



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/451/'21**

October 21, 2021

Hon. Archie N. Donmo
DIRECTOR GENERAL
Liberia Petroleum Regulatory Authority
Republic of Liberia

Dear Hon. Donmo:

Subject: **PROVISIONAL APPROVAL OF LPRA's SBA CORE BUDGET, SPECIAL BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Petroleum Regulatory Authority SBA Core Budget, Special Budget Procurement Plan for Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

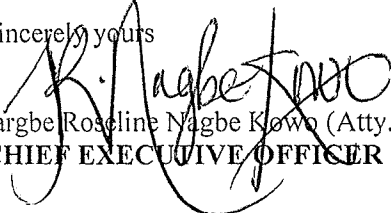
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for LPRA's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Procurement Plan Template for Consultancy Services -

Liberia Petroleum Regulatory Authority (LPRA)

PROCUREMENT PLAN (Non Core Budget)

Source of Funding: National Budget

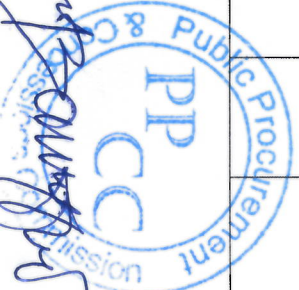
Budget Period/Special Budget July 1 – December 1 - 2021

	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
			BASIC DATA										IMPLEMENTATION DATES						
			REQUEST FOR EXPRESSION OF INTEREST, if applicable										REQUEST FOR PROPOSALS AND APPROVAL OF AWARD						
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of FIRMS/PER SONS	ESTIMATED COST (USD)	SELECT ION METH OD	PREP. OF TOR & PC APPROVAL	PUBLICATIO N OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHO RTLST	PREPARATIO N & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
ANNED	REP NO. LPRA / LCS /001 / 2021	PROFESSIONAL FEES	M7490	1 FRIM	10,000.00	LCS	N / A	N / A	N / A	N / A	N / A	10/20/2021	10/23/2021	10/25/2021	10/28/2021	11/01/2021	11/05/2021	11/28/2021	
	TOTAL				10,000.00														

Prepared by: _____
Procurement Director/ Manager

Approved by: _____
Head of Entity/Chairman Proc. C'mttee

Date: 19/10/2021






LPRA
Liberia Petroleum Regulatory Authority

LIBERIA PETROLEUM REGULATORY AUTHORITY


18th Street, Sinkor Monrovia- Liberia Phone -0886522404/ 0770522404

Procurement plan explanatory Note
CORE BUDGET
Budget Period / Special Budget July 1-Dec 31, 2021

1	REP NO. LPRA / LCS / 001 /2021	BIDS ROUND CONSULTANCY SERVICE	THIS IS CONTINGENT BUDGET LINE DESIGNED TO CREATE FLEXIBILITY FOR THE HIRING OF PROFESSIONAL THAT ARE NOT BUDGETED FOR, IN THE FUTURE WHEN THE NEED ARISES. THIS IS FROM THE BUDGET LINE PROFESSIONAL FEEDS AT THE ESTIMATED COST OF \$10,000.00
	TOTAL	10,000.00	

Prepared by: 
RUFUS F. MCCARTHY
PROCUREMENT OFFICER



Date: 10/19/2021 Approved by: 
ARCHIE N. DONMO
HEAD OF ENTITY/ CHAIRMAN PROC. COMMITTEE

