D	4	IFB.NOLC CC/SBA/R B/001/20/21	Internet provider services	J 6120	12 th month	\$34,632	RB	10/1/2020	10/9/2020	10/16/2020	10/23/2020	11/10/2020	11/17/2020	11/24/2020	12/01/2020	N/A	6/15/2021	6/30/2021
UPDATE																		
ACTUAL																		
SUB TOTAL						\$34,632												
GRAND TOTAL						\$60,114												

Prepared by: Tamuel K. Johnson
Procurement Director/ Manager

Approved by: [Signature]
Head of Entity/Chairman Proc. Committee

Date: 6/4/2020



[Signature]

[Signature]
11/25/2020

Lofa County Community College

Procurement Plan:

SBA Explanatory Notes

Fiscal Year: 2020/2021



Item No	IFB/RFP Reference Number	Contract Package	Detailed Content
1	IFB No. LCCC/SBA/RFO/001/20/21	Stationery	<p>This contract package is intended to procure the following items below: It is drawn from the budget line Stationery</p> <ul style="list-style-type: none"> A. A4 papers-----1250 cartoons B. Leger sheet-----25 cartoons C. Note pad-----25 dozens D. HP cartridge (85A)-----115pcs E. HP cartridge (83A)-----20pcs F. HP cartridge (728A)-----50pcs G. HP cartridge (78A)-----10pcs H. Canon toner (GPR 18)-----12pcs I. Laser jet cartridge(black& color)---10pcs J. HP Laser jet cartridge(CS-330A)10pcs K. Canon toner(C-EXV 33)-----10pcs <p>Assorted Stationery Items</p> <ul style="list-style-type: none"> A. Ledger Book -----25pcs B. Box file-----12 cartoons C. Chalk cartoon-----5 cartoons D. Staple pin (lager)-----15pks E. Staple pin (small)-----5dozens F. Staple Machine(lager)-----5pcs G. Staple Machine (small)-----4dozens H. Ball pen(red, blue, black)---100pks I. Brown envelop A4-----30pks J. Brown envelop L/S-----30pks K. White envelop-----144pks

			L. White board maker-----15pks M. Maker permanent -----15pks
2	IFB No .LCCC/SBA/RB/002/20/21	Petroleum products (Gasoline, Diesel & Lubricant)	This contract package is intended to procure the following below Listed items: It is drawn from the budget line Fuel & Lubricant. A. Diesel fuel-----2,000gallons B. Gasoline-----861gallons C. Engine Oil(for both) -----149.8gallons
3	IFB No .LCCC/SBA/RFO/003/20/21	Cleaning materials	This contract package is intended to procure the following below listed items: : It is drawn from the budget line Cleaning Materials A. Floor Mop-----100pcs Kiln soap (cartoons)-----60 cartoons B. Antiseptic (cartoons)-----60 cartoons C. Clorox (cartoons)-----75 cartoons D. Tissue (Sac)-----100 sac E. Air freshener(dozens)-----85 dozens F. Spray gun (dozen)-----85 dozens G. Hand glove (let duty)-----50pair H. Hand glove(heavy duty)-----20 pair
4	IFB. NO.LCCC/SBA/RB/001/20/21	Internet Provider Services	This contract package is intended to procure the following below listed items: it is drawn from the budget line Internet Provider service, and it is intended to hire one firm to provide internet

Prepared by: Tamue K. Johnson

Tamue K. Johnson
Procurement Director/Procurement Manager

Date: Oct 5, 2020

Approved by: Dr. Samuel K. Ngaima, Sr.

Dr. Samuel K. Ngaima, Sr.
Head of Entity/Chairman Procurement Committee

Date: Oct 5, 2020



11/26/2020

11/26/2020