

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/352/'21

September 7, 2021

Hon. Marie Urey Coleman

MANAGING DIRECTOR

Liberia Petroleum Refining Company
Republic of Liberia

Dear Hon. Coleman:

Subject: RECEIPT AND APPROVAL SBA AND NON-SBA PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of Liberia Petroleum Refining Company (LPRC) SBA and Non-SBA Procurement Plans (Goods and Services) for Special Budget Year 2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission, upon review and scrutiny of your submission and accompanying documents, thus, approves the Liberia Petroleum Refining Company SBA and Non-SBA Procurement Plans. Please note that a copy of this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), to enable processing of allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated procurement processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

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Jargbe Roseline Nagbe Kowo (Att CHIEF EXECUTIVE OFFICE)

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Liberia Petroleum Refining Company PROCUREMENT PLAN (Non- SBA Core Budget) Source of Funding: Internal Revenue

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Liberia Petroleum Refining Company PROCUREMENT PLAN (Non- SBA Core Budget) Source of Funding: Internal Revenue

Fiscal Year: July- December 2021

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Liberia Petroleum Refining Company PROCUREMENT PLAN (Non- SBA Core Budget) Source of Funding: Internal Revenue

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CApproved by:

Prepared by:

Procurement Manager Prince W. Kieh, Sr.

Marie Urey Coleman

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Chairperson - Procurement Committee

Liberia Petroleum Refining Company PROCUREMENT PLAN (Non-SBA Core Budget)

Source of Funding: Internal Revenue Fiscal Year: July- December 2021

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Prepared by:

Prince W. Kieh, Sr.

Procurement Manager

OCU Approved by:

Chairperson - Procurement Committee

Marie Urey Coleman

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Liberia Petroleum Refining Company PROCUREMENT PLAN (Non- \$BA Core Budget)

Source of Funding: Internal Revenue Fiscal Year: July- December 2021

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Prepared by:

Approved by:

Chairperson - Procurement Committee

Marie Urey Coleman

Date:

Procurement Manager Prince W. Kiehl St.

Commission

Liberia Petroleum Refining Company Procurement Plan Explanatory Notes (Non- SBA Core budget) – July- December 2021

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	R & M Vehicle	Equipment Rental	Scratch Cards	Employee Rice Supply	Monitoring & Supervision Services			Stationery & Office Supplies	Generator Maintenance		TIO Purchase	Laboratory Equipment & Wares	Event Catering	Computer purchase	Cleaning Materials	Contract Package
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	ot b	This Contract package is intended to procure rental services of equipment (PLD) such as forklift, speedboat etc for the proper running of the PST.	This Contract package is intended to procure Scratch Cards for the company employees as benefits. (Lonestar & Orange Cards).	This Contract package is intended to purchase rice for LPRC employees as part of employees' monthly benefits.	This Contract package is intended to hire a Consulting Firm to do Vessel Inspection and provide monitoring and supervision services for Loading Rack monitoring in favor of the company. "	which contract period expires February 2022.	Source Procurement method as this is a recurrent contract package	I his Contract package is intended to purchase stationery materials such as sheets, toners, cartridges, inks, pens, markers, high litters,	This Contract package is intended for the maintenance of the gensets (1000, 625 and 300 KVAs).	manifest for the effective operation of the company.	This Contract nackage is intended to procure Truck I pading Order	This Contract package is intended to procure Laboratory equipment and supplies such as graduated cylinders, safety goggles, test tubes etc. for the company's Testing Laboratory.	This Contract package is intended to provide catering services for feeding of Vessel Dischargers and providing entertainment for Management.	This Contract package is intended to procure Desktop and Laptop Computers for the company use.	This Contract package is intended to procure toiletries/cleaning materials, such as tissues, hand wash, air fresheners, etc. for the company.	Prs Detailed Notes

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for management runs.	brake shoes, brake pads, Shock absorbers etc. for the repair of vehicles	This Contract package is intended to purchase spare parts such as	electrical tape, bulbs etc. for the maintenance of electricity at the PST.	This Contract package is intended to procure materials such as wires,	Desktop and Laptop computers.	computer parts etc. for the programming & repairing of the Company's	This Contract package is intended to purchase hardware and software,	for the Engineers at LPRC.	This Contract package is intended to procure hand lines, color cut etc.	Maintenance.	barrow, head pans, shovels etc. for the use of Building & Trade Unit at	This Contract package is intended to procure materials such as wheel	equipment for the company use.	cover, antenna, buttons etc. for the repair of Communication	This Contract package is intended to procure materials such as dust	PST	Rod etc. For the fabrication and erection of safety signs in and around	pipes, angle irons, Steel plates, Grinding & Cutting Discs, Welding	This Contract package is intended to procure materials such as steel



