



Liberia Petroleum Refining Company

OFFICE OF THE
MANAGING DIRECTOR

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Ref: LPRC -MUC -104/2023

October 11, 2023

Mr. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Mr. Johnson:

The Procurement Committee of the Liberia Petroleum Refining Company (LPRC) herewith submits to your office the third Quarter Procurement Report for the period (July to September 2023).

This report summarizes the procurement activities implemented at LPRC for the reporting period.

Sincerely yours,

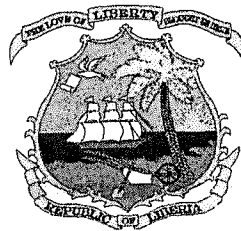
Marie Urey Coleman
Managing Director/Chairperson
PROCUREMENT COMMITTEE

Attachment:

Josephine Gelescio
Oct. 17, 2023
11:13 AM

REPUBLIC OF LIBERIA

LIBERIA PETROLEUM REFINING COMPANY



Third Quarterly Procurement Report for

The Period July to September 2023

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1.0 Introduction and Summary

In keeping with Section 27(g) and 43(9) of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, LPRC is pleased to submit the Procurement Report for Third (3rd) Quarter of the period, 2023, for your review and consideration.

In keeping with Section 40 of the PPC Act, the LPRC Annual Procurement Plan was approved by the Public Procurement & Concessions Commission on February 28, 2023 but the Procurement Department received the approved plan on March 21, 2023.

The following bidding processes approved on the Procurement Plan were commenced during the reporting period:

- | | |
|--------------------------------------|---------------------------------|
| 1) Stationery and Office | (IFB. No.LPRC/NCB/003/2023) |
| 2) Refreshment (Food Stuff) Supplies | (IFB. No.LPRC/SBA/NCB/001/2023) |
| 3) Security Uniforms and Accessories | (IFB. No.LPRC/SBA/NCB/004/2023) |

This contract package approved on the Procurement Plan was submitted to PPCC for No-Objection:

- | | |
|----------------------|------------------------------|
| 1) Vessel Inspection | (RFP. No.LPRC/QCBS/001/2023) |
|----------------------|------------------------------|

Contract signing is presently ongoing for this contract package approved on the Procurement Plan:

- Fencing of Jetty Facility (IFB. No.LPRC/NCB/018/2023)

This contract package approved on the Procurement Plan was submitted to the Ministry of Finance and Development Planning (MFDP) for signing since the contract amounts exceed the US\$250,000.00 threshold in line with Regulation 003 section 8 & 10 issued by the PPCC:

- Laboratory Equipment, Wares & Chemical (IFB. No.LPRC/NCB/009/2023)

The following contract packages approved on the Procurement Plan were attested by the Minister of Justice since the contract amounts exceed the US\$250,000.00 threshold in line with Regulation 003 section 8 & 10 issued by the PPCC:

- | | |
|------------------------------|---------------------------------|
| • Employee Rice Supply | (IFB. No.LPRC/SBA/NCB/007/2022) |
| • Medical Insurance Coverage | (IFB. No.LPRC/SBA/RB/002/2022) |
| • Petroleum Product Supply | (IFB. No.LPRC/SBA/RB/001/2022) |

2.0 Challenges

- Difficult obtaining quotes from potential suppliers especially for commercially standard goods.
 - Increase in transaction cost in processing small scale procurement.
 - Reluctance by vendors to submit repetitive quotes for smaller items, works and services.
-

3.0 Recommendations

We recommend:

- That the Commission strengthens its monitoring and evaluation process.
 - Continuous capacity building efforts of present practitioners.
 - That the Commission set a baseline threshold for small scale purchases and services to reduce transaction cost in acquiring those items, works/ services.
-

General Information
Liberia Petroleum Refining Company
Quarterly Procurement Report
Third (3 rd) Quarters- 2023

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACT SIGNED															
SPECIFIC INFORMATION															
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/ Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittion of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/ Contractor/ Consultant/ Service Provider	Supplier/ Contractor/ Consultant/ Service Provider PPCC VR Status	Date Contract Signed	Date of Delivery / Inspection	Proposed Contract completion Date	Contract progress Status (Amount Paid)
1	IFB. No.LPRC/ SBA/NCB/ 006/2023	Employee Rice Supply	NCB	Approved Budget 2023	3/27/23	4/27/22	1	6/8/23	US\$403,260.00 for Lot#1 and US\$22,422.00 for Lot#2	Brooks Business Center	Register on the VR	6/13/23	Pending	12/31/2	N/A
2	IFB. No.LPRC/ SBA/RB/0 02/2023	Medical Insurance Coverage	RB	Approved Budget 2023	3/28/23	4/28/23	2	6/8/23	US\$502,349.60	Medicare Insurance Corp.	Register on the VR	6/13/23	Pending	12/31/2	N/A
3	IFB. No.LPRC/ SBA/RB/0 01/2023	Petroleum Product Supply	RB	Approved Budget 2023	3/28/23	5/9/23	3	6/8/23	US\$3,141,070.80	Petro Trade Inc.	Register on the VR	6/13/23	Pending	12/31/2	N/A

4	IFB. No.LPRC/ QCBS/001/ 2023	Vessel Inspection	QCBS	Approved Budget 2023	3/27/23	4/10/23	1	N/A	US\$0.90 per metric ton	Universal (Lib) Surveyors Inc.	Register on the VR	Pending	Pending	12/31/23	N/A
5	IFB. No.LPRC/ NCB/009/2 023	Laboratory Equipment, Wares & Chemical	NCB	Approved Budget 2023	4/25/23	5/25/23	3	Pending	US\$460,489.84	Gro- Green Inc.	Register on the VR	8/1/23	Pending	12/31/23	N/A
6	IFB. No.LPRC/ NCB/018/2 023	Fencing of Jetty Facility	NCB	Approved Budget 2023	4/24/23	5/24/23	2	N/A	US\$209,401.42	B.K. Enterprise	Register on the VR	8/1/23	Pending	12/31/23	N/A
7	IFB. No.LPRC/ NCB/003/2 023	Stationery and Office Supplies	NCB	Approved Budget 2023	8/9/23	9/11/23	3	N/A	US\$78,992.40	Metro Tech	Register on the VR	Pending	Pending	12/31/23	N/A
8	IFB. No.LPRC/ SBA/NCB/ 001/2023	Refreshmen t (Food Stuff) Supplies	NCB	Approved Budget 2023	8/9/23	9/11/23	2	N/A	US\$53,916.00	Shop Rite Liberia	Register on the VR	Pending	Pending	12/31/23	N/A
9	IFB. No.LPRC/ SBA/NCB/ 004/2023	Security Uniforms and Accessories	NCB	Approved Budget 2023	8/29/23	9/29/23	2	N/A	US\$62,240.00	People Supreme Group of Companies	Register on the VR	Pending	Pending	12/31/23	N/A

Prepared by:

Stanley M. Beain
Procurement Manager

Date:
10/12/2023

Approved:

Hon Marie Urey Coleman
Head of Entity/ Chairperson PC

Date:
10/13/23