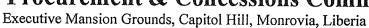


### Republic of Liberia

## **Public Procurement & Concessions Commission**





Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0440/'19

July 25, 2019

Hon. William Kamba Tamba
SUPERINTENDENT
Lofa County Administration (MIA)
Republic of Liberia

Dear Hon. Tamba:

# Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter dated June 17, 2019 which sought the approval of the Commission for the Lofa County Administration SBA Procurement Plans for FY 2019/2020 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in <a href="framework agreements">framework agreements</a> for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you <a href="ascertain the availability of funding">ascertain the availability of funding</a>. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <a href="http://ppcc.gov.lr/vr/index.php/documents">http://ppcc.gov.lr/vr/index.php/documents</a>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for Your entity's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Y

Jargbe Roselina Nagba Kowo (Atty)

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

# MINISTRY OF INTERNAL AFFAIRS / LOFA COUNTY ADMINISTRATION SBA PROCUREMENT PLAN

SOURCE OF FOUNDING: (GOL National Budget)

FISCAL YEAR: 2019/20

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				BASIC DATA								IMP	IMPLEMENTATION DATES	DATES				
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCU REMEN T T METHO D	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLI C OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZAT JON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED		IFB/N0/LCA/RB/ 001/2019/2020	Petroleum products	G4661	625.13@3 70	2,313,00 RB	RB	7/5/2019	7/12/2019	7/12/2019	7/19/2019	7/29/2019	8/28/2019	9/12/2019	10/14/2019 N/A	N/A	3/31/2020	4/16/2020
BTACAN																		
ACTUAL																		
PLANNED		NO.LCA/RFQ/OO Stationery 3/2019/2020		G4761	Assorted	2,041.00 RFQ	RFQ	7/5/2019	7/12/2019	7/12/2019	7/19/2019	7/29/2019	8/28/2019	9/12/2019	10/14/2019 N/A	N/A	3/31/2020	4/16/2020
UPDATE																		
ACTUAL																		
TOTAL						4,354.00												

REM

Mulbah D. Duoku

Procument Officer

william Tamba Kamba

milely 23, 2019

Superintendent, Lofa County

Chairman, Procurment Committee

John 4, 2019

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### REPUBLIC OF LIBERIA MINISTRY OF INTERNAL AFFAIRS VOINJAMA CITY, LOFA COUNTY

### **EXPLAINATORY NOTES**

### 1. PETROLEUM PRODUCTS

The entity intends to procure Fuel and Gasoline for Vehicles and Generator to enhance the smooth operation of the country administration in FY2019/2020.

### 2. **STAIONARIES**

Package will consider procurement of assorted stationeries and related items for the use of the county Administration; 4 Dozens of pencils, stable Machine and pin, one (1) Dozen of paper club, 16 cartoon of AA paper, 4 cartoon of legal paper, 10 PCS of ledger, 10 poxes of folders.

ailiby 24,2019